

## Change Program Proposal Form

Submitted on 05/17/2017 by Michael Clayton ([MClayton@MissouriState.edu](mailto:MClayton@MissouriState.edu)).

**Department:**

Psychology

**Type of Program**

**Choose One:**

- ☒ Major (Non-Comprehensive/Graduate Program)      ☐ Minor      ☐ Academic Rules
- ☐ Comprehensive Major      ☐ Certificate      ☐ Other
- ☐ Option      ☐ Certification




**Title of Program Affected:**

Applied Behavior Analysis-MS

**Current Catalog Description:** (Either cut and paste present description from online catalog **OR** provide as an attachment below)

Attached

**Complete New Catalog Description:** (Either provide the revised description in the text area below [strikethrough all deletions and insert/bold new information - any content that is copied and pasted will lose existing formatting; please review prior to submission] **OR** provide as an attachment below)

  | **B** *I* 

Attached

**What is changing? Check all boxes that apply:**

- ☐ Title change
- ☐ From option to program (major)
- ☒ Course changes of under 18 hours
- ☐ From program (major) to option
- ☐ Course changes of 18 hours or more

☐ Other

**Reason for Proposed Change:**

Less restrictive admission criteria

**What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)**

01/20/2017

**Current Status:**

Grad Council Review

**Proposal Progress:**

05/17/2017 - Submitted by Department Head (William Deal)

05/22/2017 - Reviewed by Dean (Helen Reid)

**Review Comments:**

05/22/2017 - Dean Review - Helen Reid - For clarity,the following edits to the proposed language are recommended: Include the word "undergraduate" as part of the planned deletion, and replace "university" with "institution of higher education" in item number 1. Because of the proposed change to item 1, items 3 and 4 should be deleted.

Copy As New Proposal



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# Applied Behavior Analysis

## Graduate programs

### Master of Science, Applied Behavior Analysis

**Michael Clayton, Program Director**

Hill Hall, Room 404;

Phone 417-836-3783

<http://psychology.missouristate.edu/experimental/>; [MClayton@missouristate.edu](mailto:MClayton@missouristate.edu)

The Master of Science degree in Applied Behavior Analysis is a joint effort between the Psychology Department and the Department of Counseling, Leadership and Special Education. The coursework consists of 27 credit hours of classroom work and 6 credit hours of practicum work.

Also, students will complete an empirically-based 6 credit thesis project as a culminating experience. Successful completion of the program will result in having met the course sequence and supervised practicum criteria to set for the national certification examination and become a Board Certified Behavior Analyst. A unique feature of the program is the specialized training opportunities for those who will be working within school settings. Students who complete this program will be trained to be experts in Applied Behavior Analysis so to (1) employ research based instructional strategies for special populations (specifically students with Autism Spectrum Disorders) in clinical, school and home based settings and (2) to become competent scientist-practitioners and researchers in experimental and applied behavioral science.

## Admission requirements

To be considered for admission into the Applied Behavior Analysis Program students must meet the following requirements:

1. Completion of a bachelor's degree from a regionally accredited undergraduate Psychology program or Education program with an emphasis in special education.
2. Maintained a cumulative grade point average (GPA) of 3.0 in undergraduate and graduate work and a 3.25 in major field.
3. Applicants with a Psychology major must have maintained a 3.25 in all psychology coursework and completed at least 20 semester hours or 30 quarter hours of psychology, including coursework in statistics and research methods.
4. Applicants with an Education major with an emphasis in Special Education must have maintained a 3.25 PGA in the professional education courses and the certificate subject area of Special Education.
5. The following Graduate Record Examination (GRE) scores are recommended as minimum scores for consideration of applicants: A Verbal Reasoning score of 151 or higher; a Quantitative Reasoning score of 142 or higher; and an Analytical Writing score of 3.5.
6. All applications to the graduate program will be required to complete a Family Care Safety Registry background check. If you are a Missouri resident and have not completed the Family Care and Safety Registry (FCSR) form, please do so by following this link:  
<http://education.missouristate.edu/services/efe/fcsr.htm>.

## Degree requirements

## Applied Behavior Analysis

### Graduate programs

#### Master of Science, Applied Behavior Analysis

**Michael Clayton, Program Director**

Hill Hall, Room 404;

Phone 417-836-3783

<http://psychology.missouristate.edu/experimental/>; [MClayton@missouristate.edu](mailto:MClayton@missouristate.edu)

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### Admission requirements

To be considered for admission into the Applied Behavior Analysis Program students must meet the following requirements:

1. Completion of a bachelor's degree from a regionally accredited undergraduate ~~Psychology program or Education program with an emphasis in special education.~~ *university*
2. Maintained a cumulative grade point average (GPA) of 3.0 in undergraduate and graduate work and a 3.25 in major field.
3. Applicants with a Psychology major must have maintained a 3.25 in all psychology coursework and completed at least 20 semester hours or 30 quarter hours of psychology, including coursework in statistics and research methods.
4. Applicants with an Education major with an emphasis in Special Education must have maintained a 3.25 PGA in the professional education courses and the certificate subject area of Special Education.
5. The following Graduate Record Examination (GRE) scores are recommended as minimum scores for consideration of applicants: A Verbal Reasoning score of 151 or higher; a Quantitative Reasoning score of 142 or higher; and an Analytical Writing score of 3.5.
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<http://education.missouristate.edu/services/efe/fcsr.htm>.

### Degree requirements

## Change Course Proposal Form

Submitted on 06/23/2017 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD321 Sign Language: Signed English I

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 321 Sign Language: Signed English I

Prerequisite: permission. Gain beginner level skill in sign language and fingerspelling through Manually Coded English. Development of a general knowledge base including the history of sign language and the spectrum of sign options available. May be taught concurrently with CSD 621. Cannot receive credit for both CSD 321 and CSD 621. 3(3-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

CSD 321 Sign Language: Signed English I

Prerequisite: permission. Gain beginner level skill in sign language and fingerspelling through Manually Coded English. Development of a general knowledge base including the history of sign language and the spectrum of sign options available. May be taught concurrently with CSD 621. Cannot receive credit for both CSD 321 and CSD 621. 3(3-0) F, **S, SU**

What is changing? Check all boxes that apply.

<input type="checkbox"/>	Course Code	<input type="checkbox"/>	Course Number ( <a href="#">Check Availability</a> )	<input type="checkbox"/>	Title	<input type="checkbox"/>	Prerequisite
<input type="checkbox"/>	Credit Hours/Contact Hours	<input checked="" type="checkbox"/>	Periodicity	<input type="checkbox"/>	Description		

## Reason for proposed change

Increasing periodicity to add spring and summer. The course has been offered in spring and summer for years, but this wasn't reflected in catalog.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

<input type="checkbox"/>	Routine or annual review/assessment of curriculum	<input type="checkbox"/>	Faculty Input	<input type="checkbox"/>	Student Input
<input type="checkbox"/>	Accreditation/certification compliance	<input checked="" type="checkbox"/>	Review of catalog information		
<input type="checkbox"/>	Other (be specific):				

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

06/16/2017

**Current Status:**

College Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

**Review Comments:**

No comments have been added to this proposal.

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**\*All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD322 Sign Language: Signed English II

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 322 Sign Language: Signed English II

Prerequisite: CSD 321 and permission. Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. May be taught concurrently with CSD 631. Cannot receive credit for both CSD 322 and CSD 631. 3(3-0) S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ | **B** *I* ~~S~~

CSD 322 Sign Language: Signed English II

Prerequisite: CSD 321 ~~and permission~~. Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. May be taught concurrently with CSD 631. Cannot receive credit for both CSD 322 and CSD 631. 3(3-0) **F, S**

What is changing? Check all boxes that apply.

☐ Course Code ☐ Course Number ([Check Availability](#)) ☐ Title ☒ Prerequisite



☐ Credit Hours/Contact Hours ☒ Periodicity ☐ Description

## Reason for proposed change

Removing the need for permission; having a prereq requirement in place is sufficient. Also, course periodicity changes. We currently offer 2 sections of the course in spring. Instead, we will offer one section each semester, in an effort to offer students more flexibility. If added sections are needed in fall/spring to meet demand, we will accommodate when possible.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

- ☐ Routine or annual review/assessment of curriculum ☐ Faculty Input ☐ Student Input
- ☐ Accreditation/certification compliance ☒ Review of catalog information
- ☐ Other (be specific):

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

11/08/2016

**Current Status:**

College Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

**Review Comments:**

No comments have been added to this proposal.

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**\*All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD330 Introduction to American Sign Language (ASL)

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 330 Introduction to American Sign Language (ASL)

Prerequisite: permission. A beginning level course in American Sign Language. Students will gain information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 636. Cannot receive credit for both CSD 330 and CSD 636. 3(3-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

CSD 330 Introduction to American Sign Language (ASL)

Prerequisite: permission. A beginning level course in American Sign Language. Students will gain information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 636. Cannot receive credit for both CSD 330 and CSD 636. 3(3-0) F, **S**

What is changing? Check all boxes that apply.

<input type="checkbox"/>	Course Code	<input type="checkbox"/>	Course Number ( <a href="#">Check Availability</a> )	<input type="checkbox"/>	Title	<input type="checkbox"/>	Prerequisite
<input type="checkbox"/>	Credit Hours/Contact Hours	<input checked="" type="checkbox"/>	Periodicity	<input type="checkbox"/>	Description		

Reason for proposed change

Adding a section of the course to the spring semester to increase accessibility of the course for students, especially those taking the minor.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

<input type="checkbox"/>	Routine or annual review/assessment of curriculum	<input type="checkbox"/>	Faculty Input	<input type="checkbox"/>	Student Input
<input type="checkbox"/>	Accreditation/certification compliance	<input checked="" type="checkbox"/>	Review of catalog information		
<input type="checkbox"/>	Other (be specific):				

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

06/16/2017

**Current Status:**

College Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

**Review Comments:**

No comments have been added to this proposal.

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This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD331 American Sign Language (ASL) II

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 331 American Sign Language (ASL) II

Prerequisite: permission. An advanced beginning level course in American Sign Language. Students will gain more complex introductory information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 637. Cannot receive credit for both CSD 331 and CSD 637. 3(3-0) S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)



**B** *I* ~~S~~

CSD 331 American Sign Language (ASL) II

Prerequisite: ~~CSD 330, permission~~. An advanced beginning level course in American Sign Language. Students will gain more complex introductory information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 637. Cannot receive credit for both CSD 331 and CSD 637. 3(3-0) **F, S**

What is changing? Check all boxes that apply.

<input type="checkbox"/>	Course Code	<input type="checkbox"/>	Course Number ( <a href="#">Check Availability</a> )	<input type="checkbox"/>	Title	<input checked="" type="checkbox"/>	Prerequisite
<input type="checkbox"/>	Credit Hours/Contact Hours	<input checked="" type="checkbox"/>	Periodicity	<input type="checkbox"/>	Description		

## Reason for proposed change

Increasing course offering (periodicity) so it is in fall and spring, not just spring. Also, this is the 2nd level of sign language; the first level is the prereq, but does not show up as such. This proposal adds CSD 330 (ASL I) as the prereq.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

<input type="checkbox"/>	Routine or annual review/assessment of curriculum	<input type="checkbox"/>	Faculty Input	<input type="checkbox"/>	Student Input
<input type="checkbox"/>	Accreditation/certification compliance	<input checked="" type="checkbox"/>	Review of catalog information		
<input type="checkbox"/>	Other (be specific):				

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

11/08/2016

**Current Status:**

College Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

**Review Comments:**

No comments have been added to this proposal.

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This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD332 American Sign Language (ASL) III

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 332 American Sign Language (ASL) III

Prerequisite: CSD 331. An intermediate level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 638. Cannot receive credit for both CSD 332 and CSD 638. 3(3-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

CSD 332 American Sign Language (ASL) III

Prerequisite: CSD 331. An intermediate level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 638. Cannot receive credit for both CSD 332 and CSD 638. 3(3-0) F, **S**

What is changing? Check all boxes that apply.

☐ Course Code ☐ Course Number ([Check Availability](#)) ☐ Title ☐ Prerequisite

☐ Credit Hours/Contact Hours ☒ Periodicity ☐ Description

## Reason for proposed change

Adding a course offering in spring to the periodicity to increase accessibility for students.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐ Routine or annual review/assessment of curriculum ☐ Faculty Input ☐ Student Input

☐ Accreditation/certification compliance ☒ Review of catalog information

☐ Other (be specific):

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

06/16/2017

**Current Status:**

College Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

**Review Comments:**

No comments have been added to this proposal.

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Existing Course:

CSD333 American Sign Language (ASL) IV

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes



Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes


Current online catalog description:

CSD 333 American Sign Language (ASL) IV

Prerequisite: CSD 332. An advanced level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 639. Cannot receive credit for both CSD 333 and CSD 639. 3(3-0) S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

**B**
*I*


CSD 333 American Sign Language (ASL) IV

Prerequisite: CSD 332. An advanced level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 639. Cannot receive credit for both CSD 333 and CSD 639. 3(3-0) **F, S**

What is changing? Check all boxes that apply.

☐ Course Code
 ☐ Course Number ([Check Availability](#))
 ☐ Title
 ☐ Prerequisite



☐ Credit Hours/Contact Hours ☒ Periodicity ☐ Description

## Reason for proposed change

Adding an offering of this course to the fall semester to increase accessibility for students and meet the increase in demand due to the sign language minor that was added 2 years ago.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☒ Routine or annual review/assessment of curriculum ☐ Faculty Input ☐ Student Input

☐ Accreditation/certification compliance ☒ Review of catalog information

☐ Other (be specific):

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This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD631 Sign Language: Signed English II

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 631 Sign Language: Signed English II

Prerequisite: CSD 321 or CSD 621; and permission. Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. Students will be required to complete a project in an area related to their professional course of study. May be taught concurrently with CSD 322. Cannot receive credit for both CSD 631 and CSD 322. 3(3-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

CSD 631 Sign Language: Signed English II

Prerequisite: CSD 321 or CSD 621; ~~and permission~~. Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. Students will be required to complete a project in an area related to their professional course of study. May be taught concurrently with CSD 322. Cannot receive credit for both CSD 631 and CSD 322. 3(3-0) F,S

What is changing? Check all boxes that apply.

Course Code

Course Number ([Check Availability](#))

Title

Prerequisite



Credit Hours/Contact Hours



Periodicity



Description

## Reason for proposed change

Removing permission - it isn't needed in addition to the prereq. Also, adding spring to the periodicity.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.



Routine or annual review/assessment of curriculum



Faculty Input



Student Input



Accreditation/certification compliance



Review of catalog information



Other (be specific):



Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

11/08/2016

**Current Status:**

Grad Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

07/11/2017 - Reviewed by Dean (Helen Reid)

**Review Comments:**

No comments have been added to this proposal.

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### \*All fields require input

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD636 Introduction to American Sign Language (ASL)

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 636 Introduction to American Sign Language (ASL)

Prerequisite: permission. A beginning level course in American Sign Language. Students will gain information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 330.

Cannot receive credit for both CSD 636 and CSD 330. 3(3-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

CSD 636 Introduction to American Sign Language (ASL)

Prerequisite: permission. A beginning level course in American Sign Language. Students will gain information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 330. Cannot receive credit for both CSD 636 and CSD 330. 3(3-0) F, **S**

What is changing? Check all boxes that apply.

☐ Course Code ☐ Course Number ([Check Availability](#)) ☐ Title ☐ Prerequisite

☐ Credit Hours/Contact Hours ☒ Periodicity ☐ Description

## Reason for proposed change

Adding a section in the spring to increase accessibility of the course to graduate students.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐ Routine or annual review/assessment of curriculum ☒ Faculty Input ☐ Student Input

☐ Accreditation/certification compliance ☒ Review of catalog information

☐ Other (be specific):

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

06/16/2017

**Current Status:**

Grad Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

07/11/2017 - Reviewed by Dean (Helen Reid)

**Review Comments:**

No comments have been added to this proposal.

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## Change Course Proposal Form

Submitted on 06/23/2017 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD637 Introduction to American Sign Language (ASL) II

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 637 Introduction to American Sign Language (ASL) II

Prerequisite: permission. An advanced beginning level course in American Sign Language. Students will gain more complex introductory information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 331. Cannot receive credit for both CSD 637 and CSD 331. 3(3-0) S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

CSD 637 Introduction to American Sign Language (ASL) II

Prerequisite: ~~permission~~**CSD 636**. An advanced beginning level course in American Sign Language. Students will gain more complex introductory information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 331. Cannot receive credit for both CSD 637 and CSD 331. 3(3-0) **F, S**

What is changing? Check all boxes that apply.

Course Code

Course Number ([Check Availability](#))

Title

Prerequisite



Credit Hours/Contact Hours



Periodicity



Description

## Reason for proposed change

Course periodicity is changing so the class can be offered both fall and spring. With the addition of the sign language minor to the curriculum, demand has increased and we feel this will offer students more flexibility. Also, this is the 2nd level of ASL, so the 1st level should be the prereq, so that is added.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.



Routine or annual review/assessment of curriculum



Faculty Input



Student Input



Accreditation/certification compliance



Review of catalog information



Other (be specific):



Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

11/08/2016

**Current Status:**

Grad Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

07/11/2017 - Reviewed by Dean (Helen Reid)

**Review Comments:**

No comments have been added to this proposal.

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## Change Course Proposal Form

Submitted on 06/23/2017 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

### \*All fields require input

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD638 Introduction to American Sign Language (ASL) III

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 638 Introduction to American Sign Language (ASL) III

Prerequisite: CSD 637. An intermediate level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 332. Cannot receive for both CSD 638 and CSD 332. 3(3-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)







CSD 638 Introduction to American Sign Language (ASL) III

Prerequisite: CSD 637. An intermediate level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 332. Cannot receive for both CSD 638 and CSD 332. 3(3-0) F, **S**

What is changing? Check all boxes that apply.

☐ Course Code
 ☐ Course Number ([Check Availability](#))
 ☐ Title
 ☐ Prerequisite

☐ Credit Hours/Contact Hours ☒ Periodicity ☐ Description

Reason for proposed change

Offering a section in spring to increase the accessibility of the course to graduate students.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐ Routine or annual review/assessment of curriculum ☒ Faculty Input ☐ Student Input

☐ Accreditation/certification compliance ☒ Review of catalog information

☐ Other (be specific):

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

06/16/2017

#### Current Status:

Grad Council Review

#### Proposal Progress:

07/10/2017 - Submitted by Department Head (Letitia White)

07/11/2017 - Reviewed by Dean (Helen Reid)

#### Review Comments:

No comments have been added to this proposal.

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## Change Course Proposal Form

Submitted on 06/23/2017 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD639 Introduction to American Sign Language (ASL) IV

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 639 Introduction to American Sign Language (ASL) IV

Prerequisite: CSD 638. An advanced level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 333. Cannot receive credit for both CSD 639 and CSD 333. 3(-0) S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)







CSD 639 Introduction to American Sign Language (ASL) IV

Prerequisite: CSD 638. An advanced level course in American Sign Language. Students will gain information regarding vocabulary, syntax and cultural factors related to this unique visual/gestural system of communication. Students will gain further practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 333. Cannot receive credit for both CSD 639 and CSD 333. 3(-0) **F, S**

What is changing? Check all boxes that apply.

☐ Course Code
 ☐ Course Number ([Check Availability](#))
 ☐ Title
 ☐ Prerequisite

☐ Credit Hours/Contact Hours ☒ Periodicity ☐ Description

Reason for proposed change

Adding a section of the course in the fall to increase the accessibility of the course to graduate students.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐ Routine or annual review/assessment of curriculum ☒ Faculty Input ☐ Student Input

☐ Accreditation/certification compliance ☒ Review of catalog information

☐ Other (be specific):

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

06/16/2017

#### Current Status:

Grad Council Review

#### Proposal Progress:

07/10/2017 - Submitted by Department Head (Letitia White)

07/11/2017 - Reviewed by Dean (Helen Reid)

#### Review Comments:

No comments have been added to this proposal.

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## Change Course Proposal Form

Submitted on 06/23/2017 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD712 Child Language I

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 712 Child Language I

Prerequisite: permission. Issues related to the area of language development and disorders in children age birth to five will be presented. The course will focus on best practices for the assessment and treatment of children age birth to five with language disorders. 3(3-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

CSD 712 Child Language I

Prerequisite: **Admission to CSD graduate program or** permission. Issues related to the area of language development and disorders in children age birth to five will be presented. The course will focus on best practices for the assessment and treatment of children age birth to five with language disorders. 3(3-0) F

What is changing? Check all boxes that apply.

☐ Course Code ☐ Course Number ([Check Availability](#)) ☐ Title ☒ Prerequisite

☐ Credit Hours/Contact Hours ☐ Periodicity ☐ Description

## Reason for proposed change

This course is required of all CSD/SLP graduate students. By adding the "degree admission" criteria, the need to give permissions will be vastly reduced. In some instances, a non CSD student might wish to take the course, and could request permission. Hence, we will leave "or permission" in place.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

- ☐ Routine or annual review/assessment of curriculum ☐ Faculty Input ☐ Student Input
- ☐ Accreditation/certification compliance ☒ Review of catalog information
- ☐ Other (be specific):

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

11/08/2016

**Current Status:**

Grad Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

07/11/2017 - Reviewed by Dean (Helen Reid)

**Review Comments:**

No comments have been added to this proposal.

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# MAKE YOUR COMMENT

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## Change Course Proposal Form

Submitted on 06/23/2017 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD733 Introduction to Augmentative and Alternative Communication

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

CSD 733 Introduction to Augmentative and Alternative Communication

Prerequisite: permission. This course will cover the basic components of AAC as well as assessment and intervention strategies. In addition, the operation, evaluation, and application of the technology associated with AAC will be presented. AAC assessment and intervention will be discussed in regards to the following populations: children and adults with developmental disabilities and individuals with acquired disabilities. 3(3-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↩ ↪ | **B** *I* ~~S~~

CSD 733 Introduction to Augmentative and Alternative Communication

Prerequisite: **Admission to a CSD graduate program or** permission. This course will cover the basic components of AAC as well as assessment and intervention strategies. In addition, the operation, evaluation, and application of the technology associated with AAC will be presented. AAC assessment and intervention will be discussed in regards to the following populations: children and adults with developmental disabilities and individuals with acquired disabilities. 3(3-0) F

What is changing? Check all boxes that apply.



<input type="checkbox"/>	Course Code	<input type="checkbox"/>	Course Number ( <a href="#">Check Availability</a> )	<input type="checkbox"/>	Title	<input checked="" type="checkbox"/>	Prerequisite
<input type="checkbox"/>	Credit Hours/Contact Hours	<input type="checkbox"/>	Periodicity	<input type="checkbox"/>	Description		

## Reason for proposed change

This course is required of all CSD graduate students. Occasionally a non CSD student requests permission to enroll and this is granted by the instructor on a case by case basis, after a review of the students background. There is no need for CSD students to request permission, so adding "Admission to CSD graduate program" will eliminate that step for CSD students.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

<input type="checkbox"/>	Routine or annual review/assessment of curriculum	<input type="checkbox"/>	Faculty Input	<input type="checkbox"/>	Student Input
<input type="checkbox"/>	Accreditation/certification compliance	<input checked="" type="checkbox"/>	Review of catalog information		
<input type="checkbox"/>	Other (be specific):				

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

11/08/2016

**Current Status:**

Grad Council Review

**Proposal Progress:**

07/10/2017 - Submitted by Department Head (Letitia White)

07/11/2017 - Reviewed by Dean (Helen Reid)

**Review Comments:**

No comments have been added to this proposal.

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## Change Program Proposal Form

Submitted on 04/28/2017 by David Lutz ([Davidlutz@missouristate.edu](mailto:Davidlutz@missouristate.edu)).

**Department:**

Psychology

**Type of Program**

**Choose One:**

- ☒ Major (Non-Comprehensive/Graduate Program) ☐ Minor ☐ Academic Rules
- ☐ Comprehensive Major ☐ Certificate ☐ Other
- ☐ Option ☐ Certification

**Title of Program Affected:**

Psychology/Clinical-MS

**Current Catalog Description:** (Either cut and paste present description from online catalog **OR** provide as an attachment below)

Electives (at least 8 credit hours)

PSY 614 Behavior Modification and Change (3 credit hours)

PSY 701 Seminar (3 credit hours)

PSY 742 Practicum in Psychological Assessment (3 credit hours)

PSY 767 Behavior Disorders of Childhood

COU 752 Career Development (3 credit hours)

 Not Attached

**Complete New Catalog Description:** (Either provide the revised description in the text area below [striketrough all deletions and insert/bold new information - any content that is copied and pasted will lose existing formatting; please review prior to submission] **OR** provide as an attachment below)

  | **B** *I* 

Electives (at least 8 credits)

With the approval of your advisor, 600- and 700- level courses from Psychology and other departments may be used to complete the electives.

Not Attached

Total Hours: 47

**What is changing? Check all boxes that apply:**

- ☐ Title change
- ☐ From option to program (major)
- ☒ Course changes of under 18 hours
- ☐ From program (major) to option
- ☐ Course changes of 18 hours or more

☐ Other

**Reason for Proposed Change:**

This change mirrors the language used in the experimental track. It would allow students in the clinical track more flexibility in their electives.

**What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)**

04/21/2017

**Current Status:**

Grad Council Review

**Proposal Progress:**

05/01/2017 - Submitted by Department Head (William Deal)

05/02/2017 - Reviewed by Dean (Helen Reid)

**Review Comments:**

No comments have been added to this proposal.

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## Change Program Proposal Form

Submitted on 08/16/2017 by Hugh Gibson ([Hughgibson@missouristate.edu](mailto:Hughgibson@missouristate.edu)).

**Department:**

Kinesiology

**Type of Program**
**Choose One:**

- ☒ Major (Non-Comprehensive/Graduate Program)
 ☐ Minor
 ☐ Academic Rules
- ☐ Certificate
 ☐ Other
- ☐ Comprehensive Major
 ☐ Certification
- ☐ Option

**Title of Program Affected:**

Recreation, Sport, and Park Administration-BS

**Current Catalog Description:** (Either cut and paste present description from online catalog **OR** provide as an attachment below)

Recreation, Sport, and Park Administration

Major(s)

Recreation, Sport, and Park Administration (Comprehensive)

Bachelor of Science

A General Education Requirements - see General Education Program and Requirements section of catalog

Specific General Education Requirement: KIN 210(3) or KIN 286(3)

B Major Requirements (74-78 hours) Note: All other coursework (including General Education Program, major(s), minor(s), if applicable), and all General Baccalaureate Degree Requirements, must be completed prior to taking REC 491, Recreation, Sport, and Park Administration Internship.

1 Core Requirements (47-51 hours)

a Complete the following courses: REC 152(3), 190(3), 200(3); REC 211(3) or 311(3) or 411(3); REC 330(3), 335(3), 390(3), 410(3), 422(3), 423(3), 490(1), 491(8 or 12)

b Complete the following statistics course: REC 328(3)

c Complete at least 5 hours of skills classes, with advisor approval, from the areas below with a maximum of 4 hours from any one area:

- 1 Arts and Crafts: ART 100(3), 115(3), 212(3), 255(3); CIS 205(3)
- 2 Dance and Rhythms: KIN 125(1), 240(2), 270(1); MUS 100(2), 103(3), 104(3), 133(1), 135(1), 137(1)
- 3 Drama and Theater: ENG 334(3); THE 224(1), 255(2), 506(3)
- 4 Outdoor Education Activities: AGS 161(3), 162(1); MIL 101(2), 102(2), 211(2); KIN 110(1), 114(1), 260(2); REC 160(1), 451(3)
- 5 Sports: KIN 112(1), 113(1), 118(1), 127(1), 130(1), 133(1), 135(1), 143(1), 145(1), 147(1), 149(1), 234(2), 264(2), 273(1)
- 2 Complete 27 hours, with advisor approval, from one of the following emphases:
  - a Health and Wellness Promotions:  
Prepares students for various opportunities in the fitness industry, health-related services, and wellness management and promotion. Select 27 hours from Required Courses: KIN 257(2), 350(3), 360(4), 362(4), 569(4); REC 415(3); KIN 281(1) or 282(1); BMS 130(3) or BMS 240(3); MKT 150(3) or MKT 350(3)
  - c Parks and Outdoor Recreation:  
Prepares students for careers in parks and outdoor recreation and outdoor education within the public or private sector in adventure recreation, outdoor recreation/education facilities, or government natural resource management agencies. Must take the following 18 required hours: REC 211(3), 302(3), 311(3), 325(3), 411(3), 415(3). Select 3 hours from Outdoor Skills: REC 160(1), 451(3); KIN 110(1), 114(1), 135(1). Select 3 hours from Leadership/Education: CFD 163(3), CFD 361(3); COM 205(3), 325(3). Select 3 hours from Environmental Integration: AGN 143(3); BIO 373(3); GLG 171(3), 350(3); GRY 108(3), 300(3), 301(3), 351(3).
  - d Recreation Management:  
Prepares students for careers in administering recreation services and events in the Armed Forces, municipal parks and recreation departments, campus recreation, sporting goods retail, facility management, residential camps, resort recreation, travel, tourism and hospitality industry, meeting planning, and not-for-profit organizations: at-risk youth organizations, Boys and Girls Clubs, church recreation, Scouting, and YMCA. Select 15 hours from Required Courses: REC 406(3), 415(3); BUS 135(3); MGT 286(3); MGT 340(3) or PSY 305(3). Select 12 hours from electives: REC 160(1), 302(3), 305(1), 320(3), 325(3), 451(3); MGT 410(3); MKT 350(3), 355(3), 485(3); PLS 351(3).
  - e Sport Administration:  
Prepares students for careers in leadership opportunities in administering athletic programs, athletic teams, competitive sport camps and clinics, facilities and leagues; managing various sport entities, including Olympic training sites, municipal league programs, youth sport agencies, tournament management, sport administration and marketing, special event planning, retail sports industries, and coaching at the college or above level. Complete 16 hours from Required Courses: KIN 386(3), 485(2); REC 406(3), 415(3); BUS 135(3); MGT 286(3). Select 11 hours from electives: KIN 218(2), 234(2); REC 325(3), 405(2); BUS 307(2); MGT 340(3), 410(3).
  - f Therapeutic Recreation: This emphasis has been temporarily suspended and is not being offered at this time. Contact the Kinesiology Department for more information.
- 3 First Aid Proficiency: Each major must show proficiency in First Aid and Cardio Pulmonary Resuscitation (CPR). Students must provide copies of their current First Aid and CPR cards/certifications to the internship coordinator prior to enrolling in REC 491 and maintain current certifications throughout the internship. Certifications can be completed by the following:
  - 1 Complete the American Red Cross First Aid course and CPR course and obtain certification (see [www.redcross.org](http://www.redcross.org) for information)
  - 2 Complete the American Heart Association First Aid course and CPR course and obtain certification (see [www.americanheart.org](http://www.americanheart.org) for information)
  - 3 Emergency Medical Technician (EMT) certification
  - 4 Public Affairs Capstone Experience will be fulfilled by completion of REC 335(3) and 491(8 or 12).
  - 5 General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Attached

**Complete New Catalog Description:** (Either provide the revised description in the text area below [strikethrough all deletions and insert/bold new information - any content that is copied and pasted will lose existing formatting; please review prior to submission] **OR** provide as an attachment below)

↶ ↷

**B** *I* ~~S~~

Attached

**What is changing? Check all boxes that apply:**

- ☐ Title change
- ☐ From option to program (major)
- ☒ Course changes of under 18 hours
- ☐ From program (major) to option
- ☐ Course changes of 18 hours or more

☒ Other

Added 1 hour to major requirements. Added 4 hours to our core and changed out courses. Subtracted 3 hours from our emphasis areas.

**Reason for Proposed Change:**

To meet the changing needs of profession, and to bring bring our already nationally accredited program to even better alignment with our national organization. These changes will also better prepare our students to meet the changing demands of the profession at local, state and national levels.

**What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)**

04/18/2016

**Current Status:**

College Council Review

**Proposal Progress:**

08/21/2017 - Submitted by Department Head (Sarah McCallister)

**Review Comments:**

No comments have been added to this proposal.

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# Recreation, Sport, and Park Administration

Major(s)

Recreation, Sport, and Park Administration  
(Comprehensive)

Bachelor of Science

- A General Education Requirements - see General Education Program and Requirements section of catalog    Specific General Education Requirement: KIN 210(3) or KIN 286(3)
- B Major Requirements (75-79 hours) Note: All other coursework (including General Education Program, major(s), minor(s), if applicable), and all General Baccalaureate Degree Requirements, must be completed prior to taking REC 491(8 or 12), Recreation, Sport, and Park Administration Internship.
  - 1 Core Requirements (**51-55** hours)
    - a Complete the following courses: REC 152(3), REC 190(3), REC 200 (3), REC 211(3) or REC 311(3), REC 302 (3), REC 328(3), REC 335 (3), REC 390(3), REC 406(3), REC 410(3), REC 415(3), REC 422(3), REC 423(3), REC 490(1), REC 491(8 or 12).
    - b Complete at least 3 hours of skills classes, with advisor approval, from the areas below.
      - 1 KIN 110(1), KIN 112(1), KIN 113(1), KIN 114(1), KIN 118(1), KIN 125(1), KIN 127(1), KIN 130(1), KIN 133(1), KIN 135(1), KIN 143(1), KIN 145(1), KIN 147(1), KIN 149(1), KIN 234(2), KIN 240(2), KIN 260(2), KIN 264(2), KIN 270(1), KIN 273(1), AGS 161(3), AGS 162(1); MIL 101(2), MIL 102(2), MIL 211(2); REC 160(1), REC 451(3), REC 307(3), REC 309(3).

- 2 24 hours required from one of the following emphasis areas:
- a Health and Wellness Promotion: Prepares students for various opportunities in the fitness industry, health-related services, and wellness management and promotion. Courses required: KIN 257(2), KIN 281(1) or KIN 282(1), KIN 350(3), KIN 360(4), KIN 362(4), KIN 569(4), BMS 130(3); MKT 150(3).
- b Parks and Outdoor Recreation: Prepares students for careers in parks and outdoor recreation and outdoor education within the public or private sector in adventure recreation, outdoor recreation/education facilities, or government natural resource management agencies. Courses required: REC 211(3) or REC 311(3), REC 305(3), REC 307(3), REC 309(3), REC 325(3), REC 451(3) or 3 Outdoor Activity hours approved by advisor, COM 325(3); GRY318(3).
- c Recreation Management: Prepares students for careers in administering recreation services and events in the Armed Forces, municipal parks and recreation agencies, campus recreation, sporting goods retail, facility management, residential camps, resort recreation, travel, tourism and hospitality industry, meeting planning, and not-for-profit organizations, at-risk youth organizations, Boys and Girls Clubs, church recreation, Scouting, and YMCA. Courses required: REC 305 (3), REC 320(3), REC 325(3); KIN 468(4), KIN 234(2); BUS 135(3); MGT 286(3), MGT 340(3).
- d Sport Administration: Prepares students for careers in leadership opportunities in administering athletic programs, athletic teams, competitive sport camps and clinics, facilities and leagues; managing various sport

entities, including Olympic training sites, municipal league programs, youth sport agencies, tournament management, sport administration and marketing, special event planning, retail sports industries, and coaching at the college or above level. Courses required: REC 325(3), REC 305(3); KIN 210(3) or KIN 286(3), KIN 218(2), KIN 234(2), KIN 386(3), KIN 485(2); BUS 135(3); MGT 286(3).

e Therapeutic Recreation: This emphasis has been temporarily suspended and is not being offered at this time. Contact the Kinesiology Department for more information.

3 First Aid Proficiency: Each major must show proficiency in First Aid and Cardiopulmonary Resuscitation (CPR). Students must provide copies of their current First Aid and CPR cards/certifications to the internship coordinator prior to enrolling in REC 491 and maintain current certifications throughout the internship. Certifications can be completed by the following:

1 Complete the American Red Cross First Aid course and CPR course and obtain certification (see [www.redcross.org](http://www.redcross.org) for information)

2 Complete the American Heart Association First Aid course and CPR course and obtain certification (see [www.americanheart.org](http://www.americanheart.org) for information)

3 Emergency Medical Technician (EMT) certification

4 Public Affairs Capstone Experience will be fulfilled by completion of REC 335(3) and REC 491(8 or 12).

5 General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Recreation, Sport, and Park Administration (Non-

## Comprehensive)

Bachelor of Science

A General Education Requirements - see [General Education Program and Requirements](#) section of catalog) Specific General Education

Requirement: [KIN 210\(3\)](#) or [KIN 286\(3\)](#)

B Major Requirements (56-60 hours) Note: All other coursework (including General Education Program, major(s), minor(s), if applicable), and all General Baccalaureate Degree Requirements, must be completed prior to taking [REC 491](#), Recreation, Sport, and Park Administration Internship.

## Minor(s)

### Recreation, Sport, and Park Administration

Bachelor of Arts

Bachelor of Science

- 1 Complete the following six courses: [REC 152\(3\)](#), [REC 190\(3\)](#), [REC 205\(3\)](#), [REC 390\(3\)](#), [REC 422\(3\)](#), [Rec 423\(3\)](#)
- 2 Complete one of the following courses: [REC 211\(3\)](#) or [REC 311\(3\)](#).

## Accelerated Master's Program in Health Promotion and Wellness Management

Students enrolled in programs in the Department of Kinesiology may be accepted into the Health Promotion and Wellness Management program after admission requirements for the accelerated master's option are met. Once accepted for early admission, up to 12 credit hours of approved 600 and 700-level coursework (Mixed Credit) may be counted toward both the undergraduate and graduate degree programs.

The accelerated option allows majors in the Department of Kinesiology who are interested in health promotion and wellness management to complete the requirements for the graduate degree in three semesters and a summer rather than the typical four semesters and a summer. Refer to the [Graduate Catalog](#) for more information.

For courses to be designated as Mixed Credit, the graduate advisor, undergraduate department head, and Graduate College dean must approve

by signing the Permission for Mixed Credit form. This form must be provided to the Office of the Registrar in Carrington Hall 320 no later than the end of the Change of Schedule Period for the semester.

## Change Course Proposal Form

Submitted on 08/25/2017 by Susan Dollar ([Susandollar@missouristate.edu](mailto:Susandollar@missouristate.edu)).

**\*All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

SWK543 Non-Profit Management in the Health and Human Services

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

SWK 543 Non-Profit Management in the Health and Human Services

Prerequisite: junior standing and permission of instructor. The purpose of this course is to lay a leadership and management foundation for those in social work and the human services professions from the nonprofit/social or public sectors. The history and scope of the U.S. nonprofit sector, as well as contemporary theories of nonprofit enterprise, governance and leadership, ethics, marketing, advocacy techniques, decision-making models and current ideas about possible futures for the sector will be presented. Students will leave the course with a solid understanding of nonprofit /social sector organization, and develop an understanding of his or her management style and philosophy. May be taught concurrently with SWK 643. Cannot receive credit for both SWK 543 and SWK 643. 3(3-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)







SWK 543 Non-Profit Management in the Health and Human Services

Prerequisite: junior standing and permission of instructor. The purpose of this course is to lay a leadership and management foundation for those in social work and the human services professions from the nonprofit/social or public sectors. The history and scope of the U.S. nonprofit sector, as well as contemporary theories of nonprofit enterprise, governance and leadership, ethics, marketing, advocacy techniques, decision-making models and current ideas about possible futures for the sector will be presented. Students will leave the course with a solid understanding of nonprofit /social sector organization, and develop an understanding of his or her management style and philosophy. May be taught concurrently with SWK 643. Cannot receive credit for both SWK 543 and SWK 643. 3(3-0) ~~F~~ **S**

What is changing? Check all boxes that apply.

- |   |   |                                      |                                       |
|---|---|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Course Code                | <input type="checkbox"/> Course Number ( <a href="#">Check Availability</a> ) | <input type="checkbox"/> Title       | <input type="checkbox"/> Prerequisite |
| <input type="checkbox"/> Credit Hours/Contact Hours | <input checked="" type="checkbox"/> Periodicity                               | <input type="checkbox"/> Description |                                       |

Reason for proposed change

More graduate students would be able to enroll in the spring course than the existing fall course.  
Since the SWK543 is cross-listed with SWK 643, I am requesting that both courses be moved to the spring semester.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Routine or annual review/assessment of curriculum | <input checked="" type="checkbox"/> Faculty Input      | <input checked="" type="checkbox"/> Student Input |
| <input type="checkbox"/> Accreditation/certification compliance                       | <input type="checkbox"/> Review of catalog information |   |
| <input type="checkbox"/> Other (be specific):   |  |   |

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

11/18/2016

#### Current Status:

College Council Review

#### Proposal Progress:

08/29/2017 - Submitted by Department Head (Michele Day)

#### Review Comments:

No comments have been added to this proposal.

Copy As New Proposal

# MAKE YOUR MENT

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