

New Course Proposal Form

Submitted on 09/21/2016 by Sylvia Feeney (MonikaFeeney@MissouriState.edu).

***All fields require input**

- ☒ New COURSE
- ☐ New REGULAR PERMANENT SECTION of an existing variable content course. If a new regular section of an existing variable topics course, enter the existing course number below

Course Code:

ANE

Course Number: ([Check Availability](#))

742

Course Title:

Clinical Physiology

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ YesWill this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Prerequisite/Co-requisite or enter 'None':

admission to the Doctor of Nurse Anesthesia Practice program.

General Course Description: (Include any Pass/Not Pass grading restrictions, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

Clinical interpretation of organ systems with a consideration of disease etiology and diagnosis. Current research topics will be introduced and discussed. 4(4-0) S

Credit Hours:

4 ▼

Lecture Contact Hours:

4 ▼

Lab Contact Hours:

0 ▼

Note: If variable credit, enter the highest number and add to end of course description. (e.g. "Variable credit, may be taken 1-3 hours.")

Periodicity. Check all that apply.

- ☐ Fall ☐ Fall (even-numbered years only) ☐ Fall (odd-numbered years only)

☒ Spring
 ☐ Spring (even-numbered years only)
 ☐ Spring (odd-numbered years only)

☐ Summer
 ☐ On Demand only

Complete Catalog Description:

ANE 742 Clinical Physiology

Prerequisite: admission to the Doctor of Nurse Anesthesia Practice program.

Clinical interpretation of organ systems with a consideration of disease etiology and diagnosis. Current research topics will be introduced and discussed. 4(4-0) S

Credit hours: 4 Lecture contact hours: 4 Lab contact hours: 0

Typically offered: Spring

Include sample syllabus (list topics, course goals.) Use text box OR upload only file types of PDF, DOC or DOCX.

Attached

Purpose of Course

To teach DNAP anesthesia students clinical organ physiology pertinent to anesthesia, following accreditation criterion.

Relationship to Other Departments

replacing BMS 742

Is there a graduate/undergraduate parallel course to this one? ☒ No ☐ Yes

New Course Resource Information

| | | | |
|----------------------------------------------|----|----------------------------------------|----|
| Anticipated Average Enrollment per section: | 24 | Maximum Enrollment Limit per section: | 24 |
| Anticipated Average Enrollment per semester: | 24 | Maximum Enrollment Limit per semester: | 24 |
| Anticipated Average Enrollment per year: | 24 | Maximum Enrollment Limit per year: | 24 |
| Faculty Load Assignment (equated hours): | 4 | | |

Is another course being deleted? ☒ No ☐ Yes

What will this course require in the way of:

Additional library Holdings

no

Additional computer resources

no

Additional or remodeled facilities

no

Additional equipment or supplies

no

Additional travel funds

no

Additional faculty; general vs specialized

no

Additional faculty; regular vs per-course

no (instructor that is currently teaching BMS 742 pre-course will transition to teaching ANE 742)

Other additional expenses

no

If additional faculty are not required, how will faculty be made available to teach this course?

redistribution of current workload (transition from teaching BMS 742 to ANE 742)

List names of current faculty qualified and available to teach this course

Dr. Chris Stein, PhD, MD; he is currently per course for the School of Anesthesia

What is the anticipated source of students for this course?

DNAP anesthesia students

If from within the department, will students be taking this course in addition to or in place of other courses?

In place of BMS 742

If from outside the department, which courses in other departments would most likely be affected?)

n/a

Other comments:

none

What is the date that this new course was approved by departmental or program faculty? (MM/DD/YYYY)

09/16/2016

Current Status:

Grad Council Review

Proposal Progress:

09/26/2016 - Submitted by Department Head (Colette Witkowski)

10/04/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

No comments have been added to this proposal.

Copy As New Proposal



ANE 742, Clinical Physiology
SYLLABUS AND POLICIES
Spring 2018

Course Description

Clinical interpretation of organ systems with a consideration of disease etiology and diagnosis. Current research topics will be introduced and discussed. 4(4-0) S

Prerequisites: Admission to DNAP

Objectives:

After completion of this course, anesthesia students will:

Discuss

Explain

Present

Demonstrate

Identify

Analyze

The physiology and pathophysiology of the human Immune system, Hematologic components, the Cardiac and Respiratory system, Renal system, Acid/base balance; Gi, Endocrine, Musculoskeletal, Integumentary, Sensory and Nervous system

Course Materials

Required: None

Reference (available in library): Textbook of Medical Physiology, Guyton and Hall

Instructor

Chris Stein, MD, PhD, MPH

Email: cstein@missouristate.edu

Office: OCHSC 305G, Phone: 6-6102

Office Hours: 10 – noon, M - F

Grading

| | |
|------------|---|
| 90 - 100% | A |
| 80 - 89.9% | B |
| 70 - 79.9% | C |
| 60 – 69.9% | D |
| <60 | F |

Final grades will be based on the total points accumulated on lecture exams during the semester.

Exams

Format

- Exams will cover information from lectures.
 - There will be 4 exams in this course, each worth 100 points.
 - All exams will occur during normal class period.
-

Blackboard Page

A course web page is maintained for ANE 742 on the University Blackboard system. A variety of lecture information will be posted on Blackboard. Students will need to enroll in this page during the first week of class and should visit this site routinely throughout the semester. Enrollment instructions are available at the Missouri State Blackboard web site.

Tentative Course Outline

| ANE 742 | | | |
|----------------|------------|-------------|--------------------------------------|
| Week | Day | Date | Topic |
| 1 | Mon | 11-Jan | Immunity |
| | Wed | 13-Jan | Immunity |
| 2 | Mon | 18-Jan | No Class |
| | Wed | 20-Jan | Hematology |
| 3 | Mon | 25-Jan | Hematology |
| | Wed | 27-Jan | Cardiovascular |
| 4 | Mon | 1-Feb | Cardiovascular |
| | Wed | 3-Feb | Cardiovascular |
| 5 | Mon | 8-Feb | Cardiac and Vascular pathophysiology |
| | Wed | 10-Feb | Exam 1 |
| 6 | Mon | 15-Feb | No Class |
| | Wed | 17-Feb | Respiratory |
| 7 | Mon | 22-Feb | Respiratory |
| | Wed | 14-Feb | Respiratory |
| 8 | Mon | 29-Feb | Pulmonary Pathophysiology |
| | Wed | 2-Mar | Renal |
| 9 | Mon | 7-Mar | Spring Break |
| | Wed | 9-Mar | Spring Break |
| 10 | Mon | 14-Mar | Renal |
| | Wed | 16-Mar | Acid-Base |
| 11 | Mon | 21-Mar | Acid-base |
| | Wed | 23-Mar | Exam 2 |
| 12 | Mon | 28-Mar | GI |
| | Wed | 30-Mar | GI |
| 13 | Mon | 4-Apr | Endocrine |
| | Wed | 6-Apr | Endocrine |
| 14 | Mon | 11-Apr | Nervous System |
| | Wed | 13-Apr | Nervous System |
| 15 | Mon | 18-Apr | Exam 3 |
| | Wed | 20-Apr | Musculoskeletal |
| 16 | Mon | 25-Apr | Skin |
| | Wed | 27-Apr | Sensory |
| 17 | Mon | 2-May | Fluid Compartments |
| | Wed | 4-May | Catch-up/Review |
| Finals | Mon | 9-May | Exam 4 |

COURSE POLICIES

All applicable Missouri State University policies (e.g. Academic Integrity, Attendance, Affirmative Action, Disabled Students, Incomplete Grades, etc.) will serve as guiding principles in this class. Please familiarize yourself with these and other policies at the Missouri State website. In addition, please read the [students rights and responsibilities page](#).

Attendance policy

Attendance will not be taken in this course. However, any in-class assignment missed due to an unexcused absence will have an adverse effect on your grade in this course. The University's attendance policy can be found at <http://www.missouristate.edu/registrar/catalog/attendan.html>. Reasonable accommodations can be made for those students whose absence from class resulted from: 1) participation in University-sanctioned activities and programs; 2) personal illness; or 3) family and/or other compelling circumstances.

Academic integrity

Missouri State University is a community of scholars committed to developing educated persons who accept the responsibility to practice personal and academic integrity. You are responsible for knowing and following the university's student honor code, [Student Academic Integrity Policies and Procedures](#) and also available at the Reserves Desk in Meyer Library. Any student participating in any form of academic dishonesty will be subject to sanctions as described in this policy. If you are accused of violating this policy and are in the appeals process, you should continue participating in the class.

Statement of nondiscrimination

Missouri State University is an equal opportunity/affirmative action institution, and maintains a grievance procedure available to any person who believes he or she has been discriminated against. At all times, it is your right to address inquiries or concerns about possible discrimination to the Office for Institutional Equity and Compliance, Park Central Office Building, 117 Park Central Square, Suite 111, (417) 836-4252. Other types of concerns (i.e., concerns of an academic nature) should be discussed directly with your instructor and can also be brought to the attention of your instructor's Department Head. Please visit the OED website at www.missouristate.edu/equity/.

Statement on disability accommodation

To request academic accommodations for a disability, contact the Director of the Disability Resource Center, Plaster Student Union, Suite 405, (417) 836-4192 or (417) 836-6792 (TTY), www.missouristate.edu/disability. Students are required to provide documentation of disability to the Disability Resource Center prior to receiving accommodations. The Disability Resource Center refers some types of accommodation requests to the Learning Diagnostic Clinic, which also provides diagnostic testing for learning and psychological disabilities. For information about testing, contact the Director of the Learning Diagnostic Clinic, (417) 836-4787, <http://psychology.missouristate.edu/ldc>.

Emergency Response policy

Students who require assistance during an emergency evacuation must discuss their needs with their professors and the Disability Resource Center. If you have emergency medical information to share with me, or if you need special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible.

For additional information students should contact the Disability Resource Center, 836-4192 (PSU 405), or Donald Clark, Director of Safety and Transportation, at 836-8870.

For further information on Missouri State University's Emergency Response Plan, please refer to the following web site: <http://www.missouristate.edu/safetran/erp.htm>.

Cell phone policy

As a member of the learning community, each student has a responsibility to other students who are members of the community. When cell phones or pagers ring and students respond in class or leave class to respond, it disrupts the class. Therefore, the Office of the Provost prohibits the use by students of cell phones, pagers, PDAs, or similar communication devices during scheduled classes. All such devices must be turned off or put in a silent (vibrate) mode and ordinarily should not be taken out during class. Given the fact that these same communication devices are an integral part of the University's emergency notification system, an exception to this policy would occur when numerous devices activate simultaneously. When this occurs, students may consult their devices to determine if a university emergency exists. If that is not the case, the devices should be immediately returned to silent mode and put away. Other exceptions to this policy may be granted at the discretion of the instructor.

Mistakes happen, please make every effort to turn all communication devices to silent BEFORE class. No communication device should be available during an exam. Any such device will be confiscated if taken out during an exam.

Dropping a class

It is your responsibility to understand the University's procedure for dropping a class. If you stop attending this class but do not follow proper procedure for dropping the class, you will receive a failing grade and will also be financially obligated to pay for the class. For information about dropping a class or withdrawing from the university, contact the Office of the Registrar at 836-5520.

Faculty may also wish to include relevant drop deadlines. See Academic Calendars (www.missouristate.edu/registrar/acad_cal.html) for deadlines.

Audio and Video Recording Course Activities

Students may make audio or video recordings of non-laboratory course activities. NO video recording is allowed at any time in the laboratory. The redistribution of audio or video recordings from the course to individuals who are not students in the class is prohibited without the express permission of the faculty member and any of the students who are recorded.

New Course Proposal Form

Submitted on 10/31/2016 by Carmen Boyd (Carmenboyd@missouristate.edu).

***All fields require input**

- ☒ New COURSE
- ☐ New REGULAR PERMANENT SECTION of an existing variable content course. If a new regular section of an existing variable topics course, enter the existing course number below

Course Code:

BMS

Course Number: ([Check Availability](#))

197

Course Title:

Topics for Freshmen in the Biomedical Sciences

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ YesWill this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Prerequisite/Co-requisite or enter 'None':

Freshman status

General Course Description: (Include any Pass/Not Pass grading restrictions, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

This variable topics course is designed for the freshman Biomedical Sciences student to explore basic topics in the Biomedical Sciences to prepare for future coursework within their curriculum. Variable content course. Course may be repeated to a maximum of 2 hours by a student provided topics are different.

Credit Hours:

1 ▼

Lecture Contact Hours:

1 ▼

Lab Contact Hours:

0 ▼

Note: If variable credit, enter the highest number and add to end of course description. (e.g. "Variable credit, may be taken 1-3 hours.")

Periodicity. Check all that apply.

- | | | |
|--------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------|
| <input checked="" type="checkbox"/> Fall | <input type="checkbox"/> Fall (even-numbered years only) | <input type="checkbox"/> Fall (odd-numbered years only) |
| <input checked="" type="checkbox"/> Spring | <input type="checkbox"/> Spring (even-numbered years only) | <input type="checkbox"/> Spring (odd-numbered years only) |
| <input type="checkbox"/> Summer | <input type="checkbox"/> On Demand only | |

Complete Catalog Description:

BMS 197 Topics for Freshmen in the Biomedical Sciences

Prerequisite: Freshman status

This variable topics course is designed for the freshman Biomedical Sciences student to explore basic topics in the Biomedical Sciences to prepare for future coursework within their curriculum. Variable content course. Course may be repeated to a maximum of 2 hours by a student provided topics are different.

Credit hours: 1 Lecture contact hours: 1 Lab contact hours: 0

Typically offered: Fall, Spring

Include sample syllabus (list topics, course goals.) Use text box OR upload only file types of PDF, DOC or DOCX.

Attached

Purpose of Course

The purpose of this course is to assist the incoming BMS students in solidifying their choice of a major and better prepare them for upcoming coursework.

Relationship to Other Departments

None.

Is there a graduate/undergraduate parallel course to this one? ☒ No ☐ Yes

New Course Resource Information

| | | | |
|----------------------------------------------|---------------------------------|----------------------------------------|---------------------------------|
| Anticipated Average Enrollment per section: | <input type="text" value="20"/> | Maximum Enrollment Limit per section: | <input type="text" value="30"/> |
| Anticipated Average Enrollment per semester: | <input type="text" value="20"/> | Maximum Enrollment Limit per semester: | <input type="text" value="30"/> |
| Anticipated Average Enrollment per year: | <input type="text" value="40"/> | Maximum Enrollment Limit per year: | <input type="text" value="60"/> |
| Faculty Load Assignment (equated hours): | <input type="text" value="1"/> | | |

Is another course being deleted? ☒ No ☐ Yes

What will this course require in the way of:

Additional library Holdings

None

Additional computer resources

None

Additional or remodeled facilities

None

Additional equipment or supplies

None

Additional travel funds

None

Additional faculty; general vs specialized

None

Additional faculty; regular vs per-course

None

Other additional expenses

None

If additional faculty are not required, how will faculty be made available to teach this course?

Sections are currently being taught at the BMS 497 level and some are more appropriate at the 100 level. The total number of sections (BMS 497 and BMS 197) is unlikely to change as some of the sections will shift to BMS 197.

List names of current faculty qualified and available to teach this course

This course may be taught by any faculty member, including per course and GA's.

What is the anticipated source of students for this course?

Incoming freshmen.

If from within the department, will students be taking this course in addition to or in place of other courses?

N/A

If from outside the department, which courses in other departments would most likely be affected?)

None

Other comments:

Thank you.

What is the date that this new course was approved by departmental or program faculty? (MM/DD/YYYY)

10/31/2016

Current Status:

College Council Review

Proposal Progress:

10/31/2016 - Submitted by Department Head (Colette Witkowski)

Review Comments:

No comments have been added to this proposal.

Copy As New Proposal



BMS 197 Topics for Freshmen in Dietetics: Choose MyPlate

Prerequisite: Freshmen status

FALL 2017

Instructor: Carmen Boyd, MS, LPC, RD/LD
Office: Professional Building Room 405
Phone: Office: 836-5603
E-mail: carmenboyd@missouristate.edu
Website: blackboard.missouristate.edu

Course description: This variable topics course is designed for the incoming freshmen dietetics major to explore the bare basics of the dietetics curriculum to prepare for future coursework in dietetics. The fall course will provide basic nutrition information based on the current USDA food guide and the spring will explore basic clinical dietetics based on the current Dietary Guidelines for Americans. Variable content course. Course may be repeated to a maximum of 2 hours by a student provided topics are different.

Note: This section of BMS 197 is a one-hour online course designed for the entering dietetics major to explore the basics of nutrition through USDA's Choose My Plate. Proctored exams. It is not required for the dietetics major but may be quite beneficial.

Credit hours: 1 Lecture contact hours: 1 Lab contact hours: 0

Typically offered: Fall

Course goals: At the end of this course the student will be able to:

- Be able to give a general history of the USDA food guides in the US
- Explain the components of MyPlate and what is included in each component.
- Be able to apply an appropriate serving size to a variety of foods in each of the MyPlate components
- Identify vitamin and mineral sources found in each of the components of MyPlate
- Understand the connection of the Dietary Guidelines with MyPlate.
- Identify consumer messages associated with each component.
- Utilize resources provided by ChooseMyPlate.gov.

Course Requirements:

| | |
|--------------------------------------------------------------|------------------|
| Weekly attendance/discussions in course | 150 points |
| Weekly quizzes @ a minimum of 10 points each: | 150 points |
| Mid-term and final (proctored) at minimum of 25 points each: | 50 points |
| Completion of online assignments, minimum of 50 points | <u>50 points</u> |
| | 400 points |

The instructor reserves the right to change this as necessary as this course is in development.

Text: There is no text for this course. All materials are taken from the USDA Choose MyPlate website www.choosemyplate.gov.

GRADING SCALE: Grades will be assigned as follows:

90 – 100% = A
80 – 89% = B
70 – 79% = C
60 – 69% = D
< 59% = F

Class Schedule for BMS 197, Choose MyPlate
Instructor: Boyd, FA17

This schedule may be revised as necessary. All readings are from the www.choosemyplate.gov website.

| Week | Date | Topic |
|-------------|-------------------------|----------------------------------------------------------------------------------------------|
| 1 | August | Introduction History of US Food Guides/W.O. Atwater |
| 2 | August | Starting off with Choose MyPlate Building a Healthy Plate |
| 3 | September | Fruit Smart Shopping for Fruit/Washing Fruits & Vegetables |
| 4 | September | Vegetables Smart Shopping for Vegetables/Eat a Rainbow |
| 5 | September | Grains September is Whole Grains Month!/Benefits of Whole Grains |
| 6 | September | Dairy Soy Beverages/Lactose Intolerance |
| 7 | October | Protein Foods: Meat Eating Healthy for Vegetarians/Whey protein/Cooking beans |
| 8 | October | Mid Term Exam (Proctored) Oils: Special Populations |
| 9 | October | Oils Shopping for Oils/Benefits of Omega-3 FA/ Coconut Oil |
| 10 | October | Empty Calories Cut Back on Sweets/Make Celebrations Healthier/Sugar Assoc. |
| 11 | October | Dietary Guidelines & Choose MyPlate Food Safety |
| 12 | November | Food Labeling Read the Label! |
| 13 | November | Selected Messages for Consumers Self Assessment using Choose MyPlate/SuperTracker |
| 14 | November | Fall Break |
| 15 | November | Physical Activity using Super Tracker Recipe Modification |
| 16 | December | Weight Management BMI Calculator |
| 17 | Week of December | Final Exam (Proctored) |

Revised for Fall 2016: This syllabus may be revised at any time at the discretion of the instructor.

BMS 197 Topics for Freshmen in Dietetics: Dietary Guidelines

Prerequisite: Freshman status

SPRING 2018

Instructor: Carmen Boyd, MS, LPC, RD/LD
Office: Professional Building Room 405
Phone: Office: 836-5603
E-mail: carmenboyd@missouristate.edu

Course description: This variable topics course is designed for the incoming freshmen dietetics major to explore the bare basics of the dietetics curriculum to prepare for future coursework in dietetics. The fall course will provide basic nutrition information based on the current USDA food guide and the spring will explore basic clinical dietetics based on the current Dietary Guidelines for Americans. Variable content course. Course may be repeated to a maximum of 2 hours by a student provided topics are different.

Note: *This section of BMS 197 is a one-hour online course designed for the entering dietetics major to explore the basics of nutrition through USDA's Dietary Guidelines for Americans. Proctored exams. It is not required for the dietetics major but may be quite beneficial.*

Credit hours: 1 Lecture contact hours: 1 Lab contact hours: 0

Typically offered: Spring

Course Objectives: Upon completion of this course, using the current Dietary Guidelines for Americans, the student will be able to:

- describe the history of the development of the Dietary Guidelines in the US.
- list five chronic diseases and the associated risk factors.
- identify nutrition related interventions for five chronic diseases to reduce risk factors.
- list the key recommendation of the Guidelines and provide examples of how Americans can implement each within their lifestyle.
- list 3 excellent food sources of key nutrients in which Americans are most likely to become deficient.
- define 75% of the words/key phrases in the glossary section of the text.

Required Text: You may download the Dietary Guidelines for Americans 2015 from the Blackboard site or from the USDA website. Both links are in the "course information" folder on the Blackboard course site. That is the only text requirement. You may also choose to order a hard copy from the website, if you prefer. This text and assorted government websites will be used extensively during the semester.

Course Requirements:

| | |
|-----------------------------------------|------------------|
| 15 Discussion Questions @ 10 pts each = | 150 points |
| 15 Weekly Quizzes @ 10 pts each = | 150 points |
| Weekly Work @ 5 pts each = | 75 points |
| Midterm and final @ 50 pts each = | 100 points |
| Miscellaneous Assignments = | <u>25 points</u> |
| <i>Total</i> | 500 points |

The instructor reserves the right to revise this at any time.

Evaluation: GRADING SCALE: Grades will be assigned as follows:

90 – 100% = A
80 – 89% = B
70 – 79% = C
60 – 69% = D
</ 59% = F

BMS 497: The Dietary Guidelines: Risk Factors and Chronic Disease

Spring 2018

Instructor: Boyd

STUDENTS: BE SURE TO READ THE LINKS AND 'MORE' SECTIONS IN YOUR ONLINE TEXT AND REVIEW THE GLOSSARY EACH SECTION TO MAKE SURE YOU UNDERSTAND THE TERMINOLOGY.

| Week | Date | Topic |
|-------------|-------------|--------------------------------------------------------------------------------------------------|
| 18 | January : | Executive Summary of the New 2015 – 2020 Dietary Guidelines/History of Dietary Guidelines |
| 19 | January | Introduction to the Dietary Guidelines Chronic Disease |
| 20 | January | Chronic Disease/Risk Factors: Diabetes |
| 21 | February | Chapter 1: Introduction |
| 22 | February | Chronic Disease/Risk Factors: Obesity |
| 23 | February | Chapter 1: A Closer Look inside Healthy Eating Patterns |
| 24 | February | Chronic Disease/Risk Factors: Cardiovascular Disease |
| 25 | February | Mid Term Exam (Proctored) |
| 26 | March | Chapter 1: Examples of Other Healthy Eating Patterns |
| 27 | March | Chronic Disease/Risk Factors: Cancer |
| 28 | March | Chapter 2: Shift to healthier food and beverage choices. |
| 29 | April | Risk Factor/Chronic Disease: HTN |
| 30 | April | Risk Factor/Chronic Disease: Stroke |
| 31 | April | Chapter 3: Support healthy eating patterns for all. |
| 32 | April | Risk Factors/Chronic Disease: Osteoporosis |
| 33 | May | Risk Factor/Chronic Disease: Arthritis |
| 34 | Week of May | Final Exam (Proctored) |

The instructor reserves the right to revise this schedule as necessary

New Course Proposal Form

Submitted on 10/31/2016 by Carmen Boyd (Carmenboyd@missouristate.edu).

***All fields require input**

- ☒ New COURSE
- ☐ New REGULAR PERMANENT SECTION of an existing variable content course. If a new regular section of an existing variable topics course, enter the existing course number below

Course Code:

BMS

Course Number: ([Check Availability](#))

393

Course Title:

Using Critical Thinking to Identify Medical and Nutrition Quackery

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ YesWill this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Prerequisite/Co-requisite or enter 'None':

BMS 110 and BMS 240

General Course Description: (Include any Pass/Not Pass grading restrictions, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

This course is designed to assist the dietetics major and other healthcare students in developing critical thinking skills by evaluating various nutrition quackery and other medical quackery practices that are common in healthcare today. Students will develop critical thinking skills using evidence-based practice models and the application of scientific thinking to current quack practices and propaganda found in clinical practice.

Credit Hours:

1 ▼

Lecture Contact Hours:

1 ▼

Lab Contact Hours:

0 ▼

Note: If variable credit, enter the highest number and add to end of course description. (e.g. "Variable credit, may be taken 1-3 hours.")

Periodicity. Check all that apply.

- | | | |
|------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------|
| <input checked="" type="checkbox"/> Fall | <input type="checkbox"/> Fall (even-numbered years only) | <input type="checkbox"/> Fall (odd-numbered years only) |
| <input type="checkbox"/> Spring | <input type="checkbox"/> Spring (even-numbered years only) | <input type="checkbox"/> Spring (odd-numbered years only) |
| <input type="checkbox"/> Summer | <input type="checkbox"/> On Demand only | |

Complete Catalog Description:

BMS 393 Using Critical Thinking to Identify Medical and Nutrition Quackery

Prerequisite: BMS 110 and BMS 240

This course is designed to assist the dietetics major and other healthcare students in developing critical thinking skills by evaluating various nutrition quackery and other medical quackery practices that are common in healthcare today. Students will develop critical thinking skills using evidence-based practice models and the application of scientific thinking to current quack practices and propaganda found in clinical practice.

Credit hours: 1 Lecture contact hours: 1 Lab contact hours: 0

Typically offered: Fall

Include sample syllabus (list topics, course goals.) Use text box OR upload only file types of PDF, DOC or DOCX.

Attached

Purpose of Course

The purpose of this course is to assist students in developing critical thinking skills while also teaching future healthcare professional about medical and nutrition quackery.

Relationship to Other Departments

None

Is there a graduate/undergraduate parallel course to this one? ☒ No ☐ Yes

New Course Resource Information

| | | | |
|----------------------------------------------|---------------------------------|----------------------------------------|---------------------------------|
| Anticipated Average Enrollment per section: | <input type="text" value="20"/> | Maximum Enrollment Limit per section: | <input type="text" value="25"/> |
| Anticipated Average Enrollment per semester: | <input type="text" value="20"/> | Maximum Enrollment Limit per semester: | <input type="text" value="30"/> |
| Anticipated Average Enrollment per year: | <input type="text" value="20"/> | Maximum Enrollment Limit per year: | <input type="text" value="30"/> |
| Faculty Load Assignment (equated hours): | <input type="text" value="1"/> | | |

Is another course being deleted? ☒ No ☐ Yes

What will this course require in the way of:

Additional library Holdings

none

Additional computer resources

none

Additional or remodeled facilities

none

Additional equipment or supplies

none

Additional travel funds

none

Additional faculty; general vs specialized

none

Additional faculty; regular vs per-course

none

Other additional expenses

none

If additional faculty are not required, how will faculty be made available to teach this course?

This class is currently being taught as a BMS 497 topics course through the dietetics program and has been taught for the past two years. It has been well received by majors and minors.

List names of current faculty qualified and available to teach this course

Currently taught by dietetics faculty, this course could be taught by any faculty member, including per course or GA's, who has an interest in critical thinking and quackery.

What is the anticipated source of students for this course?

Students in CHHS

If from within the department, will students be taking this course in addition to or in place of other courses?

This is an elective for all students, but does count towards a nutrition and/or BMS minor.

If from outside the department, which courses in other departments would most likely be affected?)

It is unlikely to affect other departments. This is an elective for all students, but does count towards a nutrition and/or BMS minor., which is a positive thing for those outside the department seeking a minor.

Other comments:

Thank you.

What is the date that this new course was approved by departmental or program faculty? (MM/DD/YYYY)

10/31/2016

Current Status:

College Council Review

Proposal Progress:

10/31/2016 - Submitted by Department Head (Colette Witkowski)

Review Comments:

No comments have been added to this proposal.

Copy As New Proposal



BMS 393: Using Critical Thinking to Identify Medical and Nutrition Quackery

Instructor: Carmen Boyd, MS, RD/LD
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Blackboard.missouristate.edu

Course Description: This course is designed to assist the dietetics major and other healthcare students in developing critical thinking skills by evaluating various nutrition quackery and other medical quackery practices that are common in healthcare today. Students will develop critical thinking skills using evidence-based practice models and the application of scientific thinking to current quack practices and propaganda found in clinical practice. 1(1-0) F

Prerequisites: BMS 240

Course goals: At the end of this course the student will be able to:

- Be able to give a general history of nutrition and medical quackery through the ages
- Define the terms commonly found in quackery including quack, quackery, faddism, cultism, food terrorists, pseudoscience, and others.
- Explain how to identify fraud and misleading claims utilizing critical thinking skills and scientific thinking
- Identify and utilize websites and government agencies that help identify and fight quackery through the use of evidence-based practice and critical thinking.
- Discuss quackery found in diet, weight-loss, colon cleansing and other cleanses, cancer, vitamins, minerals, athletics, aging, paraherbalism, and other topics.
- Discuss harm that can be done by quackery
- Discuss consumer protection laws in the US, including pros and cons
- Evaluate websites and claims using critical thinking skills and evidence-based practice to determine their validity.
- Identify quack practitioners and use critical and scientific thinking to debunk their claims.

Text: There is no text book required for this course. A variety of websites and readings will be utilized.

Course Requirements:

| | |
|-----------------------------------------|------------------|
| 15 Discussion Questions @ 10 pts each = | 150 points |
| 15 Weekly Quizzes @ 10 pts each = | 150 points |
| Weekly Work @ 5 pts each = | 75 points |
| Midterm and final @ 50 each = | 100 points |
| Miscellaneous Assignments = | <u>25 points</u> |
| <i>Total</i> | 500 points |

The following grading scale will be utilized in this online course:

A = 90 – 100%
B = 80 – 89%
C = 70 – 79%
D = 60 – 69%
F = </59%

BMS 393: Using Critical Thinking to Identify Medical and Nutrition Quackery

FA17: BOYD

| Week | Topic |
|-----------|--------------------------------------------------------------------------------------|
| 1 | Introduction to Nutrition Quackery Kansas State Historical Society Definitions |
| 2 | History of Quackery Historical Quacks |
| 3 | Recognizing Nutrition Quackery using Critical and Scientific Thinking Skills |
| 4 | Practitioners Evidence based practice |
| 5 | Digestive Quackery |
| 6 | Cancer Quackery |
| 7 | Vitamin Quackery |
| 8 | Mid Term |
| 9 | Mineral Quackery |
| 10 | Herbals: Rational vs Irrational Herbalism (Paraherbalism) |
| 11 | Quackery in Aging |
| 12 | Quackery in Athletics |
| 13 | Weight Loss Quackery |
| 14 | Diet Quackery |
| 15 | The Government protects us from quackery. Right? |
| 16 | How to Fight Quackery |
| 17 | Final |

Change Course Proposal Form

Submitted on 10/31/2016 by Carmen Boyd (Carmenboyd@missouristate.edu).

***All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

BMS400 International Service Learning: Malnutrition in Developing Countries

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

BMS 400 International Service Learning: Malnutrition in Developing Countries

Prerequisite: 30 hours and permission of instructor. The integrated service learning component for this course incorporates international community service with classroom instruction in nutrition specifically focusing on malnutrition and nutrition education in a developing country. This course provides an integrative learning experience addressing the practice of citizenship and promotes an awareness of and participation in international public affairs. Includes 15 service hours benefiting an international community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated for a maximum of six hours. Public Affairs Capstone Experience course. 2(1-2) S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ | **B** *I* ~~S~~

BMS 400 International Service Learning: Malnutrition in Developing Countries

Prerequisite: 30 hours and permission of instructor. The integrated service learning component for this course incorporates international community service with classroom instruction in nutrition specifically focusing on malnutrition and nutrition education in a developing country. This course provides an integrative learning experience addressing the practice of citizenship and promotes an awareness of and participation in international public affairs. Includes 15 service hours benefiting an international community organization, agency, or public service provider. Approved service placements and assignments will vary depending on the course topic and learning objectives; a list of approved placements and assignments is available from the instructor and the Citizenship and Service Learning Office. May be repeated for a maximum of six hours. Public Affairs Capstone Experience course. ~~2(1-2) 1 - 3 S-D~~

What is changing? Check all boxes that apply.

- | | | | |
|----------------------------------------------------------------|-------------------------------------------------------------------------------|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Course Code | <input type="checkbox"/> Course Number (Check Availability) | <input type="checkbox"/> Title | <input type="checkbox"/> Prerequisite |
| <input checked="" type="checkbox"/> Credit Hours/Contact Hours | <input checked="" type="checkbox"/> Periodicity | <input type="checkbox"/> Description | |

Reason for proposed change

An increase in the number of students choosing study away programs of varying times and lengths is the reason for this change.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

- | | | |
|---------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------------|
| <input checked="" type="checkbox"/> Routine or annual review/assessment of curriculum | <input checked="" type="checkbox"/> Faculty Input | <input checked="" type="checkbox"/> Student Input |
| <input type="checkbox"/> Accreditation/certification compliance | <input type="checkbox"/> Review of catalog information | |
| <input type="checkbox"/> Other (be specific): | | |

☐ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

10/31/2016

Current Status:

College Council Review

Proposal Progress:

10/31/2016 - Submitted by Department Head (Colette Witkowski)

Review Comments:

No comments have been added to this proposal.

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Change Course Proposal Form

Submitted on 10/31/2016 by Carmen Boyd (Carmenboyd@missouristate.edu).***All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

BMS438 Administrative Dietetics

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ YesWill this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

BMS 438 Administrative Dietetics

Prerequisite: BMS 240 and BMS 330 and ACC 109 and MGT 340; and BIO 210 or concurrent enrollment. Application of managerial processes to the delivery of food to people in a variety of settings. Menu planning; recipe development; food procurement; receiving and storage; food production; quality assurance; personnel selection, training, supervision and evaluation; management of financial resources; equipment selection and layout; computer-assisted management and distribution. Transportation required. 4(3-2) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

  **B** *I* ~~S~~

~~BMS 438 Administrative Dietetics~~ **Quantity Foods in Healthcare and School Food Service**
Prerequisite: ~~BMS 240 and BMS 330 and ACC 109 and MGT 340; and BIO 210 or concurrent enrollment.~~ Application of managerial processes to the delivery of food preparation, production, and distribution of food to people in a variety of settings **hospitals, schools, community programs, senior living facilities, etc.** Menu planning; recipe development; food procurement; receiving and storage; food production; quality assurance; ~~personnel selection, training, supervision and evaluation; management of financial resources;~~ equipment selection and layout; ~~computer-assisted management and distribution.~~ Transportation required. ~~4(3-2)~~ **3(1-4)** F, S

What is changing? Check all boxes that apply.

- | | | | |
|----------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Course Code | <input type="checkbox"/> Course Number (Check Availability) | <input checked="" type="checkbox"/> Title | <input checked="" type="checkbox"/> Prerequisite |
| <input checked="" type="checkbox"/> Credit Hours/Contact Hours | <input checked="" type="checkbox"/> Periodicity | <input checked="" type="checkbox"/> Description | |

Reason for proposed change

New course (BMS 538) will replace components of this course (BMS 438), resulting in the change of hours from 4 to 3. MGT 340 is no longer required for accreditation purposes.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

- | | | |
|---------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------------|
| <input checked="" type="checkbox"/> Routine or annual review/assessment of curriculum | <input checked="" type="checkbox"/> Faculty Input | <input checked="" type="checkbox"/> Student Input |
| <input checked="" type="checkbox"/> Accreditation/certification compliance | <input type="checkbox"/> Review of catalog information | |
| <input type="checkbox"/> Other (be specific): | | |

☐ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

10/31/2016

Current Status:

College Council Review

Proposal Progress:

10/31/2016 - Submitted by Department Head (Colette Witkowski)

Review Comments:

No comments have been added to this proposal.

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New Course Proposal Form

Submitted on 10/31/2016 by Carmen Boyd (Carmenboyd@missouristate.edu).

***All fields require input**

- ☒ New COURSE
- ☐ New REGULAR PERMANENT SECTION of an existing variable content course. If a new regular section of an existing variable topics course, enter the existing course number below

Course Code:

BMS

Course Number: ([Check Availability](#))

538

Course Title:

Administrative Dietetics

Will this proposal need to be reviewed by CGEIP? ☐ No ☒ Yes

Will this proposal need to be reviewed by EPPC? ☐ No ☒ Yes

Prerequisite/Co-requisite or enter 'None':

BMS 240 and BMS 330 and BMS 438, and ACC 109; and BIO 210 or concurrent enrollment

General Course Description: (Include any Pass/Not Pass grading restrictions, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

Application of managerial processes to the delivery of food to people in a variety of settings. Menu planning; recipe development; food procurement; receiving and storage; food production; quality assurance; personnel selection, training, supervision, and evaluation; management of financial resources; equipment selection and layout; computer-assisted management and distribution. Transportation required.

Credit Hours:

3 ▼

Lecture Contact Hours:

2 ▼

Lab Contact Hours:

2 ▼

Note: If variable credit, enter the highest number and add to end of course description. (e.g. "Variable credit, may be taken 1-3 hours.")

Periodicity. Check all that apply.

- | | | |
|------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------|
| <input checked="" type="checkbox"/> Fall | <input type="checkbox"/> Fall (even-numbered years only) | <input type="checkbox"/> Fall (odd-numbered years only) |
| <input type="checkbox"/> Spring | <input type="checkbox"/> Spring (even-numbered years only) | <input type="checkbox"/> Spring (odd-numbered years only) |
| <input type="checkbox"/> Summer | <input type="checkbox"/> On Demand only | |

Complete Catalog Description:

BMS 538 Administrative Dietetics

Prerequisite: BMS 240 and BMS 330 and BMS 438, and ACC 109; and BIO 210 or concurrent enrollment

Application of managerial processes to the delivery of food to people in a variety of settings. Menu planning; recipe development; food procurement; receiving and storage; food production; quality assurance; personnel selection, training, supervision, and evaluation; management of financial resources; equipment selection and layout; computer-assisted management and distribution. Transportation required.

Credit hours: 3 Lecture contact hours: 2 Lab contact hours: 2

Typically offered: Fall

Include sample syllabus (list topics, course goals.) Use text box OR upload only file types of PDF, DOC or DOCX.

Attached

Purpose of Course

The purpose of this course is to introduce the dietetics major to food service management. It also meets requirements and outcomes for accreditation, which is required for our program.

Explanation: THIS course (BMS538) is the management component of the current BMS 438 Administrative Dietetics course that we are renaming and adjusting credit hours. We are placing THIS course (BMS 538) as a new course and course number with some of the previous components of the CURRENT BMS 438 class. The CURRENT BMS 438 course will be renamed to reflect the content, which is now part of the CURRENT BMS 438 course. Students will take both BMS 438 and BMS 538 as a requirement for accreditation beginning FA17. There should be no issues with course duplication as students who have already taken the CURRENT BMS 438 course and that content are not required to take the new course and content. Students outside the major do not take either of these courses.

Relationship to Other Departments

There is no relationship to other departments as the course is taken only by dietetics majors.

However, the CURRENT BMS 438 class has a prerequisite of MGT 340 which has been dropped for this class and is not required in the revised BMS 438 course, nor is it required for THIS course (BMS 538). Dr. Jeff Jones, Interim Department Head for Management has been contacted and he has stated that the number of students they will be losing is not an amount that would move them to reduce the number of sections of MGT 340 offered each semester. He was also assured that this was due to curriculum and accreditation issues, not any problems or concerns with the quality or content of their course.

Is there a graduate/undergraduate parallel course to this one? ☒ No ☐ Yes

New Course Resource Information

| | | | |
|----------------------------------------------|---------------------------------|----------------------------------------|---------------------------------|
| Anticipated Average Enrollment per section: | <input type="text" value="18"/> | Maximum Enrollment Limit per section: | <input type="text" value="30"/> |
| Anticipated Average Enrollment per semester: | <input type="text" value="18"/> | Maximum Enrollment Limit per semester: | <input type="text" value="30"/> |
| Anticipated Average Enrollment per year: | <input type="text" value="18"/> | Maximum Enrollment Limit per year: | <input type="text" value="60"/> |
| Faculty Load Assignment (equated hours): | <input type="text" value="4"/> | | |

Is another course being deleted? ☒ No ☐ Yes

What will this course require in the way of:

Additional library Holdings

None

Additional computer resources

None

Additional or remodeled facilities

None

Additional equipment or supplies

None

Additional travel funds

None

Additional faculty; general vs specialized

None

Additional faculty; regular vs per-course

Dr. Sockju Kwon was hired as a clinical instructor for our program in August 2016 to cover this course and BMS 438 lectures. Dr. Uruakpa is now free to teach labs in BMS 438 and BMS 538.

Other additional expenses

None

If additional faculty are not required, how will faculty be made available to teach this course?

Dr. Sockju Kwon was hired as a clinical instructor for our program in August 2016 to cover this course and BMS 438 lectures. Dr. Uruakpa is now free to teach labs in BMS 438 and BMS 538.

List names of current faculty qualified and available to teach this course

While all dietetics faculty are qualified and available to teach this course, Sarah Murray, Sockju Kwon, and Florence Uruakpa are best qualified.

What is the anticipated source of students for this course?

It will be a requirement for dietetics majors

If from within the department, will students be taking this course in addition to or in place of other courses?

Dietetics majors will be taking this course in addition to BMS 438 (unless they have already taken it) , which is the course that was split to form BMS 538.

If from outside the department, which courses in other departments would most likely be affected?)

None

Other comments:

Thank you.

What is the date that this new course was approved by departmental or program faculty? (MM/DD/YYYY)

10/31/2016

Current Status:

College Council Review

Proposal Progress:

10/31/2016 - Submitted by Department Head (Colette Witkowski)

Review Comments:

No comments have been added to this proposal.

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BMS 538: ADMINISTRATIVE DIETETICS

FALL 2017, (2 CREDIT-LECTURE AND 1 CREDIT LAB).

FACULTY INFORMATION

Lecture Instructor: Sockju Kwon, Ph.D., RD/LD
Office Hours: By appointment only via SKYPE (E-mail request preferred prior to contacting me via SKYPE, SKYPE ID: sockju.kwon).
Telephone: (417) 763-0300, (919)-704-9846
E-mail: Skwon@missouristate.edu (put course/section # in msg)

Lab Instructor: Florence O. Uruakpa-Nweke, PhD, RD
Office: PROF 439
Office Hours:
Telephone: 417-836-8425
E-mail: FUruakpaNweke@MissouriState.edu
Website: Blackboard and Pearson Education Resource website

COURSE INFORMATION

Course Description:

Application of managerial processes to the delivery of food to people in a variety of settings. Quality management; risk management; strategic management; theories of management and leadership; communication; human resource management including hiring, training, supervision and evaluation; financial management; computer-assisted management system. Transportation required.

Prerequisite:

BMS 240 and BMS 330 and BMS 438 and ACC 109; and BIO 210 or concurrent enrollment.

Required Textbook:

Gregoire, M.B. and Spears, M.C.s (2017). Food Service Organization: A Managerial and Systems Approach, 9th ed. Pearson Education, New Jersey. ISBN: 978-0-13-401772-3

Reference Text:

Payne-Palacio J and Theis M (2012). Foodservice Management: Principles and Practices, 12/E. Upper Saddle River, New Jersey: Pearson Prentice Hall.
Shugart, G. and Molt, M. Food for Fifty, 9th ed. New York, New York: Macmillan.

Knowledge, Skills, & Learning Outcomes: Course partially fulfills the following requirements and outcomes for Didactic Program in Dietetics:

- KRDN 1.2 Use current information technologies to locate and apply evidence-based guidelines and protocols.
- KRDN 1.3 Apply critical thinking skills.
- KRDN 2.1 Demonstrate effective and professional oral and written communication and documentation.
- KRDN 2.5 Identify and describe the work of interprofessional teams and the roles of others with whom the registered dietitian nutritionist collaborates in the delivery of food and nutrition services.
- KRDN 2.6 Demonstrate an understanding of cultural competence/sensitivity.
- KRDN 4.1 Apply management theories to the development of programs or services.
- KRDN 4.2 Evaluate a budget and interpret financial data.
- KRDN 4.4 Apply the principles of human resource management to different situations.

KRDN 4.5 Describe safety principles related to food, personnel and consumers.

KRDN 4.6 Analyze data for assessment and evaluate data to be used in decision-making for continuous quality improvement.

GRADING INFORMATION

Course Requirements:

| | | |
|-----------------------------------|---------------------|------------|
| Quizzes: | 15 @ 20 points each | 300 |
| Exams: | 3 @ 100 points each | 300 |
| SWOT analysis project | 1 @ 50 points | 50 |
| Facility design project | 1 @ 100 points | 100 |
| Strategic Planning project | 1 @ 100 points | 100 |
| <u>Final exam (comprehensive)</u> | | <u>150</u> |
| Total Points | | 1000 |

The instructor reserves the right to revise this as necessary.

Grading Scale: Final grades will be calculated using the grading scale below. Appealing for the exam score will be only permitted within 1 week after each exam. Please do not email me about your grade after 1 week. Grades can always be checked via Blackboard, and if you have concerns about your grade, these concerns need to be discussed prior to the final two weeks of courses.

93-100=A, 86-92.9=B, 75-85.9=C, 65-74.9=D, Below 65=F

Change Course Proposal Form

Submitted on 09/21/2016 by Sylvia Feeney (MonikaFeeney@MissouriState.edu).***All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

BMS700 Introduction to Graduate Studies in the Biomedical Sciences

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ YesWill this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

BMS 700 Introduction to Graduate Studies in the Biomedical Sciences

Prerequisite: admission to the Doctor of Nurse Anesthesia Practice program. Study of the researcher role, the research process, and research ethics relating to the biomedical sciences. 3(3-0) F,S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)







~~BMS 700 Introduction to Graduate Studies in the Biomedical Sciences~~ **Informatics and Graduate Studies for Anesthesia**
 Prerequisite: admission to the Doctor of Nurse Anesthesia Practice program. Study of the researcher role, the research process, **research skills, scientific writing, professional development,** and research ethics ~~relating to the biomedical sciences.~~ **Study the use of technology in graduate studies.**
Dissect the meaning of a capstone project and its purpose. 3(3-0) F,S,Su

What is changing? Check all boxes that apply.

- | | | | |
|-----------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Course Code | <input type="checkbox"/> Course Number (Check Availability) | <input checked="" type="checkbox"/> Title | <input type="checkbox"/> Prerequisite |
| <input type="checkbox"/> Credit Hours/Contact Hours | <input checked="" type="checkbox"/> Periodicity | <input checked="" type="checkbox"/> Description | |

Reason for proposed change

Clarify the course content and added departmental flexibility for teaching in the summer and cost will be reallocated by adjusting current teaching schedules.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☒ Routine or annual review/assessment of curriculum ☐ Faculty Input ☐ Student Input

☒ Accreditation/certification compliance ☐ Review of catalog information

☐ Other (be specific):

☒ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

09/16/2016

Current Status:

Grad Council Review

Proposal Progress:

09/26/2016 - Submitted by Department Head (Colette Witkowski)

10/04/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

09/26/2016 - Department Head Review - Colette Witkowski - None

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Change Program Proposal Form

Submitted on 10/31/2016 by Carmen Boyd (Carmenboyd@missouristate.edu).

Department:

Biomedical Sciences

Type of Program

Choose One:

- | | | |
|-----------------------------------------------------------------------------|-------------------------------------|--------------------------------------|
| <input checked="" type="radio"/> Major (Non-Comprehensive/Graduate Program) | <input type="radio"/> Minor | <input type="radio"/> Academic Rules |
| <input type="radio"/> Comprehensive Major | <input type="radio"/> Certificate | <input type="radio"/> Other |
| <input type="radio"/> Option | <input type="radio"/> Certification | |

Title of Program Affected:

Dietetics-BS

Current Catalog Description: (Either cut and paste present description from online catalog **OR** provide as an attachment below)

Major requirements

A total of 125 hours must be completed to earn a degree in Dietetics. Of the 125 hours, 40 hours must be upper-division course work.

Program Requirements

General Education Requirements - see General Education Program and Requirements section of catalog

Specific General Education requirements: BMS 110(3) and 111(1); CHM 116(4) and 117(1); MTH 135(3) or 138(5) or 181(3) or 261(5) or 287(3); PSY 121(3); and either SOC 150(3) or ECO 155(3) or AGR 100(3) or REL 131(3).

Major Requirements

Biomedical Science Courses: BMS 110(3), 111(1), 230(3), 240(3), 305(1), 306(1), 307(4), 308(4), 330(3), 331(4), 332(3), 333(3), 335(3), 338(1), 340(2), 345(3), 430(3), 438(4), 445(3), 532(3), 536(4), 539(1), 546(4), 550(2), 595(1)

Public Affairs Capstone Experience will be fulfilled by completion of BMS 345(3).

Related Requirements: ACC 109(1); BIO 210(3); CHM 116(4) and 117(1); CHM 201(3); CHM 352(3); ENG 321(3); MGT 340(3); MTH 340(3) or 545(3) or PSY 200(3) or QBA 237(3) or SOC 302(3); MTH 135(3) or 138(5) or 181(3) or 261(5) or 287(3); PSY 121(3); SOC 150(3) or ECO 155(3) or AGR 100(3) or REL 131(3).






General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

If you have a ServSafe® certification you may forgo the required BMS 338 course, as long as the certification is valid for two years past your estimated graduation date.

You must maintain a GPA of 2.9 or higher to graduate from the Dietetics program and to obtain a verification statement to be eligible for an internship to complete the program.

Not Attached

Complete New Catalog Description: (Either provide the revised description in the text area below [strikethrough all deletions and insert/bold new information - any content that is copied and pasted will lose existing formatting; please review prior to submission] **OR** provide as an attachment below)



See attached.

Attached

What is changing? Check all boxes that apply:

- ☐ Title change
- ☐ From option to program (major)
- ☐ Other
- ☒ Course changes of under 18 hours
- ☐ From program (major) to option
- ☐ Course changes of 18 hours or more

Reason for Proposed Change:

To better align with accreditation changes and allow for greater flexibility within the social sciences, which is part of the General Education curriculum.

What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)

10/31/2016

Current Status:

College Council Review

Proposal Progress:

10/31/2016 - Submitted by Department Head (Colette Witkowski)

Review Comments:

No comments have been added to this proposal.

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Major requirements

A total of 125 hours must be completed to earn a degree in Dietetics. Of the 125 hours, 40 hours must be upper-division course work.

Program Requirements

1. General Education Requirements - see [General Education Program and Requirements](#) section of catalog
Specific General Education requirements: [BMS 110](#)(3) and [111](#)(1); [CHM 116](#)(4) and [117](#)(1); [MTH 135](#)(3) or [138](#)(5) or [181](#)(3) or [261](#)(5) or [287](#)(3); and [PSY 121](#)(3). ~~and either [SOC 150](#)(3) or [ECO 155](#)(3) or [AGR 100](#)(3) or [REL 131](#)(3).~~
2. Major Requirements
 1. Biomedical Science Courses: [BMS 110](#)(3), [111](#)(1), [230](#)(3), [240](#)(3), [305](#)(1), [306](#)(1), [307](#)(4), [308](#)(4), [330](#)(3), [331](#)(4), [332](#)(3), [333](#)(3), [335](#)(3), [338](#)(1), [340](#)(2), [345](#)(3), [430](#)(3), [438](#) ~~(4)~~ (3), [445](#)(3), [532](#)(3), [536](#)(4), [538](#) (3), [539](#)(1), [546](#)(4), [550](#)(2), [595](#)(1)
 2. Public Affairs Capstone Experience will be fulfilled by completion of [BMS 345](#)(3) or **BMS 400** or **BMS 390**.
 3. Related Requirements: [ACC 109](#)(1); [BIO 210](#)(3); [CHM 116](#)(4) and [117](#)(1) **OR CHM 160 and CHM 161, and CHM 170 and CHM 171; [CHM 201](#)(3); [CHM 352](#)(3) OR BMS 320; [ENG 321](#)(3); [MGT 340](#) ~~(3)~~; [MTH 340](#)(3) or [545](#)(3) or [PSY 200](#)(3) or [QBA 237](#)(3) or [SOC 302](#)(3); [MTH 135](#)(3) or [138](#)(5) or [181](#)(3) or [261](#)(5) or [287](#)(3); [PSY 121](#)(3); [SOC 150](#) ~~(3)~~ or [ECO 155](#) ~~(3)~~ or [AGR 100](#) ~~(3)~~ or [REL 131](#) ~~(3)~~.**
3. General Baccalaureate Degree Requirements - see [General Baccalaureate Degree Requirements](#) section of catalog

If you have a ServSafe® certification you may forgo the required BMS 338 course, as long as the certification is valid for two years past your estimated graduation date.

You must maintain a GPA of 2.9 or higher to graduate from the Dietetics program and to obtain a verification statement to be eligible for an internship. ~~to complete the program.~~

Change Course Proposal Form

Submitted on 10/18/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

***All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

NUR800 DNP Leadership I: Concepts for Evidence-Based Practice

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

NUR 800 DNP Leadership I: Concepts for Evidence-Based Practice

Prerequisite: admission to the DNP Program and meet program progression requirements. This course explores foundational concepts and theories for the development of the DNP nurse leader and the DNP Change Project. Concepts include transforming healthcare through evidence-based practice, quality improvement, leadership in healthcare systems, project planning, evaluation of evidence, and consideration of disparities in health and healthcare from a population focus. 3(3-0) Su

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

NUR 800 DNP Leadership I: Concepts for Evidence-Based Practice

Prerequisite: admission to the DNP Program and meet program progression requirements. This course explores foundational concepts and theories for the development of the DNP nurse leader and the DNP Change Project. Concepts include transforming healthcare through evidence-based practice, quality improvement, leadership in healthcare systems, project planning, evaluation of evidence, and consideration of disparities in health and healthcare from a population focus. **2** ~~3(3-2-0)~~ Su

What is changing? Check all boxes that apply.

- | | | | |
|----------------------------------------------------------------|-------------------------------------------------------------------------------|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Course Code | <input type="checkbox"/> Course Number (Check Availability) | <input type="checkbox"/> Title | <input type="checkbox"/> Prerequisite |
| <input checked="" type="checkbox"/> Credit Hours/Contact Hours | <input type="checkbox"/> Periodicity | <input type="checkbox"/> Description | |

Reason for proposed change

Course content redistributed to other courses to reduce redundancies.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

- | | | |
|---------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------------|
| <input checked="" type="checkbox"/> Routine or annual review/assessment of curriculum | <input checked="" type="checkbox"/> Faculty Input | <input checked="" type="checkbox"/> Student Input |
| <input checked="" type="checkbox"/> Accreditation/certification compliance | <input type="checkbox"/> Review of catalog information | |

☐ Other (be specific):

☐ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/18/2016 - Submitted by Department Head (Kathryn Hope)

10/20/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

10/18/2016 - Department Head Review - Kathryn Hope - The curriculum review by faculty indicated content overlap with NUR 830 DNP Leadership II. Content redistributed among courses.

Copy As New Proposal



Change Course Proposal Form

Submitted on 10/18/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

***All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

NUR802 Emerging Science of Advanced Practice

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

NUR 802 Emerging Science of Advanced Practice

Prerequisite: admission to the DNP Program. In this course, concepts, theories, and philosophical perspectives relevant to nursing science, research, and advanced nursing practice are examined. Emphasis is placed on exploring, analyzing, and applying concepts, theories, philosophies, and research applicable to the discipline of nursing in general, and to the student's area of advanced practice and research. 2(2-0) Su

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

NUR 802 Emerging Science **and Research Methods for** ~~of~~ Advanced Practice

Prerequisite: admission to the DNP Program. In this course, concepts, theories, and philosophical perspectives relevant to nursing science, research, and advanced nursing practice are examined. Emphasis is placed on exploring, analyzing, and applying concepts, theories, philosophies, and research **methods** applicable to the discipline of nursing in general, and to the student's area of advanced practice and research. ~~2~~ **3**(~~2~~ **3**-0) ~~Su~~ **F**

What is changing? Check all boxes that apply.

- | | | | |
|----------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Course Code | <input type="checkbox"/> Course Number (Check Availability) | <input checked="" type="checkbox"/> Title | <input type="checkbox"/> Prerequisite |
| <input checked="" type="checkbox"/> Credit Hours/Contact Hours | <input checked="" type="checkbox"/> Periodicity | <input checked="" type="checkbox"/> Description | |

Reason for proposed change

New content added to course based on discipline and accreditation standards; Title reflects content addition.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☐ No ☒ Yes

Explain.

Course objectives reflects added content.

How did you determine the need for this change? Check all boxes that apply or specify other.

- | | | |
|---------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------------|
| <input checked="" type="checkbox"/> Routine or annual review/assessment of curriculum | <input checked="" type="checkbox"/> Faculty Input | <input checked="" type="checkbox"/> Student Input |
| <input checked="" type="checkbox"/> Accreditation/certification compliance | <input type="checkbox"/> Review of catalog information | |
| <input type="checkbox"/> Other (be specific): | | |

☐ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/18/2016 - Submitted by Department Head (Kathryn Hope)

10/20/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

No comments have been added to this proposal.

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New Course Proposal Form

Submitted on 10/18/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

***All fields require input**

- ☒ New COURSE
- ☐ New REGULAR PERMANENT SECTION of an existing variable content course. If a new regular section of an existing variable topics course, enter the existing course number below

Course Code:

NUR

Course Number: ([Check Availability](#))

810

Course Title:

Finance Management and Entrepreneurship for Advanced Nursing Roles

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ YesWill this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Prerequisite/Co-requisite or enter 'None':

admission to the DNP Program

General Course Description: (Include any Pass/Not Pass grading restrictions, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

This course focuses on the understanding and analysis of concepts and issues related to finance, budgeting, resource management, funding, reimbursement, cost-benefit analysis, and entrepreneurship as applicable to advanced nursing roles within the changing health care environment. 2(2-0) S

Credit Hours:

2 ▼

Lecture Contact Hours:

2 ▼

Lab Contact Hours:

0 ▼

Note: If variable credit, enter the highest number and add to end of course description. (e.g. "Variable credit, may be taken 1-3 hours.")

Periodicity. Check all that apply.

- ☐ Fall ☐ Fall (even-numbered years only) ☐ Fall (odd-numbered years only)

☒ Spring
 ☐ Spring (even-numbered years only)
 ☐ Spring (odd-numbered years only)

☐ Summer
 ☐ On Demand only

Complete Catalog Description:

NUR 810 Finance Management and Entrepreneurship for Advanced Nursing Roles

Prerequisite: admission to the DNP Program

This course focuses on the understanding and analysis of concepts and issues related to finance, budgeting, resource management, funding, reimbursement, cost-benefit analysis, and entrepreneurship as applicable to advanced nursing roles within the changing health care environment. 2(2-0) S

Credit hours: 2 Lecture contact hours: 2 Lab contact hours: 0

Typically offered: Spring

Include sample syllabus (list topics, course goals.) Use text box OR upload only file types of PDF, DOC or DOCX.

Attached

Purpose of Course

Content is required for accreditation. Addresses financial and entrepreneurial issues specific to nursing leadership and independent nursing practice.

Relationship to Other Departments

This content is unique to the advanced nursing role.

Is there a graduate/undergraduate parallel course to this one? ☒ No ☐ Yes

New Course Resource Information

| | | | |
|----------------------------------------------|---------------------------------|----------------------------------------|---------------------------------|
| Anticipated Average Enrollment per section: | <input type="text" value="20"/> | Maximum Enrollment Limit per section: | <input type="text" value="30"/> |
| Anticipated Average Enrollment per semester: | <input type="text" value="20"/> | Maximum Enrollment Limit per semester: | <input type="text" value="30"/> |
| Anticipated Average Enrollment per year: | <input type="text" value="20"/> | Maximum Enrollment Limit per year: | <input type="text" value="30"/> |
| Faculty Load Assignment (equated hours): | <input type="text" value="2"/> | | |

Is another course being deleted? ☒ No ☐ Yes

What will this course require in the way of:

Additional Library Holdings

none

Additional computer resources

none

Additional or remodeled facilities

none

Additional equipment or supplies

none

Additional travel funds

none

Additional faculty; general vs specialized

Specialized

Additional faculty; regular vs per-course

Per course

Other additional expenses

Expenses of per course faculty paid by tuition and fees

If additional faculty are not required, how will faculty be made available to teach this course?

N/A

List names of current faculty qualified and available to teach this course

Christina Dempsey

What is the anticipated source of students for this course?

BSN-DNP and Post-Masters DNP program

If from within the department, will students be taking this course in addition to or in place of other courses?

no

If from outside the department, which courses in other departments would most likely be affected?)

N/A

Other comments:

None

What is the date that this new course was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/18/2016 - Submitted by Department Head (Kathryn Hope)

10/20/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

10/18/2016 - Department Head Review - Kathryn Hope - This content is required by our accreditation standards for doctoral programs, and the content is unique to the advanced practice nursing roles.

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NUR 810: Finance Management and Entrepreneurship for Advanced Nursing Roles

Missouri State University
School of Nursing
Syllabus and Course Policy

COURSE: NUR 810: Finance Management and Entrepreneurship for Advanced Nursing Roles
SEMESTER: Spring 2018
CREDITS: 2-0
SCHEDULE: Blackboard - Online asynchronous format
FACULTY: TBD
PREREQUISITES: Admission to DNP Program
OFFICE HOURS: TBA

COURSE DESCRIPTION AND PURPOSE:

This course focuses on the understanding and analysis of concepts and issues related to finance, budgeting, resource management, funding, reimbursement, cost-benefit analysis, and entrepreneurship as applicable to advanced nursing roles within the changing health care environment. 2(2-0) S

COURSE OBJECTIVES:

Upon completion of the course, the student will be able to:

1. Analyze concepts, theories, and issues in healthcare financial management systems and entrepreneurship as applicable for advanced nursing roles.
MSU DNP: 1, 4, 9; NONPF DNP: A2, A4; AACN DNP: IA1, IIB2
2. Critically assess the impact of organizational structure, financing, marketing, and policy decisions on access, quality, and safety of healthcare.
MSU DNP: 1, 9; NONPF DNP: B3, B4, C2, C3, F2, G5, G6; AACN DNP: IIB2, IIIE1, VA, VIIIG
3. Explore and use tools to plan, monitor, control, and predict the financial status of health care systems and businesses. Organizations?
MSU DNP: 2, 3, 4, 8, 9; NONPF DNP: E1, E5, I1, I2; AACN DNP: IIB4, IIIE1, IIIE3, IIIE5, VIIIG
4. Apply key steps of business planning and grant funding to healthcare and advanced nursing practice initiatives.
MSU DNP: 1, 3, 4, 6, 8, 9; NONPF DNP: C2, C3, G6, I1, I2; AACN DNP: IA, IIB2, IIB4, VIIIG
5. Develop, apply, and evaluate budgeting strategies for healthcare initiatives related to vulnerable populations.
MSU DNP: 1, 3, 4, 6, 8, 9; NONPF DNP: C2, C3, H3, I1, I2; AACN DNP: IIB3, IIIB, VIIIG
6. Evaluate the cost-effectiveness of healthcare initiatives for vulnerable populations.
MSU DNP: 1, 3, 4, 6, 8, 9; NONPF DNP: C2, C3, H1, H3, I1, I2; AACN DNP: IIB5, IIIB, VIIIG

TEXTBOOKS:

Baker, J.J., & Baker, R.W. (2017). *Health care finance: Basic tools for nonfinancial managers* (5th ed.). Sudbury, MA: Jones and Bartlett Learning.

Finkler, S.A., Jones, C.B., & Kovner, C.T. (2013). *Financial management for nurse managers and executives*. St. Louis, MO: Elsevier.

Waxman, K.T. (2012). *Financial and business management for the doctor of nursing practice*. New York, NY: Springer Publishing.

Teaching Methods: A variety of methods will be used which may include, but not limited to: lecture, demonstrations, discussions, student presentations, journal reading, and E-mail communication.

Grading Policies

Grading Scale: 100 - 90% = A; 89 - 80 % = B; 79 - 70% = C; 69 - 60% = D; Below 60% = F

Point Distribution:

| Assignment | Points |
|--------------------------------------------|------------|
| Case Studies x 3 @ 15 points each | 45 |
| Nursing Business Plan | 50 |
| Cost-Benefit Analysis of Health Initiative | 30 |
| Budget Planning for Health Initiative | 30 |
| Grant Proposal Paper | 50 |
| Total Possible Points | 205 |

Expectations of The Instructor:

1. Communicate and interact respectfully with all members of the class learning community.
2. Provide instructions for every assignment that includes detailed specifications.
3. Provide timely feedback on assignments.
4. Respond to questions or comments as needed that have been posted on discussion board or sent via email.
5. Attend online class-meeting as scheduled (if applicable).
6. Answer questions regarding the course during office hours or by appointment.
7. Adjust assignment due dates to enable reasonable, on-time submission with officially documented Missouri State University technology failures.
8. Follow the Missouri State University academic integrity policy. Any academic dishonesty is not tolerated and will result in a grade of zero for that assignment.

Expectations of the Student:

1. Treat everyone as a respected member of the learning community by using professional language, and abiding by the code of ethics.
2. Read, complete, and submit all assignments on time.
3. Read discussion board post at least 3 days a week, and submit at least the minimum required posts to be engaged in the learning.
4. Use online course email or by telephone when communicating personal circumstances or questions.
5. Use telephone when you need a response in less than 48 hours.
6. Submit assignments early enough to avoid last-minute technology failures, or willingly accept late penalties when not possible.

7. Follow the Missouri State University academic integrity policy available at:
<http://www.missouristate.edu/provost/academicintegrity.htm>

Questions/Comments Discussion Board: Ask and post your questions about the course requirements, content, assignments, etc., on the Discussion Board to allow your classmates the opportunity to help you. If your question is not answered, feel free to email or phone your instructor.

Please use online course e-mail to the instructor for questions pertaining to your specific grades or coursework.

COURSE POLICIES

Attendance and Class Participation: There are no specific meeting times for this course, as all required class activities are conducted asynchronously. However, regular and frequent participation in online discussions is expected, as well as completion of all assignments by the due dates specified in the syllabus. This course is designed so that the entire class moves through the curriculum at the same pace and completes all assignments on or before the due dates.

The readings, lectures, assignments, and activities due each week are identified on the course calendar. **Monday is the ‘anchor day’ (start day) for this course.** Readings and presentations assigned each week should be completed on or before the anchor date as they provide a foundation for activities due at a later time. When a different anchor day other than Monday is assigned it will be specified on the course calendar.

Dissemination of Course Materials: All course materials are for the intended use of students registered for this course. Dissemination to others not currently registered for this course, including posting course materials electronically to other sites, is prohibited without the instructor’s permission.

Correspondence with Faculty: Please post *general inquiries* about the course, assignments, and policies on the “Course Questions” Discussion Forum for the benefit of other students who may have similar questions. I will respond to questions directed to me in approximately 1 business day, M-F, excluding holidays. No response should be expected after 10pm on weekdays. On weekends, I will try to respond to you within one day, but expect a response timeframe of 24-48 hours.

Personal concerns you wish to share or discuss with me that are not appropriate for class wide distribution may be communicated via phone, email, online office hours, or an in-person meeting.

Please use the following guidelines when sending email to your instructor.

- 1. Use your Missouri State email account.**
- 2. Include an accurate subject line that identifies the topic and course number.**
- 3. Include your full name at the end of your message.**

Following these guidelines will help ensure that your email is not mistaken for junk mail and that your email can easily be identified and retrieved. **Failure to follow these guidelines may result in your e-mail not being answered in a timely manner.**

Submitting Assignments: All assignments and presentations should be submitted electronically via an assignment link on Blackboard, unless instructed otherwise. Please use care when submitting assignments. It is the student’s responsibility to ensure that the correct assignment and correct version of the assignment is submitted using the assignment link. Email assignments to faculty only if you are having technical difficulty using the Blackboard function or when specifically instructed.

Assignment Format: It is important that a consistent format is used for all assignments submitted. Please adhere to the following:

1. Save assignments as your “Last name first initial- Assignment name-Month day”. Use the assignment name specified in the criteria for each assignment (Example “FelicildaR-Budget-June 24”).
2. Include the full title of the assignment and your name and the course number at the top of the first page of the document.
3. **Copy and paste the grading criteria for each written assignment (excluding PowerPoint presentations) to the last page of the assignment.**
4. Paginate all documents of more than 1 page in length and include a footer that is identical to the name used to save the document (Ex: “FelicildaR-Budget”).

Failure to follow these format guidelines will result in a loss of points, as specified for each assignment.

Please use Microsoft Word and PowerPoint software for all written assignments. **If you do not have Microsoft Word save your documents as Rich Text Format** before sending or posting to ensure that it can be opened and read by persons using a variety of computer systems and software.

Late Submission of Activities/Assignments: All discussions, written assignments and projects are due as scheduled. Please check course calendar for specific due dates. Assignments submitted after the due date will be penalized 5% per day (7 days a week). After the 5th consecutive day, all work not submitted will be automatically given a grade of “0.” It is advisable to contact the instructor immediately (prior to the assignment due date) if there are any extenuating circumstances preventing students from submitting assignments immediately.

Assignments and discussions created, submitted, posted, and/or presented after the due date will be penalized 5% per day, 7 days a week. **Assignments over five (5) consecutive days late will automatically receive a grade of zero (0) and will not be graded.** Please contact the instructor in the case of a catastrophic event/extenuating circumstance.

Where to Submit Assignments: The main feature of this course is the interaction between instructor-students and students-students. The discussion board area will be the main hub of activity in this course. All assignments should be submitted to both Discussion Board (for sharing with classmates and instructor) and the Assignment links (for grading by instructor) by the due date as listed in the course calendar.

Submission of Incorrect Assignment: Each student is responsible for submitting the correct assignment or version of the assignment in format that is accessible for grading, on or before the due date. Please double check each file you submit before you submit it to make sure it is the correct document and that it is saved in an approved software version. Late penalties as outlined above will be applied when an incorrect assignment is submitted or if the assignment is submitted in an incompatible or unopenable format.

Feedback/Grading: Assignments will be graded and feedback given generally within one week after the due date. Papers will take longer (at least two weeks) to grade.

Faculty expect that you will review the feedback so that you will know what you did well and what you need to improve upon and apply relevant feedback to future assignments. Most often, the graded version

of your paper will be uploaded to the grade book where you can review the feedback and can save and print a copy of the feedback. Or, at times, faculty may write their feedback in the comment box in the grade book column.

Exams: There are no exams for this course.

Changes in the Syllabus: The instructor reserves the right to make necessary changes in the syllabus to facilitate optimal learning including adjusting the schedule, learning activities, lectures, or other aspects of the syllabus should unforeseen events occur, and/or to correct any errors or omissions in the syllabus.

Honor Code: Students enrolled in this class must read, understand, and sign an **Honor Code** affirming the academic integrity policy is to be followed. The Honor Code should be signed and submitted by **Week 1. Assignments will not be graded until the signed honor code is received. Late penalties will be applied to assignments if the honor code is not on file prior to the assignment due date.**

Course Evaluations: Your feedback concerning this course is essential so the instructor can determine what worked and what needs to be modified. It is our policy in the Department of Nursing that a course evaluation be completed before your final grade is released. Evaluations will be online and anonymous. Your name cannot be linked to your specific responses (unless you provide comments that reveal your identity).

Online Etiquette: A key feature of this course is that communication occurs largely via the written word. Because of this, the body language, tone of voice, and instantaneous feedback of the traditional classroom are not immediately available. These facts should be taken into account when reading and posting messages and responding to email. **These netiquette guidelines are included in the discussion grading criteria.**

- **Read First, Then Write Responses:** Generally you should read all of your classmate's responses first before you comment. This is similar to the idea of listening to others before speaking in a face-to-face setting. This way you will avoid duplicating comments, and will have the full picture of what has been said before you respond.
- **Think and Re-read Before Sending:** Think carefully about the content of your message before sending it. Once it is sent there is no taking it back.
- **Avoid strong or offensive language:** Derogatory or inappropriate comments are unacceptable and subject to the same disciplinary action that they would receive if they occurred in the physical classroom. If you have concerns about something that has been posted, notify your instructor. Your instructor has the authority to remove inappropriate, erroneous, or offensive postings. You have a right to your opinion but opinions need to be voiced tactfully, without labeling others or putting them down. If you do not agree with someone, a good approach is to seek clarification from the person to better understand his or her point of view.
- **Brevity Is Best:** Web-based courses require a lot of reading, and your points might be missed if hidden in a flood of text. So be concise when contributing to a discussion. If you have several points that you want to make, consider posting them as individual messages, rather than as a single, lengthy, all-encompassing message.
- **Communicate your intention (feelings/emotions) clearly.** Use Acronyms and emoticons (arrangements of symbols to express emotions) to help clarify intent behind your comments but avoid excessive use that can make your message difficult to read. Please **DO NOT TYPE IN ALL CAPS**. This is regarded as shouting and is out of place in an online classroom.
- **Improve the clarity and flow of discussion:** There is a time lag between discussion responses and there may be multiple conversations (referred to as threads) occurring at the same time. These

factors can make it confusing to follow the discussions. To reduce this confusion, post your comments directly under a message by opening the message and clicking 'Reply'. Address the message to the person you are replying too, then briefly summarize the focus of your message. For example, "Sue, Your comment about the lack of use of Leininger's Cultural Care theory in acute care settings in the US may have merit. I searched for research studies using Leininger's theory and found....." Then sign your name at the end of your message.

Other Policies: Other Department of Nursing policies that you should be familiar with are in the MSN Student Handbook which is available on the nursing web site <http://www.missouristate.edu/nursing/>.

Privacy & Information in Online Courses: Please be aware that there is no privacy in this online course. What you say and do can be viewed by others. Your instructor has full access to all areas in this online course including log-in records. The instructor can see if and when you have accessed the course; this online course retains a complete record of email, bulletin board communication, and chats. Furthermore others may access the course without notice.

UNIVERSITY POLICIES

Nondiscrimination: Missouri State University is an equal opportunity/affirmative action institution, and maintains a grievance procedure available to any person who believes he or she has been discriminated against. At all times, it is your right to address inquiries or concerns about possible discrimination to the Office for Institutional Equity and Compliance, Park Central Office Building, 117 Park Central Square, Suite 111, 417-836-4252. Other types of concerns (i.e., concerns of an academic nature) should be discussed directly with your instructor and can also be brought to the attention of your instructor's Department Head. Please visit the OED website at www.missouristate.edu/equity/.

Disability Accommodation: To request academic accommodations for a disability, contact the Director of the Disability Resource Center, Carrington Hall, Room 302, 417-836-4192 or 417-836-6792 (TTY), www.missouristate.edu/disability. Students are required to provide documentation of disability to the Disability Resource Center prior to receiving accommodations. The Disability Resource Center refers some types of accommodation requests to the Learning Diagnostic Clinic, which also provides diagnostic testing for learning and psychological disabilities. For information about testing, contact the Director of the Learning Diagnostic Clinic, 417-836-4787, <http://psychology.missouristate.edu/ldc>.

Emergency Response Plan: At the first class meeting, students should become familiar with a basic emergency response plan through a dialogue with the instructor that includes a review and awareness of exits specific to the classroom and the location of evacuation centers for the building. All instructors are provided this information specific to their classroom and/or lab assignments in an e-mail prior to the beginning of the fall semester from the Office of the Provost and Safety and Transportation. Students with disabilities impacting mobility should discuss the approved accommodations for emergency situations and additional options when applicable with the instructor. For more information go to <http://www.missouristate.edu/safetran/51597.htm> and <http://www.missouristate.edu/safetran/erp.htm>.

Academic Integrity and Conduct: Missouri State University is a community of scholars committed to developing educated persons who accept the responsibility to practice personal and academic integrity. You are responsible for knowing and following the university's student honor code, [Student Academic Integrity Policies and Procedures](#) and also available at the Reserves Desk in Meyer Library. Any student participating in any form of academic dishonesty will be subject to sanctions as described in this policy.

Failure to follow academic integrity policies may result in the following consequences:

1. Plagiarism (literacy theft) of a paper may result in a grade of zero (0) for that paper.
2. A student found to be cheating on an exam will be given a grade of zero (0) on that exam.
3. A student found assisting another student in cheating or plagiarism may also be given a grade of zero (0) for that assignment.
4. Penalties for academic dishonesty may result in course failure.
5. Violations of academic integrity will be documented in the student's academic file.

Dropping a Class: It is your responsibility to understand the University's procedure for dropping a class. If you stop attending this class but do not follow proper procedure for dropping the class, you will receive a failing grade and will also be financially obligated to pay for the class. For information about dropping a class or withdrawing from the university, contact the Office of the Registrar at 836-5520. The last day to drop classes is ***November 11, 2016*** for the Fall 2016 semester.

Assignment Descriptions

Case Studies. Students will work through three scenarios wherein they will determine how to resolve a fiscal management challenge using different tools that were presented in the lectures. Students will be divided into groups of 4, and they will collaborate through discussion board to determine what tools to use to assess, monitor, and control the financial standing of different institutions in such a case. Students will also develop institutional policies to prevent further financial problems.

Students will be graded using the following criteria:

- 1) Thorough assessment of financial management problem: 3 pts
- 2) Detailed explanation of choices of financial tools: 3 pts
- 3) Creativeness of solution: 3 pts
- 4) Appropriate policy suggestion: 3 pts
- 5) Collaboration with discussion group: 3 pts

Total: 15 points

Nursing Business Plan (50 pts). Students will develop a business plan related to healthcare (e.g., setting up an independent clinic or home health office.

- Should include these 10 components: mission statement and/or vision statement so you articulate what you're trying to create;
- Description of your company and product or service;
- Description of how your product or service is different;
- Market analysis that discusses the market you're trying to enter, competitors, where you fit, and what type of market share you believe you can secure;
- Description of your management team, including the experience of key team members and previous successes;
- How you plan to market the product or service;
- Analysis of your company's strengths, weaknesses, opportunities, and threat, which will show that you're realistic and have considered opportunities and challenges;
- Develop a cash flow statement so you understand what your needs are now and will be in the future (a cash flow statement also can help you consider how cash flow could impact growth);
- Revenue projections; and

- Summary/conclusion that wraps everything together (this also could be an executive summary at the beginning of the plan).

Grant Proposal, Budgeting, and Cost-Effectiveness Analysis of a Healthcare Initiative for Vulnerable Population (Three-Part Assignment)

Budget Development for Health Initiative (30 pts). Part 1: Students will develop a budget using any of the budget strategies presented during lecture for a health initiative which benefits vulnerable population. Aspects of budgeting that need to be considered include, but is not limited to: personnel, materials, support, etc.

Cost-Effectiveness Analysis of Health Initiative (30 pts). Part 2: In this assignment, the student will compute the cost-benefit ratio and determine cost-effectiveness of the proposed health initiative for vulnerable populations.

Grant Proposal for Health Initiative (50 pts). Part 3: Students will write a grant proposal to request for funding for the health initiative for vulnerable populations. The students will search for a grant funding program, and will tailor their grant proposal for submission to the organization.

SAMPLE COURSE TOPICS

| <u>Week</u> | <u>Topic</u> |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Week 1 | Introduction to Healthcare Finance US Healthcare Financing in the Context of Nursing Profession and Health and Healthcare Disparities |
| Week 2 | Affordable Care Act, Insurance Coverage, and Reimbursement in Acute & Non-Acute Care Settings |
| Week 3 | The Nurse as an Entrepreneur |
| Week 4 | Accounting Principles: Financial Statements and Terminology Healthcare Financial, Staffing, & Utilization Indicators |
| Week 5 | Tools to Assess, Monitor, and Control Financial Status of Organizations |
| Week 6 | Strategic Planning and Capital Budgeting Business Planning |
| Week 7 | Budgeting and Financial Management in Acute Care & Ambulatory Care Nursing Settings |
| Week 8 | Evaluation of Budgets and Budget Variances |
| Week 9 | Cost Management and Cost-Effectiveness Analysis |
| Week 10 | Financial Resource Management: Short-Term and Long Term |
| Week 11 | Quality Initiatives: Making the Business Case for Healthcare Quality |
| Week 12 | Trend Analysis Forecasting Finances |
| Week 13 | Teaching Financial Management |
| Week 14 | Grant Writing for Healthcare Initiatives |
| Week 15 | Grant Management |
| Week 16 | Financing Nursing Care Around the World: Global Healthcare |

Change Course Proposal Form

Submitted on 10/18/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

***All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

NUR824 Health Policy to Improve Health Disparities

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

NUR 824 Health Policy to Improve Health Disparities

Prerequisite: admission to the DNP Program. This course will analyze the development and implementation of health care policy and promote the role of the advanced practice nurse in policy making as an advocate for issues related to social justice, vulnerable populations, and health disparities. 2(2-0) F

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ | **B** *I* S

NUR 824 Health Policy to Improve Health Disparities

Prerequisite: admission to the DNP Program. This course will analyze the development and implementation of health care policy and promote the role of the advanced practice nurse in policy making. ~~as an advocate for~~ **Advocacy skills and tools for dealing with** issues related to **health care cost, quality, and access**; social justice; vulnerable populations; and health disparities. ~~2~~ **3(3** ~~2-0)~~ **F-Su**

What is changing? Check all boxes that apply.

☐ Course Code ☐ Course Number ([Check Availability](#)) ☐ Title ☐ Prerequisite

☒ Credit Hours/Contact Hours ☒ Periodicity ☒ Description

Reason for proposed change

Deleting NUR 788. Combining content from NUR 788 due to redundancies. Adding content regarding cost quality and access triad and adding more emphasis on advocacy issues which are essential to accreditation requirements.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☐ No ☒ Yes

Explain.

Course objectives added to emphasize the additional content.

How did you determine the need for this change? Check all boxes that apply or specify other.

☒ Routine or annual review/assessment of curriculum ☒ Faculty Input ☒ Student Input

☒ Accreditation/certification compliance ☐ Review of catalog information

☐ Other (be specific):

☐ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/18/2016 - Submitted by Department Head (Kathryn Hope)

10/20/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

10/18/2016 - Department Head Review - Kathryn Hope - NUR 788 will be deleted from the DNP program (BSN to DNP and Post Masters DNP), but remain in the MSN- Nurse Educator Program.

Copy As New Proposal



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Change Course Proposal Form

Submitted on 10/24/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

***All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

NUR860 DNP Leadership III: Transforming Systems

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

NUR 860 DNP Leadership III: Transforming Systems

Prerequisite: admission to the DNP Program and meet program progression requirements. This course builds on previous DNP Leadership courses with an emphasis on advanced leadership roles for transforming health and healthcare disparities at the systems level. Concepts addressed include implementing a strategic plan and evaluating plan outcomes; resource management; leading and managing change and innovation in diverse healthcare environments; healthcare economics; influencing healthcare policy, and organizational culture and behavior; program/impact evaluation. Advanced leadership roles, such as consultant, entrepreneur, grant writer, mentor, advanced advocate, and change agent will be included. 4(4-0) S

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

NUR 860 DNP Leadership III: Transforming Systems

Prerequisite: admission to the DNP Program and meet program progression requirements. This course builds on previous DNP Leadership courses with an emphasis on advanced leadership roles for transforming health and healthcare disparities at the systems level. Concepts addressed include implementing a strategic plan and evaluating plan outcomes; resource management; leading and managing change and innovation in diverse healthcare environments; healthcare economics; influencing healthcare policy, and organizational culture and behavior; program/impact evaluation. Advanced leadership roles, such as consultant, entrepreneur, grant writer, mentor, advanced advocate, and change agent will be included. **3 4(3 4-0) S**

What is changing? Check all boxes that apply.

- ☐ Course Code
- ☐ Course Number [\(Check Availability\)](#)
- ☐ Title
- ☐ Prerequisite
- ☒ Credit Hours/Contact Hours
- ☐ Periodicity
- ☐ Description

Reason for proposed change

Course content redistributed to other courses to reduce redundancies.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

- ☒ Routine or annual review/assessment of curriculum
- ☒ Faculty Input
- ☒ Student Input
- ☒ Accreditation/certification compliance
- ☐ Review of catalog information

☐ Other (be specific):

☐ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/27/2016 - Submitted by Department Head (Kathryn Hope)
10/28/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

No comments have been added to this proposal.

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New Course Proposal Form

Submitted on 10/18/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

***All fields require input**

- ☒ New COURSE
- ☐ New REGULAR PERMANENT SECTION of an existing variable content course. If a new regular section of an existing variable topics course, enter the existing course number below

Course Code:

NUR

Course Number: ([Check Availability](#))

880

Course Title:

Leadership and Innovation in Nursing Practicum

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ YesWill this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Prerequisite/Co-requisite or enter 'None':

Admission to the Post-Masters DNP program

General Course Description: (Include any Pass/Not Pass grading restrictions, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

This course is for students who need additional clinical learning experiences to meet the required clinical contact hours to achieve DNP competencies. The course focuses on experiential learning emphasizing the use of evidence-based practice, innovation, organizational collaboration, and leadership in health care. Students will acquire clinical experiences through a non-paid internship with healthcare leaders. Activities include completion of an organizational and needs assessment and implementation of an evidence-based change project. This course includes clinical experience of not less than 144 contact hours. Clinical hours are counted towards the post-baccalaureate clinical hours required for DNP programs. May be repeated for a maximum of 6 credit hours. 3(0-9)
F, S, Su

Credit Hours:

3 ▼

Lecture Contact Hours:

0 ▼

Lab Contact Hours:

9 ▼

Note: If variable credit, enter the highest number and add to end of course description. (e.g. "Variable credit, may be taken 1-3 hours.")

Periodicity. Check all that apply.

- | | | |
|--------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------|
| <input checked="" type="checkbox"/> Fall | <input type="checkbox"/> Fall (even-numbered years only) | <input type="checkbox"/> Fall (odd-numbered years only) |
| <input checked="" type="checkbox"/> Spring | <input type="checkbox"/> Spring (even-numbered years only) | <input type="checkbox"/> Spring (odd-numbered years only) |
| <input checked="" type="checkbox"/> Summer | <input type="checkbox"/> On Demand only | |

Complete Catalog Description:

NUR 880 Leadership and Innovation in Nursing Practicum

Prerequisite: Admission to the Post-Masters DNP program

This course is for students who need additional clinical learning experiences to meet the required clinical contact hours to achieve DNP competencies. The course focuses on experiential learning emphasizing the use of evidence-based practice, innovation, organizational collaboration, and leadership in health care. Students will acquire clinical experiences through a non-paid internship with healthcare leaders. Activities include completion of an organizational and needs assessment and implementation of an evidence-based change project. This course includes clinical experience of not less than 144 contact hours. Clinical hours are counted towards the post-baccalaureate clinical hours required for DNP programs. May be repeated for a maximum of 6 credit hours. 3(0-9) F, S, Su

Credit hours: 3 Lecture contact hours: 0 Lab contact hours: 9

Typically offered: Fall, Spring, Summer

Include sample syllabus (list topics, course goals.) Use text box OR upload only file types of PDF, DOC or DOCX.

Attached

Purpose of Course

To provide additional clinical experiences for post-masters DNP students lacking the required clinical contact hours from their Masters program to achieve DNP competencies.

Relationship to Other Departments

None

Is there a graduate/undergraduate parallel course to this one? ☒ No ☐ Yes

New Course Resource Information

| | | | |
|----------------------------------------------|---------------------------------|----------------------------------------|---------------------------------|
| Anticipated Average Enrollment per section: | <input type="text" value="5"/> | Maximum Enrollment Limit per section: | <input type="text" value="5"/> |
| Anticipated Average Enrollment per semester: | <input type="text" value="5"/> | Maximum Enrollment Limit per semester: | <input type="text" value="5"/> |
| Anticipated Average Enrollment per year: | <input type="text" value="10"/> | Maximum Enrollment Limit per year: | <input type="text" value="15"/> |
| Faculty Load Assignment (equated hours): | <input type="text" value="1"/> | | |

Is another course being deleted? ☒ No ☐ Yes

What will this course require in the way of:

Additional library Holdings

none

Additional computer resources

none

Additional or remodeled facilities

none

Additional equipment or supplies

none

Additional travel funds

none

Additional faculty; general vs specialized

none

Additional faculty; regular vs per-course

none

Other additional expenses

none

If additional faculty are not required, how will faculty be made available to teach this course?

Incorporated into faculty workload; students are registered nurses who will be working with preceptors at distant sites; faculty will be serve as course managers and general supervisors. Not all students in the program will be taking the course; only those that need additional clinical experiences.

List names of current faculty qualified and available to teach this course

Rhea Faye Felicilda
Melissa Penkalski
Rose Utley
Jo Ellen Branstetter-Hall

What is the anticipated source of students for this course?

Post Masters DNP students

If from within the department, will students be taking this course in addition to or in place of other courses?

no

If from outside the department, which courses in other departments would most likely be affected?)

N/A

Other comments:

None

What is the date that this new course was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/18/2016 - Submitted by Department Head (Kathryn Hope)

10/20/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

No comments have been added to this proposal.

Copy As New Proposal



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MISSOURI STATE UNIVERSITY
Department of Nursing

Course Syllabus

NUR 880: **Leadership and Innovation in Nursing Practicum**
Credit Hours: **3 credit hours**
Prerequisites: Admission to the Post-Masters DNP program

Day/Time: Arranged
Instructor: Rhea Faye D. Felicilda, EdD, RN
E-Mail: FayeFelicilda@missouristate.edu
Office: Professional Bldg., Room 313
Phone: 417-836-5310
Office Hours: TBD

Course Description: This course is for students who need additional clinical learning experiences to meet the required clinical contact hours to achieve DNP competencies. The course focuses on experiential learning emphasizing the use of evidence-based practice, innovation, organizational collaboration, and leadership in health care. Students will acquire clinical experiences through a non-paid internship with healthcare leaders. Activities include completion of an organizational and needs assessment and implementation of an evidence-based change project. This course includes clinical experience of not less than 144 contact hours. Clinical hours are counted towards the post-baccalaureate clinical hours required for DNP programs. May be repeated for a maximum of 6 credit hours. 3(0-9) F, S, Su

Recommended Texts:

Davidson, S., Weberg, D., Porter-O'Grady, T., & Malloch, K. (2016). *Leadership for evidence-based innovation in nursing and health professions*. Sudbury, MA: Jones & Bartlett.

Porter-O'Grady, T., & Malloch, K. (2015). *Quantum leadership: Building better partnerships for sustainable health* (4th ed.). Sudbury, MA: Jones & Bartlett.

Course Objectives:

1. Utilize appropriate theoretical and evidence-based practices to analyze a problem; and compile, critique, analyze, and present literature to support the implementation of a change project in the clinical site.
2. Integrate principles of leadership, innovation, fiscal management, and ethics in evaluating an organization's leadership and management approach and clientele needs.
3. Collaborate with stakeholders and organizational leaders to implement a change project based on clinical site needs.
4. Implement advanced roles of educator, researcher, advocate, clinician, consultant, collaborator, and/or manager.

Course Requirements:

- Meet course objectives
- Meets the contracted number of clinical hours

- Completes weekly clinical objectives and Typhon logs to document achievement of objectives
- Completes and organizational Leadership & Needs Assessment
- Implements an evidence-based change project

Course Evaluation:

| | |
|----------------------------------------------|------------|
| Organizational Leadership & Needs Assessment | 50 |
| Change Project in Clinical Site | |
| Problem Analysis and Proposal | 40 |
| Mid-Implementation Report | 20 |
| Final Evaluation Report | 40 |
| Typhon entries (20 points weekly X15) | <u>300</u> |
| TOTAL | 550 |

Grading Scale:

A = 90-100% of total points
 B = 80-89% of total points
 C = 70-79% of total points
 D = 60-69% of total points
 F = less than 60% of total points

The School of Nursing does not use + or – grading. You must have a satisfactory clinical evaluation to pass this course.

Tentative Class Schedule

| Date | Topic | Assignment |
|-------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Before Semester Starts | Set up internship with a nurse leader at your chosen clinical site. | Establish contract with preceptor. Determine your clinical schedule. |
| Week 1 | Course Overview Discuss Student Objectives | |
| Week 1-15 | 1. E-mail faculty weekly to discuss experiences and get feedback on journal entries | <ul style="list-style-type: none"> • Organizational & Need Assessment (due Week 3) • Problem Analysis and Proposal (due Week 4) • Mid-Implementation Report (due Week 9) • Final Evaluation Report (Week 14) • Weekly Typhon entries |
| Week 16 | Self-evaluation and course evaluation | Final Typhon log due. |
| | | |

Course Policies

Attendance: Because attendance at practicum sites is an integral part of the learning of this class, students are expected to be prepared for and attend practicum experiences. All practicums that are missed due to illness or other absence must be made up. The student will notify the preceptor and faculty of anticipated absences(s) and arrange for make up for the missed experience.

Scheduled Work: All work is due as scheduled with faculty. Unless late work is approved prior to the scheduled date by the faculty, a 5% late penalty for each day that the work is late will be assigned.

Academic Dishonesty: All members of the University community share the responsibility and authority to challenge and make known acts of apparent academic dishonesty. Any student detected participating in any form of academic dishonesty in this course will be subject to sanctions as described in the Student Academic Integrity Policies and Procedures (<http://www.missouristate.edu/acadaff/AcademicIntegrity.html>), also available at the Reserves Desk in Meyer Library, and in abbreviated form in the MSU Graduate Catalog). It is your responsibility to read and fully understand MSU's Student Academic Integrity Policies and Procedures.

Academic dishonesty includes plagiarism, cheating, assisting another person in acts of plagiarism or cheating, or assisting others in completing assignments that should be completed independently. Plagiarism involves using someone else's written words and taking credit for them as your own. When using someone else's words in a paper for example, give the author credit by using "quotation marks" and site the author using APA format. When paraphrasing someone else's ideas in a paper, site the author using APA format. Cheating includes, but is not limited to, using resources to complete an assignment that are not approved by the instructor, or assisting others to complete assignments that should be completed independently. These constitute acts of academic dishonesty and may result in a grade of zero for that assignment or exam.

Cancellation/Closure of Classes for Emergencies of Inclement Weather: Please check with your practicum agency and your preceptor about their policies regarding closure of the facility for emergencies or inclement weather. For this course (N683) the following policy applies only to activities conducted on the MSU campus. The decision to close the University or to cancel day classes will be announced to the news media prior to 6:00 a.m. for denoting day classes only. A decision to cancel evening classes will be made by 1:00 p.m. If day classes have met but weather conditions deteriorate, a decision to cancel classes will be made by 2:00 p.m. The media will disseminate information regarding course cancellation. The University weather hotline is 836-5509 for current information on cancellation of classes due to inclement weather.

Nondiscrimination Policy: Missouri State University is a community of people with respect for diversity. The University emphasizes the dignity and equality common to all persons and adheres to a strict nondiscrimination policy regarding the treatment of individual faculty, staff, and students. In addition, in accord with federal law and applicable Missouri statutes, the University does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, disability, or veteran status in employment or in any program or activity offered or sponsored by the University.

The University maintains a grievance incorporating due process, available to anyone who believes that he or she has been discriminated against. Missouri State University is an Equal Opportunity/Affirmative Action employer. MSU is an equal opportunity/affirmative action

institution, and maintains a grievance procedure incorporating due process available to any person who believes he or she has been discriminated against. At all times, it is your right to address inquiries or concerns about possible discrimination to the Equal Opportunity Officer, Office of Human Resources, Carrington 128, (41) 836-4252.

Disabled Student Policy: All students with physical and/or learning disabilities should get in touch with the course faculty as soon as possible to discuss any special needs, problems, or concerns that the student or the faculty member might have. To request academic accommodations for a disability contact Disability Services (<http://www.missouristate.edu/disabilty>), Plaster Student Union, Suite 405, (417) 836-4192 or (417) 836-6792 (TTY). Students are required to provide documentation of disability to Disability Services prior to receiving accommodations. Disability Services refers some types of accommodation requests to the Learning Diagnostic Clinic, which also provides diagnostic testing for learning and psychological disabilities. (A fee is charged for testing.) For information about testing, contact the Learning Diagnostic Clinic (417) 836-4787; <http://www.missouristate.edu/contrib/ldc/>.

Emergency Response: Students who require assistance during an emergency evacuation must discuss their needs with their professors and Disability Services. If you have emergency medical information to share with me, or if you need special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible.

For additional information students should contact the Office of Disability Services, 836-4192 (PSU 405), or Larry Combs, Interim Assistant Director of Public Safety and Transportation at 836-6576.

For further information on Missouri State University's Emergency Response Plan, please refer to the following web site: <http://www.missouristate.edu/safetran/erp.htm>.

Changes in Syllabus: The instructor reserves the right to make changes in the schedule and learning activities, as necessary to facilitate optimal learning during the course.

Clinical Practice Guidelines

During the semester, each student will complete at least 144 hours of leadership and innovation practicum in an approved clinical site in their hometown over a 16-week period.

Practicum experiences should be spread out over the semester as evenly as possible to provide sufficient time for assessment of the clinical environment, collaborative interprofessional dialogue, topical research, independent study, acquisition of new skills, and self-evaluation of learning experiences. The practicum setting and populations are negotiated between the faculty, student, and preceptor. More than one setting may be used during the semester and is encouraged. Typhon entries are to be made weekly describing leadership and innovation activities completed at the clinical site.

Responsibilities of the Faculty:

The Faculty will:

1. Suggest preceptors or agencies for a practicum experience.
2. Establish a formal contract with the preceptor or agency.
3. Send a preceptor agreement, course syllabus, and student evaluation to the Preceptor.
4. Communicate with the students as needed to discuss the practicum experience.
5. Provide guidance for readings during the semester.
6. Grade all assignments and evaluate the completion of the change project.
7. Complete an evaluation of the student at the end of the course.

Responsibilities of the Student:**The Student will:**

1. Select an agency and preceptor for practicum experience.
2. Follow up with the agency on completion of clinical site contracts.
3. Contact the preceptor to arrange times for teaching and direct care experience.
4. Begin the practicum experience only after the formal contract with the preceptor or agency, and the preceptor agreement have been signed.
5. Discuss objectives for the leadership and innovation experiential learning experience, as well as the change project, with faculty and the preceptor.
6. Meet with the faculty as needed to discuss the leadership and innovation experiences as needed.
7. Be prepared to collaborate interprofessionally to complete learning activities and assignments.
8. Behave in a professional manner at all times in the practicum site.
8. Complete weekly logs addressing the student's learning objectives and course objectives.
9. Complete course assignments as scheduled.
10. Complete an evaluation of the practicum site.

Responsibilities of the Preceptor:**The Preceptor will:**

1. Agree to work with the student and sign a preceptor agreement.
2. Identify potential practicum times and dates for the student.
3. Be available for student consultation and guidance for leadership and innovation experience.
4. Approve student topic and objectives for change project.
5. Complete evaluation of the student at the end of the practicum experience.
6. Contact the faculty with any questions or concerns during the semester.

Assignments**Guidelines for Weekly Objectives and Typhon Logs:**

You are to write personal learning objectives to complete during your clinical/practicum/project experiences. These objectives should be submitted to the faculty at the start of the semester and

shared with your preceptor. All course objectives should be attained by the student at the end of the clinical experience.

1. Write objectives outlining what you hope to learn each week.
2. Discuss learning objectives with the faculty and preceptor prior to implementing your objectives.
3. Write a journal for each week:
 - a. Discuss your leadership experience and document how the learning objectives were met.
 - b. Evaluate the attainment of your personal learning objectives and the course objectives.
 - c. Identify strategies for improvement that will maximize learning and goal achievement.
 - d. Revise your objectives as needed.
 - e. Integrate current leadership and innovation theories and approaches literature into your practicum experiences.
 - f. Reference at least one current scholarly article in your journal each week.
 - g. Indicate which course objectives were achieved during the student's weekly leadership clinical experience. At the end of the semester, the students should have achieved all course objectives.

The weekly journals are submitted to the faculty weekly for grading. The grades will be averaged for the final log grade.

Organizational and Needs Assessment of Clinical Site

Complete a thorough organizational assessment utilizing the system you will complete your DNP project at. This should be a thorough internal, external, and needs assessment including purpose/mission, environment, culture, stakeholders, and any other pertinent information as described in your texts.

You will apply either:

- Clinical microsystem assessment
(<http://www.ihl.org/resources/Pages/Tools/ClinicalMicrosystemAssessmentTool.aspx>) OR
- Bolman & Deal's Four Frame model
(<http://www.tnellen.com/ted/tc/bolman.html>)

Change Project

The project you will complete in this experiential learning course will be narrower in scope compared to the quality improvement project you are completing for your DNP project. There are a total of three assignments you will submit to report your progress in this micro-project: **Problem Analysis and Proposal, Mid-Implementation Report, and Final Evaluation Report.**

Problem Analysis and Proposal

Evaluate your clinical site and confer with your preceptor regarding potential issues that could be resolved by implementing simple evidence-based interventions (i.e. adding a catch phrase in the electronic health record to capture essential data, providing mandatory training sessions to

providers and staff regarding a clinical practice guideline, or clarifying policies and procedures related to providing care for the patients) that could help improve patient outcomes or improve processes in the clinical site. It may be helpful to work with the quality improvement/risk management team of the clinical site to see if you can assist them in their current initiatives.

Write a 4 to 5 page paper describing the clinical issue you would like to help resolve, analyzing potential root causes of the clinical issue, and proposing a simple evidence-based solution. A short literature review of supporting literature for the evidence-based solution should be included as part of the proposal.

Mid-Implementation Report

In 1 to 2-page paper, you will describe what actions have been implemented to ensure progress with the micro-project. Also, describe what data has been collected for evaluations, as well as plans for project sustainability for the healthcare staff of the clinical site.

Final Evaluation Report

In a 4 to 5-page paper, describe the preliminary results of change project. Provide information on the micro-project's impact in improving organizational procedures and/or patient outcomes. Enumerate lessons learned from the micro-project process.

New Course Proposal Form

Submitted on 10/18/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

***All fields require input**

- ☒ New COURSE
- ☐ New REGULAR PERMANENT SECTION of an existing variable content course. If a new regular section of an existing variable topics course, enter the existing course number below

Course Code:

NUR

Course Number: ([Check Availability](#))

896

Course Title:

Independent Study in Community and Population Health Leadership

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ YesWill this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Prerequisite/Co-requisite or enter 'None':

Admission to the Post-Masters DNP program and graduate epidemiology course

General Course Description: (Include any Pass/Not Pass grading restrictions, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

This course is for students who need additional clinical learning experiences to meet the required clinical contact hours to achieve DNP competencies. Clinical experiences via independent study will focus on specific topics of interest in community and population health leadership. This course includes clinical experience of 48 contact hours per credit hour. Clinical hours are counted towards the post-baccalaureate clinical hours required for DNP programs. Variable credit, may be taken 1-3 hours. May be repeated for a maximum of 6 credit hours. (0 - 3 to 9) F, S, Su

Credit Hours:

3 ▼

Lecture Contact Hours:

0 ▼

Lab Contact Hours:

9 ▼

Note: If variable credit, enter the highest number and add to end of course description. (e.g. "Variable credit, may be taken 1-3 hours.")

Periodicity. Check all that apply.

- | | | |
|--------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------|
| <input checked="" type="checkbox"/> Fall | <input type="checkbox"/> Fall (even-numbered years only) | <input type="checkbox"/> Fall (odd-numbered years only) |
| <input checked="" type="checkbox"/> Spring | <input type="checkbox"/> Spring (even-numbered years only) | <input type="checkbox"/> Spring (odd-numbered years only) |
| <input checked="" type="checkbox"/> Summer | <input type="checkbox"/> On Demand only | |

Complete Catalog Description:

NUR 896 Independent Study in Community and Population Health Leadership

Prerequisite: Admission to the Post-Masters DNP program and graduate epidemiology course

This course is for students who need additional clinical learning experiences to meet the required clinical contact hours to achieve DNP competencies. Clinical experiences via independent study will focus on specific topics of interest in community and population health leadership. This course includes clinical experience of 48 contact hours per credit hour. Clinical hours are counted towards the post-baccalaureate clinical hours required for DNP programs. Variable credit, may be taken 1-3 hours. May be repeated for a maximum of 6 credit hours. (0 - 3 to 9) F, S, Su

Credit hours: 3 Lecture contact hours: 0 Lab contact hours: 9

Typically offered: Fall, Spring, Summer

Include sample syllabus (list topics, course goals.) Use text box OR upload only file types of PDF, DOC or DOCX.

Attached

Purpose of Course

Provide additional clinical experiences for post-masters DNP students who lack required clinical contact hours in their masters program to achieve DNP competencies.

Relationship to Other Departments

None

Is there a graduate/undergraduate parallel course to this one? ☒ No ☐ Yes

New Course Resource Information

| | | | |
|----------------------------------------------|---------------------------------|----------------------------------------|---------------------------------|
| Anticipated Average Enrollment per section: | <input type="text" value="5"/> | Maximum Enrollment Limit per section: | <input type="text" value="5"/> |
| Anticipated Average Enrollment per semester: | <input type="text" value="5"/> | Maximum Enrollment Limit per semester: | <input type="text" value="5"/> |
| Anticipated Average Enrollment per year: | <input type="text" value="10"/> | Maximum Enrollment Limit per year: | <input type="text" value="15"/> |
| Faculty Load Assignment (equated hours): | <input type="text" value="1"/> | | |

Is another course being deleted? ☒ No ☐ Yes

What will this course require in the way of:

Additional library Holdings

none

Additional computer resources

none

Additional or remodeled facilities

none

Additional equipment or supplies

none

Additional travel funds

none

Additional faculty; general vs specialized

none

Additional faculty; regular vs per-course

none

Other additional expenses

none

If additional faculty are not required, how will faculty be made available to teach this course?

Incorporated into faculty workload; students are registered nurses who will be working with preceptors at distant sites; faculty will be serve as course managers and general supervisors. Not all students in the program will be taking the course; only those that need additional clinical experiences.

List names of current faculty qualified and available to teach this course

Rhea Faye Felicilda
Rose Utley
Melissa Penkalski
Jo Ellen Branstetter-Hall

What is the anticipated source of students for this course?

Post-Masters DNP program

If from within the department, will students be taking this course in addition to or in place of other courses?

no

If from outside the department, which courses in other departments would most likely be affected?)

N/A

Other comments:

None

What is the date that this new course was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/18/2016 - Submitted by Department Head (Kathryn Hope)

10/20/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

No comments have been added to this proposal.

Copy As New Proposal



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**MISSOURI STATE UNIVERSITY
SCHOOL OF NURSING
COURSE SYLLABUS**

| | |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| Course: | NUR 896 Independent Study in Community and Population Health Leadership |
| Credit Hours: | 1-3 Credit Hours; may be repeated up to a maximum of 6 credit hours |
| Pre-Requisite: | Admission to the Post-Masters DNP program and graduate epidemiology course |
| Class Schedule | TBA and online |
| Faculty: | Rhea Faye D. Felicilda, EdD, RN RM 313, Professional Building Telephone #: 417-836-3792 Email: fayefelicilda@missouristate.edu |

Course Description:

This course is for students who need additional clinical learning experiences to meet the required clinical contact hours to achieve DNP competencies. Clinical experiences via independent study will focus on specific topics of interest in community and population health leadership. This course includes clinical experience of 48 contact hours per credit hour. Clinical hours are counted towards the post-baccalaureate clinical hours required for DNP programs. Variable credit, may be taken 1-3 hours. May be repeated for a maximum of 6 credit hours. (0 - 3 to 9) F, S, Su

Course Objectives:

During practicum experiences, the student will

1. Analyze epidemiological, biostatistical, environmental, and/or other appropriate scientific data related to the vulnerable populations served by the community-based organization.
2. Evaluate care delivery approaches used by the community-based organization based on health care, organizational, political, and economical sciences.
3. Apply leadership principles in evaluating and resolving ethical and legal issues within the community-based organization relating to the use of information, information technology, communication networks, and/or patient care technology.
4. Evaluate health information sources used by the community-based organization for accuracy, timeliness, and appropriateness.

5. Critically analyze health policy proposals, health policies, and/or issues related to the care of vulnerable population served by the community-based organization.
6. Participate in advocacy initiatives for social justice, equity, and/or ethical policies within the community.
7. Employ leadership skills with stakeholders and organizational leaders to create change in community and healthcare systems.

Required textbooks: (same as texts required in DNP courses)

American Psychological Association (2010). *Publication manual of the American Psychological Association*. (6th ed.). Washington, DC: Author.

Davidson, S., Weberg, D., Porter-O'Grady, T., & Malloch, K. (2016). *Leadership for evidence-based innovation in nursing and health professions*. Sudbury, MA: Jones & Bartlett.

Porter-O'Grady, T. & Malloch, K. (2015). *Quantum Leadership: Building better partnerships for sustainable health* (4th ed.). Burlington, MA: Jones & Bartlett Learning.

Zaccagnini, M. & White, K. (2017). *Doctor of nursing practice essentials, 3rd Edition*. Burlington, MA: Jones & Bartlett Learning.

Optional Reading List:

Chism, L.A. (2016). *The doctor of nursing practice: A guidebook for role development and professional issues, (3rd ed.)*. Burlington, MA: Jones & Bartlett Learning. ISBN-13: 978-1284066258

Grossman, S. C., & Valiga, T. (2012). *The new leadership challenge. Creating the future of nursing* (4th ed.). Philadelphia: FA Davis

Sullivan, E. J. (2012). *Becoming influential: A guide for nurses, (2nd ed.)*. Upper Saddle River, N.J. Pearson Prentice Hall ISBN: 978-0132706681

Course Evaluation and Grading Scale:

| | |
|-----------------------------------------|--------------------|
| Independent Study Outcomes/Deliverables | Varies |
| Typhon entries (20 points weekly X15) | <u>300</u> |
| TOTAL | Minimum 300 |

The course will be graded as a whole instead of assigning points to individual assignments. See below to determine what constitutes each letter grade.

| | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A | <p>Initiates regular meetings with preceptor and instructor to facilitate completion of the independent study.</p> <p>Takes ownership and self-direction and stays on timeline for submission of assignments.</p> <p>All course assignments are complete and demonstrate significant thought, depth, and effort.</p> <p>Follows the online etiquette policy</p> <p>Independent study deliverables/outcomes are:</p> <ul style="list-style-type: none"> • Submitted on-time • Complete and includes all required components • <u>1st submission</u> of deliverables/outcomes show high scholarly level with minimal errors or need for correction • Feedback from instructor and preceptor is incorporated and integrated to improve the project. • If deliverables are papers or presentations, includes references that are scholarly and in APA format. |
| B | Meets the vast majority of A level criteria, 2-3 or more criteria are not at the level of A work |
| C | Does not meet B level criteria, 4 or more A level criteria are not met. Work is higher level than the D/F criteria below. |
| D/F | <p>Work is superficial</p> <p>Multiple APA errors</p> <p>Decreased effort and depth resulting in poor quality work</p> <p>No contact with preceptor and instructor</p> <p>Does not seek or incorporate feedback from preceptor or instructor</p> |

Note: Plus minus grading is not used in this course.

The “I” (Incomplete) grade can only be assigned when there are extraordinary circumstances and the majority of the work has been completed in the course for the semester. See the Missouri State University Graduate Catalog regarding the assignment of “I” grades.

Clinical Practice Guidelines

At least a minimum of 48 contact hours per credit hour will be completed through independent study. Practicum experiences should be spread out over the semester as evenly as possible to provide sufficient time for assessment of the clinical environment, collaborative interprofessional dialogue, topical research, independent study, acquisition of new skills, and self-evaluation of learning experiences. The practicum setting and populations are negotiated between the faculty, student, and preceptor. More than one setting may be used during the semester and is encouraged. Typhon entries are to be made weekly describing leadership and innovation activities completed at the clinical site.

Responsibilities of the Faculty:

The Faculty will:

1. Suggest preceptors or agencies for a practicum experience.
2. Establish a formal contract with the preceptor or agency.
3. Send a preceptor agreement, course syllabus, and student evaluation to the preceptor.
4. Communicate with the students as needed to discuss the independent study and clinical experience.
5. Provide guidance for readings during the semester.
6. Grade all assignments and evaluate the completion of course objectives.
7. Complete an evaluation of the student at the end of the course.

Responsibilities of the Student:

The Student will:

1. Select an agency and preceptor for practicum experience.
2. Follow up with the agency on completion of clinical site contracts.
3. Contact the preceptor to arrange times for teaching and direct care experience.
4. Begin the clinical experience only after the formal contract with the preceptor or agency, and the preceptor agreement have been signed.
5. Propose activities for and discuss how course objectives will be met by the leadership experiential learning experience.
6. Meet with the faculty as needed to discuss the leadership experiences as needed.
7. Be prepared to collaborate interprofessionally to complete learning activities and assignments.
8. Behave in a professional manner at all times in the practicum site.
8. Complete weekly logs addressing the student's learning objectives and course objectives.
9. Complete course assignments as scheduled.
10. Complete an evaluation of the practicum site.

Responsibilities of the Preceptor:

The Preceptor will:

1. Agree to work with the student and sign a preceptor agreement.
2. Identify potential practicum times and dates for the student.
3. Be available for student consultation and guidance for leadership and innovation experience.
4. Engage student in leadership experiences in their organization.
5. Complete evaluation of the student at the end of the practicum experience.
6. Contact the faculty with any questions or concerns during the semester.

Assignments**Guidelines for Weekly Objectives and Typhon Logs:**

You are to write personal learning objectives for each week during your teaching and direct care experience. These objectives should be submitted to the faculty each week, as well as shared with your preceptor weekly.

1. Write objectives outlining what you hope to learn each week.
2. Discuss learning objectives with the faculty and preceptor prior to implementing your objectives.
3. Write a journal for each week:
 - a. Discuss your leadership experience and document how the learning objectives were met.
 - b. Evaluate the attainment of your personal learning objectives.
 - c. Identify strategies for improvement that will maximize learning and goal achievement.
 - d. Revise your objectives as needed.
 - e. Integrate current leadership and innovation theories and approaches literature into your practicum experiences.
 - f. Reference at least one current journal article in your journal each week.
 - g. Indicate which course objectives were achieved during the student's weekly leadership clinical experience. At the end of the semester, the students should have achieved all course objectives.

The weekly journals are submitted to the faculty weekly for grading. The grades will be averaged for the final log grade.

Independent Study Outcomes/Deliverables

Prior to the start of the semester, the student will submit a proposal to the course instructor regarding the clinical site, preceptor, and activities for the independent study. In the same proposal form, the student will describe independent study deliverables (e.g. paper, presentation, project report/summary). The course instructor will develop a grading rubric to evaluate how course objectives are met through the student's proposed independent study deliverables.

COURSE POLICIES

Correspondence with Faculty: Please post *general inquiries* about the course, assignments, and policies on the “Course Questions” Discussion Forum for the benefit of other students who may have similar questions. I will respond to questions directed to me in approximately 1 business day, M-F, excluding holidays. No response should be expected after 10pm on weekdays. On weekends, I will try to respond to you within one day, but expect a response timeframe of 24-48 hours.

Personal concerns you wish to share or discuss with me that are not appropriate for class wide distribution may be communicated via phone, email, online office hours, or an in-person meeting.

Please use the following guidelines when sending email to your instructor.

- 1. Use your Missouri State email account.**
- 2. Include an accurate subject line that identifies the topic and course number.**
- 3. Include your full name at the end of your message.**

Following these guidelines will help ensure that your email is not mistaken for junk mail and that your email can easily be identified and retrieved. **Failure to follow these guidelines may result in your e-mail not being answered in a timely manner.**

Submitting Assignments: All assignments and presentations should be submitted electronically via an assignment link on Blackboard, unless instructed otherwise. Please use care when submitting assignments. It is the student’s responsibility to ensure that the correct assignment and correct version of the assignment is submitted using the assignment link. Email assignments to faculty only if you are having technical difficulty using the Blackboard function or when specifically instructed.

Assignment Format: It is important that a consistent format is used for all assignments submitted. Please adhere to the following:

- 1. Save assignments as your “Last name first initial- Assignment name-Month day”. Use the assignment name specified in the criteria for each assignment (Example “FelicildaR-TechnologyEvaluationPaper-June 24”).**
- 2. Include the full title of the assignment and your name and the course number at the top of the first page of the document.**
- 3. Copy and paste the grading criteria for each written assignment (excluding PowerPoint presentations) to the last page of the assignment.**
- 4. Paginate all documents of more than 1 page in length and include a footer that is identical to the name used to save the document (Ex: “FelicildaR-TechnologyEvaluationPaper”).**

Failure to follow these format guidelines will result in a loss of points, as specified for each assignment.

Please use Microsoft Word and PowerPoint software for all written assignments. **If you do not have Microsoft Word save your documents as Rich Text Format** before sending or posting to ensure that it can be opened and read by persons using a variety of computer systems and software.

Submission of Incorrect Assignment: Each student is responsible for submitting the correct assignment or version of the assignment in format that is accessible for grading, on or before the due date. Please double check each file you submit before you submit it to make sure it is the correct document and that it is saved in an approved software version. Late penalties as outlined above will be applied when an incorrect assignment is submitted or if the assignment is submitted in an incompatible or unopenable format.

Feedback/Grading: Assignments will be graded and feedback given generally within one week after the due date. Papers will take longer (at least two weeks) to grade.

Faculty expect that you will review the feedback so that you will know what you did well and what you need to improve upon and apply relevant feedback to future assignments. Most often, the graded version of your paper will be uploaded to the grade book where you can review the feedback and can save and print a copy of the feedback. Or, at times, faculty may write their feedback in the comment box in the grade book column.

Honor Code: Students enrolled in this class must read, understand, and sign an **Honor Code** affirming the academic integrity policy is to be followed. The Honor Code should be signed and submitted by **Week 1. Assignments will not be graded until the signed honor code is received. Late penalties will be applied to assignments if the honor code is not on file prior to the assignment due date.**

Course Evaluations: Your feedback concerning this course is essential so the instructor can determine what worked and what needs to be modified. It is our policy in the Department of Nursing that a course evaluation be completed before your final grade is released. Evaluations will be online and anonymous. Your name cannot be linked to your specific responses (unless you provide comments that reveal your identity).

UNIVERSITY POLICIES

Nondiscrimination: Missouri State University is an equal opportunity/affirmative action institution, and maintains a grievance procedure available to any person who believes he or she has been discriminated against. At all times, it is your right to address inquiries or concerns about possible discrimination to the Office for Institutional Equity and Compliance, Park Central Office Building, 117 Park Central Square, Suite 111, 417-836-4252. Other types of concerns (i.e., concerns of an academic nature) should be discussed directly with your instructor and can also be brought to the attention of your instructor's Department Head. Please visit the OED website at www.missouristate.edu/equity/.

Disability Accommodation: To request academic accommodations for a disability, contact the Director of the Disability Resource Center, Carrington Hall, Room 302, 417-

836-4192 or 417-836-6792 (TTY), www.missouristate.edu/disability. Students are required to provide documentation of disability to the Disability Resource Center prior to receiving accommodations. The Disability Resource Center refers some types of accommodation requests to the Learning Diagnostic Clinic, which also provides diagnostic testing for learning and psychological disabilities. For information about testing, contact the Director of the Learning Diagnostic Clinic, 417-836-4787, <http://psychology.missouristate.edu/ldc..>

Emergency Response Plan: At the first class meeting, students should become familiar with a basic emergency response plan through a dialogue with the instructor that includes a review and awareness of exits specific to the classroom and the location of evacuation centers for the building. All instructors are provided this information specific to their classroom and/or lab assignments in an e-mail prior to the beginning of the fall semester from the Office of the Provost and Safety and Transportation. Students with disabilities impacting mobility should discuss the approved accommodations for emergency situations and additional options when applicable with the instructor. For more information go to <http://www.missouristate.edu/safetran/51597.htm> and <http://www.missouristate.edu/safetran/erp.htm>.

Academic Integrity and Conduct: Missouri State University is a community of scholars committed to developing educated persons who accept the responsibility to practice personal and academic integrity. You are responsible for knowing and following the university's student honor code, [Student Academic Integrity Policies and Procedures](#) and also available at the Reserves Desk in Meyer Library. Any student participating in any form of academic dishonesty will be subject to sanctions as described in this policy.

Failure to follow academic integrity policies may result in the following consequences:

1. Plagiarism (literacy theft) of a paper may result in a grade of zero (0) for that paper.
2. A student found to be cheating on an exam will be given a grade of zero (0) on that exam.
3. A student found assisting another student in cheating or plagiarism may also be given a grade of zero (0) for that assignment.
4. Penalties for academic dishonesty may result in course failure.
5. Violations of academic integrity will be documented in the student's academic file.

Dropping a Class: It is your responsibility to understand the University's procedure for dropping a class. If you stop attending this class but do not follow proper procedure for dropping the class, you will receive a failing grade and will also be financially obligated to pay for the class. For information about dropping a class or withdrawing from the university, contact the Office of the Registrar at 836-5520. The last day to drop classes is **November 11, 2016** for the Fall 2016 semester.

TENTATIVE COURSE OUTLINE AND TOPIC OBJECTIVES

| DATE | ASSIGNMENT |
|------|------------|
|------|------------|

| | |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Before Semester Starts | <p>Meet with Instructor (in person or virtual) to discuss overview of the independent study process and semester schedule.</p> <p>Submit a proposal for community and population-health leadership clinical experiences which will meet all course objectives.</p> <p>Establish a contract with clinical site and preceptor.</p> <p>Determine your clinical schedule.</p> |
| Week 1-15 | <ol style="list-style-type: none"> 1. Class information will be posted on Blackboard. 2. E-mail faculty weekly to discuss experiences and get feedback on journal. 3. Students should meet with the instructor as needed. 4. Submit weekly Typhon logs. |
| Week 15 | Submit Independent Study Deliverables |
| Week 16 | Course evaluation |

Change Course Proposal Form

Submitted on 10/24/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

***All fields require input**

This proposal applies to:

- ☒ An existing COURSE
- ☐ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

NUR993 Transforming Practice III

Will this proposal need to be reviewed by CGEIP? ☒ No ☐ Yes

Will this proposal need to be reviewed by EPPC? ☒ No ☐ Yes

Current online catalog description:

NUR 993 Transforming Practice III

Prerequisite: admission to the DNP program and meet program progression requirements. During this course, the DNP student will utilize and synthesize project findings with current evidence to develop scholarly products of publications and presentations for dissemination. A minimum of 192 clinical hours is required. 4(0-12) F,S,Su

Revise the current online catalog description as needed: (Strikethrough all deletions and insert/bold new information. Any content that is copied and pasted will lose existing formatting; please review prior to submission.)

↶ ↷ **B** *I* ~~S~~

NUR 993 Transforming Practice III

Prerequisite: admission to the DNP program and meet program progression requirements. During this course, the DNP student will utilize and synthesize project findings with current evidence to develop scholarly products of publications and presentations for dissemination. A minimum of 192 clinical hours is required. **3 4(0-12 9)** F,S,Su

What is changing? Check all boxes that apply.

☐ Course Code ☐ Course Number ([Check Availability](#)) ☐ Title ☐ Prerequisite

☒ Credit Hours/Contact Hours ☐ Periodicity ☐ Description

Reason for proposed change

Course content redistributed to other courses to reduce redundancies.

Does this change affect course assessment (e.g. student learning evidence/outcomes)? ☒ No ☐ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☒ Routine or annual review/assessment of curriculum ☒ Faculty Input ☒ Student Input

☒ Accreditation/certification compliance ☐ Review of catalog information

☐ Other (be specific):

☐ Check if this is a non-substantive change.

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/27/2016 - Submitted by Department Head (Kathryn Hope)

10/28/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

No comments have been added to this proposal.

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Change Program Proposal Form

Submitted on 10/18/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

Department:

Nursing, School of

Type of Program

Choose One:

- | | | |
|-----------------------------------------------------------------------------|-------------------------------------|--------------------------------------|
| <input checked="" type="radio"/> Major (Non-Comprehensive/Graduate Program) | <input type="radio"/> Minor | <input type="radio"/> Academic Rules |
| <input type="radio"/> Comprehensive Major | <input type="radio"/> Certificate | <input type="radio"/> Other |
| <input type="radio"/> Option | <input type="radio"/> Certification | |



Title of Program Affected:


Nursing Practice (BSN to DPN) (Online)

Current Catalog Description: (Either cut and paste present description from online catalog **OR** provide as an attachment below)

Attached

Complete New Catalog Description: (Either provide the revised description in the text area below [strikethrough all deletions and insert/bold new information - any content that is copied and pasted will lose existing formatting; please review prior to submission] **OR** provide as an attachment below)



B *I* 

Attached

What is changing? Check all boxes that apply:

- ☐ Title change
- ☐ From option to program (major)
- ☒ Course changes of under 18 hours
- ☐ From program (major) to option
- ☐ Course changes of 18 hours or more

☒ Other

Course changes; new course.

Reason for Proposed Change:

Course changes of content redistribution to eliminate redundancies; addressed essential content required for accreditation.

What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/18/2016 - Submitted by Department Head (Kathryn Hope)

10/20/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

10/18/2016 - Department Head Review - Kathryn Hope - These curriculum changes were made following a comprehensive review by the DNP nursing.

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Doctorate of Nursing Practice

Dr. Rhea Felicilda, Doctor of Nursing Practice Program Director

Professional Building, Room 317, Phone, 417-836-3792

FayeFelicilda@missouristate.edu

Kathryn Patterson, Family Nurse Practitioner Coordinator

Professional Building, Room 315, Phone, 417-836-6267

KathrynPatterson@missouristate.edu

Program description

The DNP program in the School of Nursing is designed to prepare advanced practice nurses at the highest clinical level. The DNP program will graduate community leaders who have the knowledge and skills to address the health disparities of vulnerable and rural populations. The program will prepare graduates to function in a variety of community and acute care health settings as primary care providers, leaders, managers, and consultants.

The Post-Master's DNP Certificate Program is a 29 credit hour online program for nurses with previous advanced practice preparation (Nurse Practitioners, Clinical Nurse Specialists, Nurse Midwives and Nurse Anesthetists). The online program can be completed with full-time study in 14 months (or four (4) semesters), or part-time study.

The BSN to DNP program is an 83 credit hour program that will prepare graduates to practice in the family nurse practitioner role. The program consists of both online and on-campus courses. The student is required to be licensed and complete clinical rotations in Missouri. The program can be completed in three (3) years of full-time study. Part-time study is an option for the first year of the BSN to DNP program.

DNP program requirements

Completed applications will be reviewed beginning December 1 for summer admission.

The successful applicant will:

1. Submit an application and meet all requirements for admission to the Graduate College at Missouri State University, including complete, official transcripts of all college programs and course work. The applicant should select the Pre-DNP program on the Graduate College application if prerequisites are needed prior to beginning the DNP program. When applying to the Graduate College, select the semester that you plan on taking your first courses at MSU, including prerequisites.
2. Submit a separate DNP program application to the School of Nursing. Available on the nursing website.

3. Submit a \$50 nonrefundable application fee to the School of Nursing. This fee is in addition to the MSU Graduate Application Fee.
4. Have graduated from an Advanced Practice Nursing program accredited by the Commission on Collegiate Nursing Education (CCNE) or the National League for Nursing Accreditation (NLNAC/ACEN). Graduates from non-accredited programs will be considered on an individual basis. (Post-Masters only).
5. Have graduated from a Bachelor of Science (BSN) program that is accredited by the Commission on Collegiate Nursing Education (CCNE) or the National League for Nursing Accreditation (NLNAC/ACEN). Graduates from international nursing programs or non-accredited programs will be considered on an individual basis. (BSN to DNP only).
6. Submit evidence of current certification in an area of Advanced Nursing Practice: nurse practitioner, nurse midwife, nurse anesthetist, or clinical nurse specialist. (Post-Masters only).
7. Complete a minimum of clinical practice experience that equates with one year of full-time experience.
8. Hold a current unencumbered RN license in the state in which clinical practicums will occur within the United States. (Post-Masters only).
9. Have a cumulative GPA of all previous graduate-level education course work of 3.25 (on a 4.00 scale) or above (Post-Masters) and a GPA of 3.25 for last 60 hours of course work attempted (BSN to DNP). Students who have less than a 3.25 GPA must submit verbal, quantitative, and analytical scores on the Graduate Record Examination General Test (GRE). See current Graduate Catalog Admission section for minimum GRE requirements.
10. Submit evidence of current health and professional liability insurance.
11. Current American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers certification. Students taking CPR for the first time or whose CPR certification has expired must take a 4 hour face-to-face American Heart Association BLS Healthcare for Provider's CPR course. Online didactic course and written test are available at OnlineAHA.org for a fee for those students show need to recertify. No online practice and skills testing will be accepted.
12. Complete all prerequisite courses; pathophysiology, healthcare informatics, epidemiology (Post-Masters only), and a graduate course in statistics with a grade of "C" or higher before the program begins. Admission will be contingent on the student completing prerequisite courses prior to enrolling in DNP courses.
13. Meet the School of Nursing technical standards of the DNP program to successfully undertake the course of study (available by request from the program).

14. Submit evidence of current immunizations or immune status (MMR, Tetanus, Varicella, Hepatitis B series) and a PPD or Tspot (chest X-ray or documentation of appropriate follow up for PPD positive individuals). Individual agencies may have additional requirements.
15. Be prepared to meet the technical and technology proficiency requirements for online courses.

Admission process

For applicants with complete admission packet

1. Applicants who demonstrate a match between their project goals and the areas of expertise of the faculty will be given priority in the admission process. (Post-Masters only)
2. Competitive applicants will be invited to interview with the DNP Admission Committee. An interview is required to determine the fit between the candidate's goals, and the DNP program and faculty.

Selection factors

Admission into the Doctorate of Nursing Practice Program is highly selective and competitive, and a limited number of students will be admitted each year. Completion of all admission requirements and/or admission to the Pre-DNP program does not ensure full admission to the DNP Program. The DNP Admission Committee will consider the following characteristics of competitive applicants:

- Academic potential to successfully complete the program within the required time frame
- Understanding of and commitment to the role of the advanced practice nurse
- Personal maturity
- Interpersonal communication skills, including written and verbal
- Quality and quantity of health care experiences
- Quality of leadership and service activities
- Capacity for performance of the technical functions and tasks required of the advanced practice nurse.

Students may take up to nine (9) credit hours of course work towards their degree before full admission to the DNP specialization. Student may take:

- a. [NUR 635](#), Healthcare Informatics
- b. [NUR 640](#), Advanced Human Pathophysiology
- c. [NUR 700](#), Epidemiology

- d. [NUR 703](#), Population Health: A Local to Global Perspective
- e. [NUR 707](#), Advanced Health Assessment and Health Promotion Throughout the Lifespan
- f. [NUR 711](#), Advanced Roles and Leadership in Nursing
- g. [NUR 765](#), Applications of Advanced Pathophysiology
- h. [PSY 627](#), Advanced Psychological Statistical Methods

Additional requirements of the program

Students will be required to initiate and pay for any additional security checks and drug screenings required for placement into agencies for clinical experiences. Some agencies require annual screening and affidavits.

Admission is contingent on completing the following immediately after acceptance to the program:

1. Payment of a clinical tracking fee. See the School of Nursing website for a full list of program costs.
2. Applicants must apply and pay for the state/federal Background Check and receive a response that the applicant has not been convicted of any crime or other disqualifications that would prohibit licensure as an advanced practice nurse or completion of clinical experiences in clinical settings.
3. Pay for and complete a urine drug screen without disqualifying offenses.

Retention policies

To remain in the DNP program, the student must:

1. Maintain a minimum cumulative GPA of 3.25 with no more than three (3) credit hours of graduate work below a grade of "B" (3.00) and no hours of graduate work below a grade of "C". Receive a "pass" in all clinical evaluations.
2. Not repeat more than one course.
3. Complete all requirements for the program by the fifth year after admission to the DNP program.
4. Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of professional nurses in advanced nursing roles.
5. Demonstrate acceptable professional progression in application of skills and knowledge throughout the program.

6. Maintain current Healthcare Provider Course (BLS) certification, RN licensure, health and liability insurance, and all immunizations required by clinical agencies throughout the program.
7. The student must notify the School of Nursing within five (5) days in the event of any legal infractions or any actions taken against their nursing license, or any investigation of such incidences.
8. While the student's grades are important, retention in the DNP program is based on a composite picture of the student's ability to perform at a satisfactory level in the academic and clinical component of the educational program.

The School of Nursing reserves the right to refuse enrollment or program continuation to any student. This refusal will be determined by the judgment of the DNP Admission, Progression, and Graduation (APG) Committee and the Director of the School of Nursing and based on the student's ability to successfully complete academic or clinical assignments or function effectively in the roles required in the DNP program. This includes the demonstration of characteristics associated with a professional nurse, including behaviors involving professionalism, ethics and integrity.

Technological requirements

The Missouri State University BSN to DNP Program uses a combination of online and on-campus modalities. Didactic online content is delivered using asynchronous and synchronous formats. Applicants to the DNP program must be proficient using Blackboard (or other course platform systems), word processing, spreadsheet management, and presentation graphics software. Students are expected to be able to manage files, navigate the internet, access resources, locate scholarly references from the library, use a headset/microphone, computer camera, scanner and fax machine. Students who have deficiencies in these areas must seek training before the start of the program.

The School of Nursing uses a Blackboard course management system for all courses. Additionally, the Adobe Macromedia software is used for synchronous course offerings and other experiences. Videoconferencing may be used with Adobe Macromedia or Skype software. Access to a personal computer with broadband (Cable or DSL) connections, a web camera, microphone with headset, and a laptop computer with wireless capabilities that meet the minimal hardware is required. Our multimedia content is optimized for Internet Explorer and Firefox.

Clinical experiences

Clinical experiences for BSN to DNP students are individually arranged with preceptors, who have the appropriate educational and experiential qualifications. Students can complete their clinical experiences in their local community if appropriate sites and preceptors are available. However, students may need to travel outside of the local community for clinical experiences. All clinical sites and preceptors must be approved in advance by the DNP Program

Director and a contract must be established with the clinical site before any clinical experiences occur.

For the Post-Masters DNP: Students are required to be on-campus minimum of two times during the program. The date and times for these on-campus visits will be published annually, prior to the start of the academic year.

Course requirements: Post Masters DNP (29 hrs)

Summer 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------------|--------------|
| <u>NUR 800</u> | DNP Leadership I Concepts for EBP | 3 hrs |
| <u>NUR 990</u> | Introduction to Transforming Practice | 1 hr |

Fall 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|------------------------------------------|--------------|
| <u>NUR 830</u> | DNP Leadership II | 3 hrs |
| <u>NUR 820</u> | Social Justice and Disparities in Health | 2 hrs |
| <u>NUR 991</u> | Transforming Practice I | 3 hrs |

| | | |
|--------------------------------|---------------------------------------|-------|
| <u>NUR 802</u> | Emerging Science of Advanced Practice | 2 hrs |
|--------------------------------|---------------------------------------|-------|

Spring 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------------------------------------|--------------|
| <u>NUR 860</u> | DNP Leadership III | 4 hrs |
| <u>NUR 840</u> | Technology for Transforming Nursing and Health Systems | 2 hrs |
| <u>NUR 992</u> | Transforming Practice II | 3 hrs |
| <u>NUR 824</u> | Health Policy to Improve Disparities in Health and Healthcare | 2 hrs |

Summer 2

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------|--------------|
| <u>NUR 993</u> | Transforming Practice III | 4 hrs |

Course Requirements: BSN to DNP (83 hrs)

Summer Year 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------------------|--------------|
| <u>NUR 711</u> | Roles and Leadership | 2 hrs |
| <u>NUR 707</u> | Advanced Health Assessment/Health Promotion | 2 hrs |

Fall Year 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|-----------------------|--------------|
| <u>NUR 700</u> | Epidemiology | 3 hrs |
| <u>NUR 701</u> | Nursing Science | 3 hrs |
| <u>NUR 761</u> | Advanced Pharmacology | 3 hrs |
| <u>NUR 734</u> | Clinical Reasoning | 5 hrs |

Spring Year 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------|--------------|
| <u>NUR 765</u> | Applications of Pathophysiology | 3 hrs |

| | | |
|--------------------------------|---------------------------|-------|
| <u>NUR 772</u> | Advanced Nursing Research | 3 hrs |
| <u>NUR 788</u> | Health Policy/Issues | 3 hrs |
| <u>NUR 703</u> | Population Health | 3 hrs |
| <u>NUR 704</u> | Cultural Immersion | 1 hr |

Summer Year 2

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------------|--------------|
| <u>NUR 800</u> | DNP Leadership I Concepts for EBP | 3 hrs |
| <u>NUR 802</u> | Emerging Science of Advanced Practice | 2 hrs |
| <u>NUR 990</u> | Introduction to Transforming Practice | 1 hr |

Fall Year 2

| Course Code | Course Title | Credit Hours |
|-------------|--------------|--------------|
|-------------|--------------|--------------|

| | | |
|--------------------------------|------------------------------------------------------------------|-------|
| <u>NUR 830</u> | DNP Leadership II Impacting Disparities in Health and Healthcare | 3 hrs |
| <u>NUR 730</u> | Family Practice I | 6 hrs |
| <u>NUR 820</u> | Social Justice and Disparities in Health and Healthcare | 2 hrs |

Spring Year 2

| Course Code | Course Title | Credit Hours |
|--------------------------------|--------------------------------------------------------|--------------|
| <u>NUR 860</u> | DNP Leadership III Transforming Systems | 4 hrs |
| <u>NUR 840</u> | Technology for Transforming Nursing and Health Systems | 2 hrs |
| <u>NUR 750</u> | Family Practice II | 6 hrs |

Summer Year 3

| Course Code | Course Title | Credit Hours |
|--------------------------------|-------------------------|--------------|
| <u>NUR 991</u> | Transforming Practice I | 3 hrs |

Fall Year 3

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------------------------------------|--------------|
| <u>NUR 770</u> | Family Practice III | 6 hrs |
| <u>NUR 992</u> | Transforming Practice II | 3 hrs |
| <u>NUR 824</u> | Health Policy to Improve Disparities in Health and Healthcare | 2 hrs |

Spring Year 3

| Course Code | Course Title | Credit Hours |
|--------------------------------|-----------------------------|--------------|
| <u>NUR 790</u> | Advanced Practice Practicum | 5 hrs |
| <u>NUR 993</u> | Transforming Practice III | |

Doctorate of Nursing Practice

Program description

The DNP program in the School of Nursing is designed to prepare ~~nurses to practice advanced practice nurses~~ at the highest clinical level. ~~The~~ **Our community-based** DNP program will graduate ~~nursing community~~ leaders who have the knowledge and skills to address the health disparities of vulnerable and rural populations. The program will prepare graduates to function in a variety of community and acute ~~health care care health~~ settings as primary care providers, leaders, managers, and consultants.

The Post-Master's DNP ~~Certificate~~ Program is a ~~30~~ **29** credit hour **(minimum)** online program for nurses with ~~a Masters in Nursing degree previous advanced practice preparation (Nurse Practitioners, Clinical Nurse Specialists, Nurse Midwives and Nurse Anesthetists).~~ The online program can be completed with full-time study in 14 months **or more**, ~~(or four (4) semesters),~~ or part-time study. **Post-Masters DNP students without Advanced Practice Nursing (APRN) certification will have individualized plans of study to ensure completion of required post-baccalaureate clinical hours.**

The BSN to DNP program is an ~~81~~ **83** credit hour program that will prepare graduates to practice in the family nurse practitioner role. The program consists of both online and on-campus courses. The student is required to be licensed and complete **FNP** clinical rotations in Missouri. The program can be completed in three (3) years of full-time study. Part-time study is an option for the first year of the BSN to DNP program.

The Doctor of Nursing Practice program at Missouri State University is accredited by the Commission on Collegiate Nursing Education (<http://www.aacn.nche.edu/ccne-accreditation>).

DNP program requirements

Completed applications will be reviewed beginning December 1 for summer admission.

The successful applicant will:

1. Submit an application and meet all requirements for admission to the Graduate College at Missouri State University, including complete, official transcripts of all college programs and course work. The applicant should select the ~~Pre-~~ **appropriate** DNP program on the Graduate College application ~~if prerequisites are needed prior to beginning the DNP program.~~ When applying to the Graduate College, select the semester that you plan on taking your first courses at MSU, including prerequisites.
2. **After receiving acceptance into the Graduate College,** submit a separate DNP program application to the School of Nursing. **The application packet is available** on the **MSU School of Nursing** website.

3. Submit a \$50 nonrefundable application fee to the School of Nursing. This fee is in addition to the MSU Graduate Application Fee.
4. Have graduated from ~~an Advanced Practice Nursing program~~ **a Masters in Nursing or higher degree program** accredited by the Commission on Collegiate Nursing Education (CCNE), **the Accreditation Commission for Education in Nursing (ACEN)**, or the National League for Nursing **Commission for Nursing Education Accreditation** ~~Accreditation~~ (NLNAC/CNEA **ACEN**). Graduates from non-accredited programs will be considered on an individual basis. (Post-Masters only).
5. Have graduated from a Bachelor of Science (BSN) program that is accredited by the Commission on Collegiate Nursing Education (**CCNE**), ~~or the Accreditation Commission for Education in Nursing (ACEN)~~, **or the National League for Nursing Commission for Nursing Education Accreditation (NLNAC/CNEA)** ~~National League for Nursing Accreditation (NLNAC/ACEN)~~. Graduates from international nursing programs or non-accredited programs will be considered on an individual basis. (BSN to DNP only).
6. Submit evidence of **current RN licensure and** certification in an area of Advanced Nursing Practice (**if applicable**); ~~nurse practitioner, nurse midwife, nurse anesthetist, or clinical nurse specialist~~. (Post-Masters only).
7. Complete a minimum of clinical practice experience that equates with one year of full-time experience, **or proof of ongoing nursing employment during educational program if one-year requirement is not met**.
8. Hold a current unencumbered RN license in the state in which clinical practicums will occur within the United States. ~~(Post-Masters only)~~.
9. Have a **calculable** cumulative GPA of all previous graduate-level education course work of 3.25 (on a 4.00 scale) or above (Post-Masters) and a **calculable** GPA of 3.25 for last 60 hours of **college** course work attempted (BSN to DNP). Students who have ~~have~~ a **calculable GPA of less than a 3.25 GPA** must submit verbal, quantitative, and analytical **writing** scores on the Graduate Record Examination (GRE) General Test (**Verbal: 150; Quantitative: 145; Analytical Writing: 3.5**). ~~See current Graduate Catalog Admission section for minimum GRE requirements.~~
10. Submit evidence of current health and professional liability insurance.
11. Current American Heart Association (AHA) Basic Life Support (BLS) ~~for Healthcare Providers~~ certification. ~~Students taking CPR for the first time must take a 4 hour face-to-face American Heart Association BLS Healthcare for Provider's CPR course.~~ Online didactic course and written test are available **at <http://www.onlineAHA.org>** ~~OnlineAHA.org~~ for a fee for those students who need to recertify. No **online** practice and skills testing will be accepted.
12. Complete all prerequisite courses; **epidemiology (Post-Masters only)**, pathophysiology, graduate statistics, and healthcare informatics ~~and a graduate course in statistics~~ with a grade of

"C" or higher before the program begins. Admission will be contingent on the student completing prerequisite courses prior to enrolling in DNP courses.

13. Meet the School of Nursing technical standards of the DNP program to successfully undertake the course of study (available by request from the program).
14. Submit evidence of current immunizations or immune status (MMR, Tetanus, Varicella, Hepatitis B series) and a PPD or Tspot (chest X-ray or documentation of appropriate follow up for PPD positive individuals). Individual agencies may have additional requirements.
15. Be prepared to meet the technical and technology proficiency requirements for online courses.

Admission process

For applicants with complete admission packet

1. Applicants who demonstrate a match between their project goals and the areas of expertise of the faculty will be given priority in the admission process (Post-Masters only).
2. Competitive applicants will be invited to interview with the DNP Admission Committee. An interview is required to determine the fit between the candidate's goals, and the DNP program and faculty (**BSN to DNP only**).

Selection factors

Admission into the Doctorate of Nursing Practice Program is highly selective and competitive, and a limited number of students will be admitted each year. Completion of all admission requirements and/or admission to the ~~Pre-DNP program~~ **Graduate College** does not ensure full admission to the DNP Program. The DNP Admission Committee will consider the following characteristics of competitive applicants:

- Academic potential to successfully complete the program within the required time frame
- Understanding of and commitment to the role of the advanced practice nurse (**BSN to DNP only**)
- Personal maturity
- Interpersonal communication skills, including written and verbal
- Quality and quantity of health care experiences
- Quality of leadership and service activities
- Capacity for performance of the technical functions and tasks required of the advanced practice nurse (**BSN to DNP only**).

Students may take up to nine (9) credit hours of course work towards their degree before full admission to the DNP specialization. Student may take:

- a. NUR 635, Healthcare Informatics (3)
- b. NUR 640, Advanced Human Pathophysiology (3)
- c. PBH 720/NUR 700, Epidemiology (3)
- d. NUR 703, Population Health: A Local to Global Perspective (3)
- e. NUR 707, Advanced Health Assessment and Health Promotion Throughout the Lifespan (2)
- f. NUR 711, Advanced Roles and Leadership in Nursing (2)
- g. ~~NUR 765, Applications of Advanced Pathophysiology~~ g. NUR 840, Technology for Transforming Nursing and Health Systems (2)
- h. PSY 627, Advanced Psychological Statistical Methods (3)

Additional requirements of the program

Students will be required to initiate and pay for any additional security checks and drug screenings required for placement into agencies for clinical experiences. Some agencies require annual screening and affidavits.

Admission is contingent on completing the following immediately after acceptance to the program:

1. Applicants must submit completed Verification of Post-Baccalaureate Clinical Practice Hours form (Post-Masters only).
2. Payment of a clinical tracking fee. See the School of Nursing website for a full list of program costs.
3. Applicants must apply and pay for the state/federal Background Check and receive a response that the applicant has not been convicted of any crime or other disqualifications that would prohibit licensure as an advanced practice nurse or completion of clinical experiences in clinical settings.
4. Pay for and complete a urine drug screen without disqualifying offenses.

5. Applicants must submit proof of current liability insurance (limit \$1,000,000/aggregate \$6,000,000). For BSN to DNP students, the current liability insurance must be specifically for NP Student Liability.

Retention policies

To remain in the DNP program, the student must:

1. Maintain a minimum cumulative GPA of 3.25 with no more than three (3) credit hours of graduate work below a grade of "B" (3.00) and no hours of graduate work below a grade of "C". Receive a "pass" in all clinical evaluations.
2. Not repeat more than one course.
3. Complete all requirements for the program by the fifth year after admission to the DNP program.
4. Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of professional nurses in advanced nursing roles.
5. Demonstrate acceptable professional progression in application of skills and knowledge throughout the program.
6. Maintain current [American Heart Association Basic Life Support Healthcare Provider Course](#) (BLS) certification, RN licensure, health and liability insurance, and all immunizations required by clinical agencies throughout the program.
7. The student must notify the School of Nursing within five (5) days in the event of any legal infractions or any actions taken against their nursing license, or any investigation of such incidences.
8. While the student's grades are important, retention in the DNP program is based on a composite picture of the student's ability to perform at a satisfactory level in the academic and clinical component of the educational program.

The School of Nursing reserves the right to refuse enrollment or program continuation to any student. This refusal will be determined by the judgment of the DNP Admission, Progression, and Graduation (APG) Committee and the Director of the School of Nursing and based on the student's ability to successfully complete academic or clinical assignments or function effectively in the roles required in the DNP program. This includes the demonstration of characteristics associated with a professional nurse, including behaviors involving professionalism, ethics and integrity.

Technological requirements

The Missouri State University BSN to DNP Program uses a combination of online and on-campus modalities. Didactic online content is delivered using asynchronous and synchronous

formats. Applicants to the DNP program must be proficient using Blackboard (or other course platform systems), word processing, spreadsheet management, and presentation graphics software. Students are expected to be able to manage files, navigate the internet, access resources, locate scholarly references from the library, use a headset/microphone, computer camera, scanner, and fax machine. Students who have deficiencies in these areas must seek training before the start of the program.

The School of Nursing uses a Blackboard course management system for all courses. Additionally, ~~the Adobe Macromedia~~ **web conferencing** software is used for synchronous course offerings and other experiences. **Specific information on web conferencing software used in class will be provided in the course syllabus.** ~~Videoconferencing may be used with Adobe Macromedia or Skype software.~~ Access to a personal computer with broadband/**high speed** (Cable or DSL) **internet** connections, a web camera, headset with microphone ~~microphone with headset~~, and a laptop computer with wireless capabilities that meet the minimal hardware is required. ~~Our multimedia content is optimized for Internet Explorer and Firefox.~~

Clinical experiences

Clinical experiences for BSN to DNP students are individually arranged with preceptors, who have the appropriate educational and experiential qualifications. Students can complete their clinical experiences in their local community if appropriate sites and preceptors are available. However, students may need to travel outside of the local community for clinical experiences. All clinical sites and preceptors must be approved in advance by the DNP Program Director and a contract must be established with the clinical site before any clinical experiences occur.

For the Post-Masters DNP: Students are required to be on-campus minimum of two times during the program. The date and times for these on-campus visits will be published annually, prior to the start of the academic year.

Course requirements: Post Masters DNP (**Minimum of 30 29 hrs**)

Summer 1

| Course Code | Course Title | Credit Hours |
|----------------|-----------------------------------------------------------------------------|----------------|
| <u>NUR 800</u> | DNP Leadership I: Concepts for Evidence-Based Practice BP | 2 3 hrs |

| | | |
|----------------|---------------------------------------------|-------|
| <u>NUR 990</u> | Introduction to Transforming Practice | 1 hr |
| NUR 824 | Health Policy to Improve Health Disparities | 3 hrs |

Fall 1

| Course Code | Course Title | Credit Hours |
|----------------|-------------------------------------------------------------------|--------------|
| <u>NUR 830</u> | DNP Leadership II: Impacting Disparities in Health and Healthcare | 3 hrs |
| <u>NUR 820</u> | Social Justice and Disparities in Health | 2 hrs |
| <u>NUR 991</u> | Transforming Practice I | 3 hrs |
| <u>NUR 802</u> | Emerging Science and Methods of Advanced Practice | 3 ½ hrs |

Spring 1

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------|--------------------|
| <u>NUR 860</u> | DNP Leadership III : Transforming Systems | 4 3 hrs |
| <u>NUR 840</u> | Technology for Transforming Nursing and Health Systems | 2 hrs |

| | | |
|---------------------------|---------------------------------------------------------------------------|------------------|
| <u>NUR 992</u> | Transforming Practice II | 3 hrs |
| NUR 810 | Finance Management and Entrepreneurship for Advanced Nursing Roles | 2 hrs |
| <u>NUR 824</u> | Health Policy to Improve Disparities in Health and Healthcare | 2 hrs |

Summer 2

| Course Code | Course Title | Credit Hours |
|----------------|---------------------------|-------------------------------|
| <u>NUR 993</u> | Transforming Practice III | 4 hrs 3 hrs |

Course Requirements: BSN to DNP (81 hrs)

Summer Year 1

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <u>NUR 711</u> | Advanced Roles and Leadership in Nursing | 2 hrs |
| <u>NUR 707</u> | Advanced Health Assessment and Health Promotion Advanced Health Assessment and Health Promotion Throughout the Lifespan / Health Promotion | 2 hrs |

Fall Year 1

| Course Code | Course Title | Credit Hours |
|-------------------------------------|--------------------------------------------------|------------------|
| PBH 720 / <u>NUR 700</u> | Epidemiology | 3 hrs |
| <u>NUR 701</u> | Nursing Science | 3 hrs |
| <u>NUR 761</u> | Advanced Pharmacology | 3 hrs |
| NUR 703 | Population Health: A Local to Global Perspective | 3 hrs |
| NUR 704 | Population Health Practicum | 1 hr |
| NUR 734 | Clinical Reasoning | 5 hrs |

Spring Year 1

| Course Code | Course Title | Credit Hours |
|----------------|---------------------------------------------------------|--------------|
| <u>NUR 765</u> | Applications of Pathophysiology | 3 hrs |
| <u>NUR 772</u> | Advanced Nursing Research Methods in Nursing | 3 hrs |

| | | |
|--------------------|-----------------------------------------------------|------------------|
| NUR 734 | Advanced Physical Assessment and Clinical Reasoning | 5 hrs |
| NUR 788 | Health Policy/Issues | 3 hrs |
| NUR 703 | Population Health | 3 hrs |
| NUR 704 | Cultural Immersion | 1 hr |

Summer Year 2

| Course Code | Course Title | Credit Hours |
|--------------------|--------------------------------------------------|--------------------|
| NUR 800 | DNP Leadership I Concepts for EBP | 2 hrs 3 |
| NUR 802 | Emerging Science of Advanced Practice | 2 hrs |
| NUR 990 | Introduction to Transforming Practice | 1 hr |
| NUR 824 | Health Policy to Improve Health Disparities | 3 hrs |

Fall Year 2

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------------------|------------------|
| <u>NUR 830</u> | DNP Leadership II Impacting Disparities in Health and Healthcare | 3 hrs |
| <u>NUR 730</u> | Family Practice I | 6 hrs |
| NUR 802 | Emerging Science and Methods of Advanced Practice | 3 hrs |
| <u>NUR 820</u> | Social Justice and Disparities in Health and Healthcare | 2 hrs |

Spring Year 2

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------|--------------------|
| <u>NUR 860</u> | DNP Leadership III Transforming Systems | 4 3 hrs |
| <u>NUR 840</u> | Technology for Transforming Nursing and Health Systems | 2 hrs |
| <u>NUR 750</u> | Family Practice II | 6 hrs |

Summer Year 3

| Course Code | Course Title | Credit Hours |
|-------------|--------------|--------------|
|-------------|--------------|--------------|

| | | |
|----------------|-------------------------|-------|
| <u>NUR 991</u> | Transforming Practice I | 3 hrs |
|----------------|-------------------------|-------|

Fall Year 3

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------------------------|------------------|
| <u>NUR 770</u> | Family Practice III | 6 hrs |
| <u>NUR 992</u> | Transforming Practice II | 3 hrs |
| NUR 820 | Social Justice and Disparities in Health and Healthcare | 2 hrs |
| <u>NUR 824</u> | Health Policy to Improve Disparities in Health and Healthcare | 2 hrs |

Spring Year 3

| Course Code | Course Title | Credit Hours |
|----------------|-------------------------------------------------------------------------------------|--------------------|
| <u>NUR 790</u> | Advanced Practice Practicum Family Nurse Practitioner Advanced Practicum | 5 hrs |
| <u>NUR 993</u> | Transforming Practice III | 4 3 hrs |
| NUR 810 | Finance Management and Entrepreneurship for Advanced Nursing Roles | 2 hrs |

Additional Required Clinical Experiences for Post-Masters DNP students without APRN Specialty. The DNP program requires students to complete at least 1,000 post-baccalaureate practice hours to successfully achieve competencies. The Missouri State University Post-Masters

DNP program has a total of 528 clinical hours. Up to 500 clinical/practicum/project hours from the student's MSN program can be applied to the required practice hours. Verification of completion of clinical/practicum/project hours must be provided by the student upon acceptance of admission to the DNP program.

Individualized study plans will be developed for Post-Masters DNP students without APRN specialty to ensure that they have met the post-baccalaureate clinical hour requirements. Students may be required to take the following clinical courses to complete the requirement:

| Course Code | Course Title | Credit Hours |
|----------------|------------------------------------------------------------------|--------------|
| <u>NUR 880</u> | Leadership and Innovation in Nursing Practicum (may be repeated) | 3 hrs |
| <u>NUR 896</u> | Independent Study in Community and Population Health Leadership | 1-6 hrs |

Change Program Proposal Form

Submitted on 09/21/2016 by Sylvia Feeney (MonikaFeeney@MissouriState.edu).

Department:

Biomedical Sciences

Type of Program

Choose One:

- | | | |
|-----------------------------------------------------------------------------|-------------------------------------|--------------------------------------|
| <input checked="" type="radio"/> Major (Non-Comprehensive/Graduate Program) | <input type="radio"/> Minor | <input type="radio"/> Academic Rules |
| <input type="radio"/> Comprehensive Major | <input type="radio"/> Certificate | <input type="radio"/> Other |
| <input type="radio"/> Option | <input type="radio"/> Certification | |

Title of Program Affected:

Nurse Anesthesia Practice, Doctor of (BS to DNAP)

Current Catalog Description: (Either cut and paste present description from online catalog **OR** provide as an attachment below)

Program Requirements - RN to DNAP

Program Description

The Missouri State University School of Anesthesia provides the scientific foundation and clinical training that prepares anesthesia providers as certified registered nurse anesthetists (CRNA) at the clinical doctorate level.

Program Accreditation

The Missouri State University School of Anesthesia is fully accredited by the Council on Accreditation of Nurse Anesthesia Educational Programs, the official accrediting agency for nurse anesthetists. They may be contacted at 222 South Prospect Avenue, Park Ridge IL 60068; Phone 847-655-1160.

Three-Year Degree Plan

Degree Requirements (Minimum of 119 hours) - BS -DNAP

Course Requirements to total a minimum of 119 hours

ANE Courses (89 hours)

| Course Code | Course Title | Credit Hours |
|-------------|---------------------------------------------------|--------------|
| ANE 702 | Clinical Conference I | 1 hr |
| ANE 705 | Clinical Conference II | 1 hr |
| ANE 708 | Clinical Conference III | 1 hr |
| ANE 711 | Clinical Conference IV | 1 hr |
| ANE 714 | Orientation to Clinical Anesthesia | 1 hr |
| ANE 720 | Basic Principles of Anesthesia | 3 hrs |
| ANE 726 | Introduction to Clinical Anesthesia | 2 hrs |
| ANE 732 | Advanced Anesthesia Principles I | 6 hrs |
| ANE 734 | Advanced Physical Assessment & Clinical Reasoning | 5 hrs |
| ANE 735 | Clinical Practicum | 44 hrs |
| ANE 745 | Anesthesia Pharmacology I | 4 hrs |
| ANE 746 | Anesthesia Pharmacology II | 3 hrs |
| ANE 750 | Advanced Anesthesia Principles II | 4 hrs |
| ANE 800 | Leadership for Evidence-Based Practice | 3 hrs |
| ANE 897 | Research for Scholarly Project | 3 hrs |
| ANE 898 | Capstone Project Presentation | 3 hrs |
| ANE 803 | Human Factors and Patient Safety in Healthcare | 3 hrs |
| ANE 806 | Professional Practice In Anesthesia | 3 hrs |
| ANE 807 | Anesthesia and Healthcare Policy | 3 hrs |
| ANE 810 | Health and Wellness in the Healthcare Setting | 3 hrs |

Non-ANE Courses (30 hours)

| Course Code | Course Title | Credit Hours |
|-------------|-------------------------------------------------------------|--------------|
| BMS 700 | Introduction to Graduate Studies in the Biomedical Sciences | 3 hrs |
| BMS 620 | Medical Cell Biology | 3 hrs |
| BMS 728 | Human Neurophysiology and Anatomy | 3 hrs |
| BMS 742 | Organ Physiology | 4 hrs |
| PHI 613 | Bioethics | 3 hrs |
| ECO 604 | Healthcare Economics | 3 hrs |
| PBH 730 | Biostatistics in Health Sciences | 3 hrs |

Research/Capstone Requirement (total 6 hours)

Each student will complete a Capstone project. This project must be started in the ANE 897 class and completed in the ANE 898 class. Students are allowed to work in groups of 2, or maximum 3, if approved by the Program Director.

Additional Requirements or limitations

The candidate must maintain a minimum GPA of at least 3.00 each semester for the degree.

All requirements must be satisfied within eight years.

Six semester credit hours (or the equivalent in quarter hours) of non-ANE credit may be transferred into the program from an accredited University Graduate Program, after approval by the Graduate College and Program Director).

All coursework must be approved by the Program Director.

The candidate must pass oral and written comprehensive examinations.

No more than 5 hours of C grade is allowed during the program.

Candidates who do not achieve the academic standards set forth by the program will be immediately dismissed.

BS to DNAP candidates, during the clinical phase (years 2 and 3), will carry liability insurance purchased through the AANA.

For MS to DNAP candidates, an \$833.00 program fee will be applied to each class. For BS to DNAP candidates, a \$2500.00 program fee will be applied to each semester (Summer, Fall and Spring).

Complete New Catalog Description: (Either provide the revised description in the text area below [strikethrough all deletions and insert/bold new information - any content that is copied and pasted will lose existing formatting; please review prior to submission] **OR** provide as an attachment below)

Not Attached

Total Hours:

No change

What is changing? Check all boxes that apply:

- ☐ Title change
- ☐ From option to program (major)
- ☐ Course changes of under 18 hours
- ☐ From program (major) to option
- ☐ Course changes of 18 hours or more

☒ Other

Physiology class substitution
(ANE 742 replaces BMS 742)
Course name changes (BMS 700)

Reason for Proposed Change:

To allow for periodicity constraints of departments, as well as to allow graduate students curricular content that are more anesthesia specific, and meet their personal interests and needs. To meet accreditation standards in course objectives and expectations (ie. addition of Informatics into title for BMS 700 as well as research skills and use of technology in courses description).

What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)

09/16/2016

Current Status:

Grad Council Review

Proposal Progress:

09/26/2016 - Submitted by Department Head (Colette Witkowski)

10/04/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

No comments have been added to this proposal.

Copy As New Proposal



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Change Program Proposal Form

Submitted on 10/18/2016 by Rhea Felicilda (FayeFelicilda@MissouriState.edu).

Department:

Nursing, School of

Type of Program

Choose One:

- | | | |
|-----------------------------------------------------------------------------|-------------------------------------|--------------------------------------|
| <input checked="" type="radio"/> Major (Non-Comprehensive/Graduate Program) | <input type="radio"/> Minor | <input type="radio"/> Academic Rules |
| <input type="radio"/> Comprehensive Major | <input type="radio"/> Certificate | <input type="radio"/> Other |
| <input type="radio"/> Option | <input type="radio"/> Certification | |



Title of Program Affected:


Nursing Practice, Doctor of-Post-Masters - DNP (Online)

Current Catalog Description: (Either cut and paste present description from online catalog **OR** provide as an attachment below)

Attached

Complete New Catalog Description: (Either provide the revised description in the text area below [strikethrough all deletions and insert/bold new information - any content that is copied and pasted will lose existing formatting; please review prior to submission] **OR** provide as an attachment below)



B *I* 

Attached

What is changing? Check all boxes that apply:

- ☐ Title change
- ☐ From option to program (major)
- ☒ Course changes of under 18 hours
- ☐ From program (major) to option
- ☐ Course changes of 18 hours or more

☒ Other

Expanded admission criteria to include all nurses with a Masters in Nursing degree; Course Changes; new courses.

Reason for Proposed Change:

Expanded admission criteria to include all nurses with masters in nursing degree due to external demand; Course changes of content redistribution to eliminate redundancies; addressed essential content required for accreditation.

What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)

10/12/2016

Current Status:

Grad Council Review

Proposal Progress:

10/18/2016 - Submitted by Department Head (Kathryn Hope)

10/20/2016 - Reviewed by Dean (Helen Reid)

Review Comments:

No comments have been added to this proposal.

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Doctorate of Nursing Practice

Dr. Rhea Felicilda, Doctor of Nursing Practice Program Director

Professional Building, Room 317, Phone, 417-836-3792

FayeFelicilda@missouristate.edu

Kathryn Patterson, Family Nurse Practitioner Coordinator

Professional Building, Room 315, Phone, 417-836-6267

KathrynPatterson@missouristate.edu

Program description

The DNP program in the School of Nursing is designed to prepare advanced practice nurses at the highest clinical level. The DNP program will graduate community leaders who have the knowledge and skills to address the health disparities of vulnerable and rural populations. The program will prepare graduates to function in a variety of community and acute care health settings as primary care providers, leaders, managers, and consultants.

The Post-Master's DNP Certificate Program is a 29 credit hour online program for nurses with previous advanced practice preparation (Nurse Practitioners, Clinical Nurse Specialists, Nurse Midwives and Nurse Anesthetists). The online program can be completed with full-time study in 14 months (or four (4) semesters), or part-time study.

The BSN to DNP program is an 83 credit hour program that will prepare graduates to practice in the family nurse practitioner role. The program consists of both online and on-campus courses. The student is required to be licensed and complete clinical rotations in Missouri. The program can be completed in three (3) years of full-time study. Part-time study is an option for the first year of the BSN to DNP program.

DNP program requirements

Completed applications will be reviewed beginning December 1 for summer admission.

The successful applicant will:

1. Submit an application and meet all requirements for admission to the Graduate College at Missouri State University, including complete, official transcripts of all college programs and course work. The applicant should select the Pre-DNP program on the Graduate College application if prerequisites are needed prior to beginning the DNP program. When applying to the Graduate College, select the semester that you plan on taking your first courses at MSU, including prerequisites.
2. Submit a separate DNP program application to the School of Nursing. Available on the nursing website.

3. Submit a \$50 nonrefundable application fee to the School of Nursing. This fee is in addition to the MSU Graduate Application Fee.
4. Have graduated from an Advanced Practice Nursing program accredited by the Commission on Collegiate Nursing Education (CCNE) or the National League for Nursing Accreditation (NLNAC/ACEN). Graduates from non-accredited programs will be considered on an individual basis. (Post-Masters only).
5. Have graduated from a Bachelor of Science (BSN) program that is accredited by the Commission on Collegiate Nursing Education (CCNE) or the National League for Nursing Accreditation (NLNAC/ACEN). Graduates from international nursing programs or non-accredited programs will be considered on an individual basis. (BSN to DNP only).
6. Submit evidence of current certification in an area of Advanced Nursing Practice: nurse practitioner, nurse midwife, nurse anesthetist, or clinical nurse specialist. (Post-Masters only).
7. Complete a minimum of clinical practice experience that equates with one year of full-time experience.
8. Hold a current unencumbered RN license in the state in which clinical practicums will occur within the United States. (Post-Masters only).
9. Have a cumulative GPA of all previous graduate-level education course work of 3.25 (on a 4.00 scale) or above (Post-Masters) and a GPA of 3.25 for last 60 hours of course work attempted (BSN to DNP). Students who have less than a 3.25 GPA must submit verbal, quantitative, and analytical scores on the Graduate Record Examination General Test (GRE). See current Graduate Catalog Admission section for minimum GRE requirements.
10. Submit evidence of current health and professional liability insurance.
11. Current American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers certification. Students taking CPR for the first time or whose CPR certification has expired must take a 4 hour face-to-face American Heart Association BLS Healthcare for Provider's CPR course. Online didactic course and written test are available at OnlineAHA.org for a fee for those students show need to recertify. No online practice and skills testing will be accepted.
12. Complete all prerequisite courses; pathophysiology, healthcare informatics, epidemiology (Post-Masters only), and a graduate course in statistics with a grade of "C" or higher before the program begins. Admission will be contingent on the student completing prerequisite courses prior to enrolling in DNP courses.
13. Meet the School of Nursing technical standards of the DNP program to successfully undertake the course of study (available by request from the program).

14. Submit evidence of current immunizations or immune status (MMR, Tetanus, Varicella, Hepatitis B series) and a PPD or Tspot (chest X-ray or documentation of appropriate follow up for PPD positive individuals). Individual agencies may have additional requirements.
15. Be prepared to meet the technical and technology proficiency requirements for online courses.

Admission process

For applicants with complete admission packet

1. Applicants who demonstrate a match between their project goals and the areas of expertise of the faculty will be given priority in the admission process. (Post-Masters only)
2. Competitive applicants will be invited to interview with the DNP Admission Committee. An interview is required to determine the fit between the candidate's goals, and the DNP program and faculty.

Selection factors

Admission into the Doctorate of Nursing Practice Program is highly selective and competitive, and a limited number of students will be admitted each year. Completion of all admission requirements and/or admission to the Pre-DNP program does not ensure full admission to the DNP Program. The DNP Admission Committee will consider the following characteristics of competitive applicants:

- Academic potential to successfully complete the program within the required time frame
- Understanding of and commitment to the role of the advanced practice nurse
- Personal maturity
- Interpersonal communication skills, including written and verbal
- Quality and quantity of health care experiences
- Quality of leadership and service activities
- Capacity for performance of the technical functions and tasks required of the advanced practice nurse.

Students may take up to nine (9) credit hours of course work towards their degree before full admission to the DNP specialization. Student may take:

- a. [NUR 635](#), Healthcare Informatics
- b. [NUR 640](#), Advanced Human Pathophysiology
- c. [NUR 700](#), Epidemiology

- d. [NUR 703](#), Population Health: A Local to Global Perspective
- e. [NUR 707](#), Advanced Health Assessment and Health Promotion Throughout the Lifespan
- f. [NUR 711](#), Advanced Roles and Leadership in Nursing
- g. [NUR 765](#), Applications of Advanced Pathophysiology
- h. [PSY 627](#), Advanced Psychological Statistical Methods

Additional requirements of the program

Students will be required to initiate and pay for any additional security checks and drug screenings required for placement into agencies for clinical experiences. Some agencies require annual screening and affidavits.

Admission is contingent on completing the following immediately after acceptance to the program:

1. Payment of a clinical tracking fee. See the School of Nursing website for a full list of program costs.
2. Applicants must apply and pay for the state/federal Background Check and receive a response that the applicant has not been convicted of any crime or other disqualifications that would prohibit licensure as an advanced practice nurse or completion of clinical experiences in clinical settings.
3. Pay for and complete a urine drug screen without disqualifying offenses.

Retention policies

To remain in the DNP program, the student must:

1. Maintain a minimum cumulative GPA of 3.25 with no more than three (3) credit hours of graduate work below a grade of "B" (3.00) and no hours of graduate work below a grade of "C". Receive a "pass" in all clinical evaluations.
2. Not repeat more than one course.
3. Complete all requirements for the program by the fifth year after admission to the DNP program.
4. Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of professional nurses in advanced nursing roles.
5. Demonstrate acceptable professional progression in application of skills and knowledge throughout the program.

6. Maintain current Healthcare Provider Course (BLS) certification, RN licensure, health and liability insurance, and all immunizations required by clinical agencies throughout the program.
7. The student must notify the School of Nursing within five (5) days in the event of any legal infractions or any actions taken against their nursing license, or any investigation of such incidences.
8. While the student's grades are important, retention in the DNP program is based on a composite picture of the student's ability to perform at a satisfactory level in the academic and clinical component of the educational program.

The School of Nursing reserves the right to refuse enrollment or program continuation to any student. This refusal will be determined by the judgment of the DNP Admission, Progression, and Graduation (APG) Committee and the Director of the School of Nursing and based on the student's ability to successfully complete academic or clinical assignments or function effectively in the roles required in the DNP program. This includes the demonstration of characteristics associated with a professional nurse, including behaviors involving professionalism, ethics and integrity.

Technological requirements

The Missouri State University BSN to DNP Program uses a combination of online and on-campus modalities. Didactic online content is delivered using asynchronous and synchronous formats. Applicants to the DNP program must be proficient using Blackboard (or other course platform systems), word processing, spreadsheet management, and presentation graphics software. Students are expected to be able to manage files, navigate the internet, access resources, locate scholarly references from the library, use a headset/microphone, computer camera, scanner and fax machine. Students who have deficiencies in these areas must seek training before the start of the program.

The School of Nursing uses a Blackboard course management system for all courses. Additionally, the Adobe Macromedia software is used for synchronous course offerings and other experiences. Videoconferencing may be used with Adobe Macromedia or Skype software. Access to a personal computer with broadband (Cable or DSL) connections, a web camera, microphone with headset, and a laptop computer with wireless capabilities that meet the minimal hardware is required. Our multimedia content is optimized for Internet Explorer and Firefox.

Clinical experiences

Clinical experiences for BSN to DNP students are individually arranged with preceptors, who have the appropriate educational and experiential qualifications. Students can complete their clinical experiences in their local community if appropriate sites and preceptors are available. However, students may need to travel outside of the local community for clinical experiences. All clinical sites and preceptors must be approved in advance by the DNP Program

Director and a contract must be established with the clinical site before any clinical experiences occur.

For the Post-Masters DNP: Students are required to be on-campus minimum of two times during the program. The date and times for these on-campus visits will be published annually, prior to the start of the academic year.

Course requirements: Post Masters DNP (29 hrs)

Summer 1

| Course Code | Course Title | Credit Hours |
|----------------|---------------------------------------|--------------|
| <u>NUR 800</u> | DNP Leadership I Concepts for EBP | 3 hrs |
| <u>NUR 990</u> | Introduction to Transforming Practice | 1 hr |

Fall 1

| Course Code | Course Title | Credit Hours |
|----------------|------------------------------------------|--------------|
| <u>NUR 830</u> | DNP Leadership II | 3 hrs |
| <u>NUR 820</u> | Social Justice and Disparities in Health | 2 hrs |
| <u>NUR 991</u> | Transforming Practice I | 3 hrs |

| | | |
|--------------------------------|---------------------------------------|-------|
| <u>NUR 802</u> | Emerging Science of Advanced Practice | 2 hrs |
|--------------------------------|---------------------------------------|-------|

Spring 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------------------------------------|--------------|
| <u>NUR 860</u> | DNP Leadership III | 4 hrs |
| <u>NUR 840</u> | Technology for Transforming Nursing and Health Systems | 2 hrs |
| <u>NUR 992</u> | Transforming Practice II | 3 hrs |
| <u>NUR 824</u> | Health Policy to Improve Disparities in Health and Healthcare | 2 hrs |

Summer 2

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------|--------------|
| <u>NUR 993</u> | Transforming Practice III | 4 hrs |

Course Requirements: BSN to DNP (83 hrs)

Summer Year 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------------------|--------------|
| <u>NUR 711</u> | Roles and Leadership | 2 hrs |
| <u>NUR 707</u> | Advanced Health Assessment/Health Promotion | 2 hrs |

Fall Year 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|-----------------------|--------------|
| <u>NUR 700</u> | Epidemiology | 3 hrs |
| <u>NUR 701</u> | Nursing Science | 3 hrs |
| <u>NUR 761</u> | Advanced Pharmacology | 3 hrs |
| <u>NUR 734</u> | Clinical Reasoning | 5 hrs |

Spring Year 1

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------|--------------|
| <u>NUR 765</u> | Applications of Pathophysiology | 3 hrs |

| | | |
|--------------------------------|---------------------------|-------|
| <u>NUR 772</u> | Advanced Nursing Research | 3 hrs |
| <u>NUR 788</u> | Health Policy/Issues | 3 hrs |
| <u>NUR 703</u> | Population Health | 3 hrs |
| <u>NUR 704</u> | Cultural Immersion | 1 hr |

Summer Year 2

| Course Code | Course Title | Credit Hours |
|--------------------------------|---------------------------------------|--------------|
| <u>NUR 800</u> | DNP Leadership I Concepts for EBP | 3 hrs |
| <u>NUR 802</u> | Emerging Science of Advanced Practice | 2 hrs |
| <u>NUR 990</u> | Introduction to Transforming Practice | 1 hr |

Fall Year 2

| Course Code | Course Title | Credit Hours |
|-------------|--------------|--------------|
|-------------|--------------|--------------|

| | | |
|--------------------------------|------------------------------------------------------------------|-------|
| <u>NUR 830</u> | DNP Leadership II Impacting Disparities in Health and Healthcare | 3 hrs |
| <u>NUR 730</u> | Family Practice I | 6 hrs |
| <u>NUR 820</u> | Social Justice and Disparities in Health and Healthcare | 2 hrs |

Spring Year 2

| Course Code | Course Title | Credit Hours |
|--------------------------------|--------------------------------------------------------|--------------|
| <u>NUR 860</u> | DNP Leadership III Transforming Systems | 4 hrs |
| <u>NUR 840</u> | Technology for Transforming Nursing and Health Systems | 2 hrs |
| <u>NUR 750</u> | Family Practice II | 6 hrs |

Summer Year 3

| Course Code | Course Title | Credit Hours |
|--------------------------------|-------------------------|--------------|
| <u>NUR 991</u> | Transforming Practice I | 3 hrs |

Fall Year 3

| Course Code | Course Title | Credit Hours |
|----------------|---------------------------------------------------------------|--------------|
| <u>NUR 770</u> | Family Practice III | 6 hrs |
| <u>NUR 992</u> | Transforming Practice II | 3 hrs |
| <u>NUR 824</u> | Health Policy to Improve Disparities in Health and Healthcare | 2 hrs |

Spring Year 3

| Course Code | Course Title | Credit Hours |
|----------------|-----------------------------|--------------|
| <u>NUR 790</u> | Advanced Practice Practicum | 5 hrs |
| <u>NUR 993</u> | Transforming Practice III | |

Doctorate of Nursing Practice

Program description

The DNP program in the School of Nursing is designed to prepare ~~nurses to practice advanced practice nurses~~ at the highest clinical level. ~~The~~ **Our community-based** DNP program will graduate ~~nursing community~~ leaders who have the knowledge and skills to address the health disparities of vulnerable and rural populations. The program will prepare graduates to function in a variety of community and acute ~~health care care health~~ settings as primary care providers, leaders, managers, and consultants.

The Post-Master's DNP ~~Certificate~~ Program is a ~~30~~ **29** credit hour **(minimum)** online program for nurses with **a Masters in Nursing degree** ~~previous advanced practice preparation (Nurse Practitioners, Clinical Nurse Specialists, Nurse Midwives and Nurse Anesthetists)~~. The online program can be completed with full-time study in 14 months **or more**, ~~(or four (4) semesters)~~, or part-time study. **Post-Masters DNP students without Advanced Practice Nursing (APRN) certification will have individualized plans of study to ensure completion of required post-baccalaureate clinical hours.**

The BSN to DNP program is an ~~81~~ **83** credit hour program that will prepare graduates to practice in the family nurse practitioner role. The program consists of both online and on-campus courses. The student is required to be licensed and complete **FNP** clinical rotations in Missouri. The program can be completed in three (3) years of full-time study. Part-time study is an option for the first year of the BSN to DNP program.

The Doctor of Nursing Practice program at Missouri State University is accredited by the Commission on Collegiate Nursing Education (<http://www.aacn.nche.edu/ccne-accreditation>).

DNP program requirements

Completed applications will be reviewed beginning December 1 for summer admission.

The successful applicant will:

1. Submit an application and meet all requirements for admission to the Graduate College at Missouri State University, including complete, official transcripts of all college programs and course work. The applicant should select the ~~Pre-~~ **appropriate** DNP program on the Graduate College application ~~if prerequisites are needed prior to beginning the DNP program~~. When applying to the Graduate College, select the semester that you plan on taking your first courses at MSU, including prerequisites.
2. **After receiving acceptance into the Graduate College**, submit a separate DNP program application to the School of Nursing. **The application packet is available** on the **MSU School of Nursing** website.

3. Submit a \$50 nonrefundable application fee to the School of Nursing. This fee is in addition to the MSU Graduate Application Fee.
4. Have graduated from ~~an Advanced Practice Nursing program~~ a **Masters in Nursing or higher degree program** accredited by the Commission on Collegiate Nursing Education (CCNE), the **Accreditation Commission for Education in Nursing (ACEN)**, or the National League for Nursing **Commission for Nursing Education Accreditation** ~~Accreditation~~ (NLNAC/CNEA **ACEN**). Graduates from non-accredited programs will be considered on an individual basis. (Post-Masters only).
5. Have graduated from a Bachelor of Science (BSN) program that is accredited by the Commission on Collegiate Nursing Education (**CCNE**), ~~or the Accreditation Commission for Education in Nursing (ACEN)~~, or the National League for Nursing **Commission for Nursing Education Accreditation (NLNAC/CNEA)** ~~National League for Nursing Accreditation (NLNAC/ACEN)~~. Graduates from international nursing programs or non-accredited programs will be considered on an individual basis. (BSN to DNP only).
6. Submit evidence of **current RN licensure and** certification in an area of Advanced Nursing Practice (**if applicable**); ~~nurse practitioner, nurse midwife, nurse anesthetist, or clinical nurse specialist~~. (Post-Masters only).
7. Complete a minimum of clinical practice experience that equates with one year of full-time experience, **or proof of ongoing nursing employment during educational program if one-year requirement is not met**.
8. Hold a current unencumbered RN license in the state in which clinical practicums will occur within the United States. ~~(Post-Masters only)~~.
9. Have a **calculable** cumulative GPA of all previous graduate-level education course work of 3.25 (on a 4.00 scale) or above (Post-Masters) and a **calculable** GPA of 3.25 for last 60 hours of **college** course work attempted (BSN to DNP). Students who have ~~have~~ a **calculable GPA of less than a 3.25 GPA** must submit verbal, quantitative, and analytical **writing** scores on the Graduate Record Examination (GRE) General Test (**Verbal: 150; Quantitative: 145; Analytical Writing: 3.5**). ~~See current Graduate Catalog Admission section for minimum GRE requirements.~~
10. Submit evidence of current health and professional liability insurance.
11. Current American Heart Association (AHA) Basic Life Support (BLS) ~~for Healthcare Providers~~ certification. ~~Students taking CPR for the first time must take a 4 hour face-to-face American Heart Association BLS Healthcare for Provider's CPR course.~~ Online didactic course and written test are available **at <http://www.onlineAHA.org>** ~~OnlineAHA.org~~ for a fee for those students who need to recertify. No **online** practice and skills testing will be accepted.
12. Complete all prerequisite courses; **epidemiology (Post-Masters only)**, pathophysiology, graduate statistics, and healthcare informatics ~~and a graduate course in statistics~~ with a grade of

"C" or higher before the program begins. Admission will be contingent on the student completing prerequisite courses prior to enrolling in DNP courses.

13. Meet the School of Nursing technical standards of the DNP program to successfully undertake the course of study (available by request from the program).
14. Submit evidence of current immunizations or immune status (MMR, Tetanus, Varicella, Hepatitis B series) and a PPD or Tspot (chest X-ray or documentation of appropriate follow up for PPD positive individuals). Individual agencies may have additional requirements.
15. Be prepared to meet the technical and technology proficiency requirements for online courses.

Admission process

For applicants with complete admission packet

1. Applicants who demonstrate a match between their project goals and the areas of expertise of the faculty will be given priority in the admission process (Post-Masters only).
2. Competitive applicants will be invited to interview with the DNP Admission Committee. An interview is required to determine the fit between the candidate's goals, and the DNP program and faculty (**BSN to DNP only**).

Selection factors

Admission into the Doctorate of Nursing Practice Program is highly selective and competitive, and a limited number of students will be admitted each year. Completion of all admission requirements and/or admission to the ~~Pre-DNP program~~ **Graduate College** does not ensure full admission to the DNP Program. The DNP Admission Committee will consider the following characteristics of competitive applicants:

- Academic potential to successfully complete the program within the required time frame
- Understanding of and commitment to the role of the advanced practice nurse (**BSN to DNP only**)
- Personal maturity
- Interpersonal communication skills, including written and verbal
- Quality and quantity of health care experiences
- Quality of leadership and service activities
- Capacity for performance of the technical functions and tasks required of the advanced practice nurse (**BSN to DNP only**).

Students may take up to nine (9) credit hours of course work towards their degree before full admission to the DNP specialization. Student may take:

- a. NUR 635, Healthcare Informatics (3)
- b. NUR 640, Advanced Human Pathophysiology (3)
- c. PBH 720/NUR 700, Epidemiology (3)
- d. NUR 703, Population Health: A Local to Global Perspective (3)
- e. NUR 707, Advanced Health Assessment and Health Promotion Throughout the Lifespan (2)
- f. NUR 711, Advanced Roles and Leadership in Nursing (2)
- g. ~~NUR 765, Applications of Advanced Pathophysiology~~ g. NUR 840, Technology for Transforming Nursing and Health Systems (2)
- h. PSY 627, Advanced Psychological Statistical Methods (3)

Additional requirements of the program

Students will be required to initiate and pay for any additional security checks and drug screenings required for placement into agencies for clinical experiences. Some agencies require annual screening and affidavits.

Admission is contingent on completing the following immediately after acceptance to the program:

1. Applicants must submit completed Verification of Post-Baccalaureate Clinical Practice Hours form (Post-Masters only).
2. Payment of a clinical tracking fee. See the School of Nursing website for a full list of program costs.
3. Applicants must apply and pay for the state/federal Background Check and receive a response that the applicant has not been convicted of any crime or other disqualifications that would prohibit licensure as an advanced practice nurse or completion of clinical experiences in clinical settings.
4. Pay for and complete a urine drug screen without disqualifying offenses.

5. Applicants must submit proof of current liability insurance (limit \$1,000,000/aggregate \$6,000,000). For BSN to DNP students, the current liability insurance must be specifically for NP Student Liability.

Retention policies

To remain in the DNP program, the student must:

1. Maintain a minimum cumulative GPA of 3.25 with no more than three (3) credit hours of graduate work below a grade of "B" (3.00) and no hours of graduate work below a grade of "C". Receive a "pass" in all clinical evaluations.
2. Not repeat more than one course.
3. Complete all requirements for the program by the fifth year after admission to the DNP program.
4. Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of professional nurses in advanced nursing roles.
5. Demonstrate acceptable professional progression in application of skills and knowledge throughout the program.
6. Maintain current American Heart Association Basic Life Support Healthcare Provider Course (BLS) certification, RN licensure, health and liability insurance, and all immunizations required by clinical agencies throughout the program.
7. The student must notify the School of Nursing within five (5) days in the event of any legal infractions or any actions taken against their nursing license, or any investigation of such incidences.
8. While the student's grades are important, retention in the DNP program is based on a composite picture of the student's ability to perform at a satisfactory level in the academic and clinical component of the educational program.

The School of Nursing reserves the right to refuse enrollment or program continuation to any student. This refusal will be determined by the judgment of the DNP Admission, Progression, and Graduation (APG) Committee and the Director of the School of Nursing and based on the student's ability to successfully complete academic or clinical assignments or function effectively in the roles required in the DNP program. This includes the demonstration of characteristics associated with a professional nurse, including behaviors involving professionalism, ethics and integrity.

Technological requirements

The Missouri State University BSN to DNP Program uses a combination of online and on-campus modalities. Didactic online content is delivered using asynchronous and synchronous

formats. Applicants to the DNP program must be proficient using Blackboard (or other course platform systems), word processing, spreadsheet management, and presentation graphics software. Students are expected to be able to manage files, navigate the internet, access resources, locate scholarly references from the library, use a headset/microphone, computer camera, scanner, and fax machine. Students who have deficiencies in these areas must seek training before the start of the program.

The School of Nursing uses a Blackboard course management system for all courses. Additionally, ~~the Adobe Macromedia~~ **web conferencing** software is used for synchronous course offerings and other experiences. **Specific information on web conferencing software used in class will be provided in the course syllabus.** ~~Videoconferencing may be used with Adobe Macromedia or Skype software.~~ Access to a personal computer with broadband/**high speed** (Cable or DSL) **internet** connections, a web camera, headset with microphone ~~microphone with headset~~, and a laptop computer with wireless capabilities that meet the minimal hardware is required. ~~Our multimedia content is optimized for Internet Explorer and Firefox.~~

Clinical experiences

Clinical experiences for BSN to DNP students are individually arranged with preceptors, who have the appropriate educational and experiential qualifications. Students can complete their clinical experiences in their local community if appropriate sites and preceptors are available. However, students may need to travel outside of the local community for clinical experiences. All clinical sites and preceptors must be approved in advance by the DNP Program Director and a contract must be established with the clinical site before any clinical experiences occur.

For the Post-Masters DNP: Students are required to be on-campus minimum of two times during the program. The date and times for these on-campus visits will be published annually, prior to the start of the academic year.

Course requirements: Post Masters DNP (**Minimum of 30 29 hrs**)

Summer 1

| Course Code | Course Title | Credit Hours |
|----------------|-----------------------------------------------------------------------------|----------------|
| <u>NUR 800</u> | DNP Leadership I: Concepts for Evidence-Based Practice BP | 2 3 hrs |

| | | |
|----------------|---------------------------------------------|-------|
| <u>NUR 990</u> | Introduction to Transforming Practice | 1 hr |
| NUR 824 | Health Policy to Improve Health Disparities | 3 hrs |

Fall 1

| Course Code | Course Title | Credit Hours |
|----------------|-------------------------------------------------------------------|--------------|
| <u>NUR 830</u> | DNP Leadership II: Impacting Disparities in Health and Healthcare | 3 hrs |
| <u>NUR 820</u> | Social Justice and Disparities in Health | 2 hrs |
| <u>NUR 991</u> | Transforming Practice I | 3 hrs |
| <u>NUR 802</u> | Emerging Science and Methods of Advanced Practice | 3 ± hrs |

Spring 1

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------|--------------------|
| <u>NUR 860</u> | DNP Leadership III : Transforming Systems | 4 3 hrs |
| <u>NUR 840</u> | Technology for Transforming Nursing and Health Systems | 2 hrs |

| | | |
|---------------------------|---------------------------------------------------------------------------|------------------|
| <u>NUR 992</u> | Transforming Practice II | 3 hrs |
| NUR 810 | Finance Management and Entrepreneurship for Advanced Nursing Roles | 2 hrs |
| <u>NUR 824</u> | Health Policy to Improve Disparities in Health and Healthcare | 2 hrs |

Summer 2

| Course Code | Course Title | Credit Hours |
|----------------|---------------------------|-------------------------------|
| <u>NUR 993</u> | Transforming Practice III | 4 hrs 3 hrs |

Course Requirements: BSN to DNP (81 hrs)

Summer Year 1

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <u>NUR 711</u> | Advanced Roles and Leadership in Nursing | 2 hrs |
| <u>NUR 707</u> | Advanced Health Assessment and Health Promotion Advanced Health Assessment and Health Promotion Throughout the Lifespan / Health Promotion | 2 hrs |

Fall Year 1

| Course Code | Course Title | Credit Hours |
|-------------------------------------|--------------------------------------------------|------------------|
| PBH 720 / <u>NUR 700</u> | Epidemiology | 3 hrs |
| <u>NUR 701</u> | Nursing Science | 3 hrs |
| <u>NUR 761</u> | Advanced Pharmacology | 3 hrs |
| NUR 703 | Population Health: A Local to Global Perspective | 3 hrs |
| NUR 704 | Population Health Practicum | 1 hr |
| NUR 734 | Clinical Reasoning | 5 hrs |

Spring Year 1

| Course Code | Course Title | Credit Hours |
|----------------|---------------------------------------------------------|--------------|
| <u>NUR 765</u> | Applications of Pathophysiology | 3 hrs |
| <u>NUR 772</u> | Advanced Nursing Research Methods in Nursing | 3 hrs |

| | | |
|--------------------|-----------------------------------------------------|------------------|
| NUR 734 | Advanced Physical Assessment and Clinical Reasoning | 5 hrs |
| NUR 788 | Health Policy/Issues | 3 hrs |
| NUR 703 | Population Health | 3 hrs |
| NUR 704 | Cultural Immersion | 1 hr |

Summer Year 2

| Course Code | Course Title | Credit Hours |
|--------------------|--------------------------------------------------|--------------------|
| NUR 800 | DNP Leadership I Concepts for EBP | 2 hrs 3 |
| NUR 802 | Emerging Science of Advanced Practice | 2 hrs |
| NUR 990 | Introduction to Transforming Practice | 1 hr |
| NUR 824 | Health Policy to Improve Health Disparities | 3 hrs |

Fall Year 2

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------------------|------------------|
| <u>NUR 830</u> | DNP Leadership II Impacting Disparities in Health and Healthcare | 3 hrs |
| <u>NUR 730</u> | Family Practice I | 6 hrs |
| NUR 802 | Emerging Science and Methods of Advanced Practice | 3 hrs |
| <u>NUR 820</u> | Social Justice and Disparities in Health and Healthcare | 2 hrs |

Spring Year 2

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------|--------------------|
| <u>NUR 860</u> | DNP Leadership III Transforming Systems | 4 3 hrs |
| <u>NUR 840</u> | Technology for Transforming Nursing and Health Systems | 2 hrs |
| <u>NUR 750</u> | Family Practice II | 6 hrs |

Summer Year 3

| Course Code | Course Title | Credit Hours |
|-------------|--------------|--------------|
|-------------|--------------|--------------|

| | | |
|----------------|-------------------------|-------|
| <u>NUR 991</u> | Transforming Practice I | 3 hrs |
|----------------|-------------------------|-------|

Fall Year 3

| Course Code | Course Title | Credit Hours |
|----------------|--------------------------------------------------------------------------|------------------|
| <u>NUR 770</u> | Family Practice III | 6 hrs |
| <u>NUR 992</u> | Transforming Practice II | 3 hrs |
| NUR 820 | Social Justice and Disparities in Health and Healthcare | 2 hrs |
| <u>NUR 824</u> | Health Policy to Improve Disparities in Health and Healthcare | 2 hrs |

Spring Year 3

| Course Code | Course Title | Credit Hours |
|----------------|-------------------------------------------------------------------------------------|--------------------|
| <u>NUR 790</u> | Advanced Practice Practicum Family Nurse Practitioner Advanced Practicum | 5 hrs |
| <u>NUR 993</u> | Transforming Practice III | 4 3 hrs |
| NUR 810 | Finance Management and Entrepreneurship for Advanced Nursing Roles | 2 hrs |

Additional Required Clinical Experiences for Post-Masters DNP students without APRN Specialty. The DNP program requires students to complete at least 1,000 post-baccalaureate practice hours to successfully achieve competencies. The Missouri State University Post-Masters

DNP program has a total of 528 clinical hours. Up to 500 clinical/practicum/project hours from the student's MSN program can be applied to the required practice hours. Verification of completion of clinical/practicum/project hours must be provided by the student upon acceptance of admission to the DNP program.

Individualized study plans will be developed for Post-Masters DNP students without APRN specialty to ensure that they have met the post-baccalaureate clinical hour requirements. Students may be required to take the following clinical courses to complete the requirement:

| Course Code | Course Title | Credit Hours |
|----------------|------------------------------------------------------------------|--------------|
| <u>NUR 880</u> | Leadership and Innovation in Nursing Practicum (may be repeated) | 3 hrs |
| <u>NUR 896</u> | Independent Study in Community and Population Health Leadership | 1-6 hrs |

Change Program Proposal Form

Submitted on 10/31/2016 by Carmen Boyd (Carmenboyd@missouristate.edu).

Department:

Biomedical Sciences

Type of Program

Choose One:

- | | | |
|------------------------------------------------------------------|----------------------------------------|--------------------------------------|
| <input type="radio"/> Major (Non-Comprehensive/Graduate Program) | <input checked="" type="radio"/> Minor | <input type="radio"/> Academic Rules |
| <input type="radio"/> Comprehensive Major | <input type="radio"/> Certificate | <input type="radio"/> Other |
| <input type="radio"/> Option | <input type="radio"/> Certification | |

Choose All That Apply:

- | | | |
|------------------------------------------------------|---------------------------------------------------------|----------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Bachelor of Arts | <input type="checkbox"/> Bachelor of Music Education | <input checked="" type="checkbox"/> Bach of Science in Athl Training |
| <input type="checkbox"/> Bachelor of Applied Science | <input type="checkbox"/> Bachelor of Music | <input type="checkbox"/> Bach of Science in Education |
| <input type="checkbox"/> Bachelor of Fine Arts | <input checked="" type="checkbox"/> Bachelor of Science | <input checked="" type="checkbox"/> Bachelor of Science in Nursing |
| <input type="checkbox"/> Bachelor of Social Work | | |

Title of Program Affected:

Nutrition

Current Catalog Description: (Either cut and paste present description from online catalog **OR** provide as an attachment below)

Minor requirements

You must have a total of 20 hours of required courses combined with nutrition electives to receive a minor in nutrition:

Nutrition

Bachelor of Arts

Bachelor of Science

Bachelor of Science in Athletic Training

Bachelor of Science in Nursing

Required Courses: BMS 240(3), 333(3)

Choose electives from the following to bring total hours in the minor to at least 20 hours: BMS 300(1), 330(3), 331(4), 332(3), 334(3), 335(3), 338(1), 340(2), 390(1-2), 391(1-4), 392(1), 395(1), 396(1), 397(1-3), 400(2), 430(3), 497(1-3), 532(3). No more than 3 hours of BMS 497 credit may be applied to the minor. See Dietetics Program Director for additional courses that may be approved.

Some courses may require prerequisites. It is important to meet with your advisor often when taking classes toward a minor in nutrition.

Not Attached

Complete New Catalog Description: (Either provide the revised description in the text area below [strikethrough all deletions and insert/bold new information - any content that is copied and pasted will lose existing formatting; please review prior to submission] **OR** provide as an attachment below)

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Minor requirements
You must have a total of 20 hours of required courses combined with nutrition electives to receive a minor in nutrition:
Nutrition
Bachelor of Arts
Bachelor of Science
Bachelor of Science in Athletic Training
Bachelor of Science in Nursing
Required Courses: BMS 240(3), 333(3)
Choose electives from the following to bring total hours in the minor to at least 20 hours: BMS 300(1), 330(3), 331(4), 332(3), 334(3), 335(3), 338(1), 340(2), **BMS 345 (3-0)**, 390(1-2), 391(1-4), 392(1), **BMS 393 (1)**, 395(1), 396(1), 397(1-3), 400(2), 430(3), 497(1-3), 532(3). No more than 3 hours of BMS 497 credit may be applied to the minor. See Dietetics Program Director for additional courses that may be approved.
Some courses may require prerequisites. It is important to meet with your advisor often when taking classes toward a minor in nutrition.

Not Attached

Not Attached

Total Hours: 20

What is changing? Check all boxes that apply:

☐ Title change

☐ From option to program (major)

☐ Other

☒ Course changes of under 18 hours

☐ From program (major) to option

☐ Course changes of 18 hours or more

Reason for Proposed Change:

BMS 345 and BMS 393 are courses that are available for minors.

What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)

10/31/2016

Current Status:

College Council Review

Proposal Progress:

10/31/2016 - Submitted by Department Head (Colette Witkowski)

Review Comments:

No comments have been added to this proposal.

Copy As New Proposal



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