# Missouri State™

# Curricular Action Workflow

*designed by* **Computer Services**

# Change Program Proposal Form

Submitted on 10/07/2015 by Hillary Mayes ([HillaryMayes@MissouriState.edu](mailto:HillaryMayes@MissouriState.edu)).

**Department:**

Biomedical Sciences

**Type of Program**

**Choose One:**

- ⦿ Major (Non-Comprehensive)
- ○ Comprehensive Major
- ○ Option
- ○ Minor
- ○ Certificate
- ○ Certification 🛈
- ○ Academic Rules 🛈
- ○ Other 🛈

## Title of Program Affected:

Health Services/Clinical-BS

## Current Catalog Description (cut and paste present description from online catalog):

Bachelor of Science

The comprehensive major in Health Services is an interdisciplinary program designed to:

Provide allied health professionals with associate degrees or certificates opportunities for professional growth, preparation for leadership positions, and career advancement;
Provide a foundation for those who plan to enter the workforce as a non-clinical healthcare professional; or
Provide a foundation for those who wish to progress into non-clinical graduate programs

Admission Requirements

Formal admission to the Health Services major requires completion of at least 30 hours of coursework, completion of IPE 375(3) with a grade of "C" or better, and a combined (Missouri State and transfer) GPA of 2.75 or higher. Students who fail to meet GPA requirements when a minimum of 75 credit hours have been earned will not be permitted to continue in the major.
Program Requirements

General Education Requirements - see General Education Program and Requirements section of catalog
Specific General Education requirements: CHM 116(4) and 117(1); PSY 121(3)

Major Requirements (57-83 hours)

Interprofessional Leadership Core (30 hours): IPE 375(3), IPE 470(3), IPE 475(3), IPE 575(3); BMS 599(3) or SWK 599(3); COM 521(3); HCM 301(3) or HCM 303(3); MGT 340(3); NUR 515(3); SWK 595(3)

Public Affairs Capstone Experience will be fulfilled by completion of IPE 575(3).

Required Option: Select one of the following:

Clinical Services Option (30-53 hours): Completion of an accredited allied health associate degree/certificate program. Professional/clinical coursework must have been completed through an accredited institution in order to be applied to the degree requirements. Professional/clinical coursework will be evaluated for transfer credit on an individual basis. A maximum of 53 hours can be applied toward this degree.

Health Services Option (27 hours): BMS 110(3), 111(1), 230(3); 130(3) or 240(3); 307(4), 345(3), 460(1); IPE 376(3), 377(3); select three hours from BMS 397(1-3), BMS 497(1-3) or other advisor approved courses.

Additional electives, as needed, to bring total to at least 125 hours. Recommended electives include the following: ACC 109(1), ACC 201(3); BIO 210(3); BMS 240(3)*, BMS 308(4), BMS 345(3)*, BMS 400(3); COM 507(3), COM 511(3), COM 512(3); ECO 165(3); ENG 570(3); HCM 504(3); MGT 345(3); MKT 350(3); PSY 304(3); PSY 363(3); PSY 365(3); PSY 508(3); REL 347(3); SOC 341(3); SWK 502(3); or others in consultation with an advisor.

*May only be counted as electives in the Clinical Services option.

General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Choose File | No file chosen

**Complete New Catalog Description:**

Bachelor of Science

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General Baccalaureate Degree Requirements - see General Baccalaureate Degree Requirements section of catalog

Choose File   No file chosen

Total Hours: 125

## What is changing? Check all boxes that apply:

☐ Title change       ☐ From option to program (major)       ☐ Other

☑ Course changes of under 18 hours       ☐ From program (major) to option

☐ Course changes of 18 hours or more

## Reason for Proposed Change:

**This form contains one proposed change for the entire Health Services program (removal of CHM 117 from general education requirements) and one proposed change for the Health Services option exclusviely (IPE 378), but because both options are listed separately in the system, two change requests have been submitted (a similar change request was made for the Health Services option.

The proposed changes expand the course options available to students within the major by including updates to the General Education program as well as course changes that have occurred within the BMS Department.

## What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)

09/25/2015

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# Missouri State™

## Curricular Action Workflow  *designed by* **Computer Services**

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Submitted on 10/07/2015 by Hillary Mayes (HillaryMayes@MissouriState.edu).

**Department:**

Biomedical Sciences

**Type of Program**
**Choose One:**

- ● Major (Non-Comprehensive)
- ○ Comprehensive Major
- ○ Option
- ○ Minor
- ○ Certificate
- ○ Certification ⓘ
- ○ Academic Rules ⓘ
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Choose File   No file chosen

Total Hours: [ 125 ]

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09/25/2015

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# Missouri State™

# Curricular Action Workflow

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Computer Services

# New Course Proposal Form

Submitted on 10/01/2015 by Hillary Mayes ([HillaryMayes@MissouriState.edu](HillaryMayes@MissouriState.edu)).

**\*All fields require input**

◉    New COURSE

○    New REGULAR PERMANENT SECTION of an existing variable content course. If a new regular section of an existing variable topics course, enter the existing course number below

Course Code:

IPE

Course Number:

378

Course Title:

Healthcare Quality Management

Will this course affect professional education and need to be reviewed by EPPC?    ◉  No    ○  Yes

Prerequisite/Co-requisite or enter 'None':

None

General Course Description: (Include any Pass/Not Pass grading restrictions, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

This course provides a survey of the basic principles and techniques of quality management in healthcare including high-reliability concepts that help organizations achieve safety, quality, and efficiency goals. The course will examine a range of topics from measuring performance to creating high-quality services that represent excellence in a healthcare organization.

Credit Hours:    3 ▾        Lecture Contact Hours:    3 ▾        Lab Contact Hours:    0 ▾

**Note:** If variable credit, enter the highest number and add to end of course description. (e.g. "Variable credit, may be taken 1-3 hours.")

## Periodicity. Check all that apply.

☐    Fall            ☐    Fall (even-numbered years only)            ☐    Fall (odd-numbered years only)

☑ Spring  ☐ Spring (even-numbered years only)  ☐ Spring (odd-numbered years only)

☐ Summer  ☐ On Demand only

**Complete Catalog Description:**

IPE 378 Healthcare Quality Management
Prerequisite: None
This course provides a survey of the basic principles and techniques of quality management in healthcare including high-reliability concepts that help organizations achieve safety, quality, and efficiency goals. The course will examine a range of topics from measuring performance to creating high-quality services that represent excellence in a healthcare organization.
Credit hours: 3 Lecture contact hours: 3 Lab contact hours: 0
Typically offered: Spring

Include sample syllabus (list topics, course goals.) Use text box OR upload only file types of PDF, DOC or DOCX.

A sample syllabus has been attached

View

Purpose of Course

Strengthens the quality of the Health Services degree program by providing students exposure to topics related to healthcare administration.

Relationship to Other Departments

This is designed as an interdisciplinary course that could be taught by faculty from several CHHS departments.

Is there a graduate/undergraduate parallel course to this one?  ⦿ No  ◯ Yes

**New Course Resource Information**

| | | | |
|---|---|---|---|
| Anticipated Average Enrollment per section: | 30 | Maximum Enrollment Limit per section: | 40 |
| Anticipated Average Enrollment per semester: | 30 | Maximum Enrollment Limit per semester: | 40 |
| Anticipated Average Enrollment per year: | 30 | Maximum Enrollment Limit per year: | 40 |
| Faculty Load Assignment (equated hours): | 3 | | |

Is another course being deleted?  ⦿ No  ◯ Yes

☑

**What will this course require in the way of:**

Additional library Holdings

> None

Additional computer resources

> None

Additional or remodeled facilities

> None

Additional equipment or supplies

> None

Additional travel funds

> None

Additional faculty; general vs specialized

> Current per course faculty will be teaching this course. He has expertise in healthcare administration (Current CEO).

Additional faculty; regular vs per-course

> Per course

Other additional expenses

> None

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If additional faculty are not required, how will faculty be made available to teach this course?

> A regular per course faculty member will be teaching this course. He will teach one course for NUR in the fall and one course for BMS in the spring.

List names of current faculty qualified and available to teach this course

Tim Shryack

What is the anticipated source of students for this course?

All students completing the Health Services option in the Health Services major will be required to take this course.

If from within the department, will students be taking this course in addition to or in place of other courses?

A program change has been processed so that this course will be included as a requirement in the curriculum. It will be replacing a BMS topics requirement.

If from outside the department, which courses in other departments would most likely be affected?)

N/A

Other comments:

N/A

What is the date that this new course was approved by departmental or program faculty? (MM/DD/YYYY)

09/25/2015

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# Missouri State University
## Department of Biomedical Sciences
## Course Syllabus

Course Title:  IPE 378 – Healthcare Quality Management
       Spring 2016

Location:    TBD

Time:     Monday, 6:00 PM - 8:50 PM

Credits:    3 Semester Hours

Instructor:   Tim Shryack, RN, BSN, MPH

Email:     tshryack@mo-ozarks.org

Office Phone:  417-683-4831, ext. 110 (Missouri Ozarks Community Health)
Cell Phone:   417- 234-2699
Fax:     417- 683-1602
Office Hours:  By appointment

Course Description:
      This course provides a survey of the basic principles and techniques of quality management in healthcare including high-reliability concepts that help organizations achieve safety, quality, and efficiency goals. The course will examine a range of topics from measuring performance to creating high-quality services that represent excellence in a healthcare organization.

Required Text:
      **Introduction to Healthcare Quality Management**. 2nd Edition. (2013), The Foundation of the American College of Healthcare Executives.  Author: Spath, Patrice L., ISBN: 978-1-56793-593-6.

Course Objectives:

- Understand quality characteristics most important to healthcare stakeholders, including payers and consumers
- Describe proper techniques for gathering and effectively analyzing Healthcare performance measurement data
- Analyze regulatory mandates and accreditation standards that Influence healthcare quality activities
- Identify new technology-based services that improve the patient experience
- Demonstrate methods for redesigning healthcare processes to achieve more reliable performance

1

- Describe patient safety initiatives that reduce harmful medical errors
- Describe the organizational factors that affect quality management and performance reliability

Course Requirements:

- Regular class attendance
- Participation in class discussion
- Required reading prior to class
- Journal/Article Citations
- Project and Presentation
- Report on a meeting of a health care organization you attended
- 3 Exams (including Final)
- Assigned homework
- Quizzes (as assigned)

Course Evaluation: (percentages may vary as applicable)

- Assignments                                                                          25%
- Project and Presentation                                                   20%
- 3 Examinations (including final)                                        45%
- Attendance/Class Participation                                        10%

Guidelines for Group Project/Presentation:

Each student with a partner (can have a maximum of 3 in group) will research a quality/compliance/risk management health care topic of their choice and will create a power point covering the subject matter. You will present the power point to our class as well as a handout(s) to each student (and me) summarizing your presentation. A minimum of five (5) resources (prefer scholarly source) will be required.

Evaluation: There will be an individual grade (50%) and group grade (50%) for the power point and presentation. Each student will research and develop their own section of the power point and handout that coordinates with the group. The project will be graded based on the successful completion of the following: content, presentation, power point, student collaboration, handout, references and creativity.

Guidelines for Summarization on Health Care Organization:

You are required to attend one community health program meeting of your choice. You will need to contact the organization in advance and ask permission to attend. The summary must outline the name, date, and time you attended. Please validate your attendance by a pamphlet, brochure or schedule/agenda signed by the chair of the meeting. Attach this to your paper.

You should include in your paper the target audience, name of the organization's sponsor, number of attendees, how the meeting is advertised, and subject matter

covered in the meeting. You should then summarize if you feel this meeting was beneficial for the targeted audience and what you learned.

Guidelines for Articles:

Select an article on a quality health care topic of interest from a reliable source from the internet, newspaper, magazines, etc. Write a 1-2 page (minimum) summary using APA format. Summarize the important points of the article; target audience, and why you thought the article was pertinent. Attach a copy of the article to your summary. **<u>A title page is required for each article.</u>**

Grading Scale:

> A = 90 - 100 Percent
> B = 80 - 89 Percent
> C = 70 - 79 Percent
> D = 60 - 69 Percent
> F = Less than 60 Percent

**POLICIES:**

Attendance:
Attendance at all lectures is required.  In many cases it is impossible to truly make up experiences. Attendance will be taken each class and will figure into the **attendance grade** as follows: 1 or less absences – no penalty; 2 absences will result in a loss of 15% of the total attendance points; 3 absences will results in a loss of 20% of the total attendance points; 4 absences will result in a loss of 25% of the total attendance points; 5 absences will result in a loss of 30% of total attendance points; 6 absences will result in a loss of 40% of total attendance points; 7 or more a loss of 50% of total attendance points.

Late Penalty:
All work is due as scheduled.  If you are absent, you need to arrange with another student to have them turn in your assignment or you may e-mail the assignment to me no later than 5pm on the same day of class that the assignment is due. Late assignments will not be accepted unless extenuating circumstances occur which if accepted (does not include being sick, work, car not starting, etc.) will result in a loss of 20% of the total points available.

Examinations:
All examinations are to be taken as scheduled.  If extenuating circumstances occur, the student is responsible for contacting the instructor prior to the scheduled examination and rescheduling the exam.  Failure to notify the faculty on or before the day of the examination will result *in a loss of 20% of the total points*.

Cancellation/Closure of Classes for Emergencies or Weather:
The decision to close the University or to cancel *day classes* will be made by 5:30 AM and announced to the news media prior to 6:00 AM *specifically denoting day classes only*.  For evening classes, a separate decision is made.  *If day classes have been canceled*, a decision to cancel evening classes will be made by 1:00 PM.  If day classes

have met but weather conditions deteriorate, a decision to cancel evening classes will be made by 2:00 PM.   The media will disseminate information regarding course cancellation.
NOTE:  Please call the university weather hotline at 836-5509 for current information on cancellation of classes due to inclement weather.  Please do not call the Department of Nursing.

Nondiscrimination:
Missouri State University is an equal opportunity/affirmative action institution, and maintains a grievance procedure available to any person who believes he or she has been discriminated against. At all times, it is your right to address inquiries or concerns about possible discrimination to the Office for Equity and Diversity, Equal Opportunity Officer, Park Central Office Building (PCOB), Suite # 111. (417) 836-4252. Other types of concerns
(i.e., concerns of an academic nature) should be discussed directly with your instructor and can also be brought to the attention of your instructor's Department Head.

Disability Accommodation:
To request academic accommodations for a disability, contact the Director of Disability Services, Plaster Student Union, Suite 405, (417) 836-4192 or (417) 836-6792 (TTY), http://www.missouristate.edu/disability.  Students are required to provide documentation of disability to Disability Services prior to receiving accommodations. Disability Services refers some types of accommodation requests to the Learning Diagnostic Clinic, which also provides diagnostic testing for learning and psychological disabilities. For information about testing, contact the Director of the Learning Diagnostic Clinic, (417) 836-4787, http://www.LearningDiagnosticClinic@missouristate.edu.


Academic Dishonesty:
Missouri State University is a community of scholars committed to developing educated persons who accept the responsibility to practice personal and academic integrity.  You are responsible for knowing and following the university's student honor code, *Student Academic Integrity Policies and Procedures*, available at http://www.missouristate.edu/AcademicIntegrity/ and also available at the Reserves Desk in Meyer Library. Any student participating in any form of academic dishonesty will be subject to sanctions as described in this policy.

Cell phone policy:
The use by students of cell phones, pagers, or similar communication devices during scheduled classes is prohibited.  All such devices must be turned off or put in a silent mode and cannot be taken out during class.  At the discretion of the instructor, exception to this policy is possible in special circumstances.  See http://www.missouristate.edu/provost/celluse.html for complete policy.  Sanctions for violation of this policy are determined by the instructor and may include dismissal from the class.  In testing situations, use of cell phones or similar communication devices may lead also to a charge of academic dishonesty and additional sanction under the *Student Academic Integrity Policies and Procedures.*

Dropping a Class:
It is your responsibility to understand the University's procedure for dropping a class. If you stop attending this class but do not follow proper procedure for dropping the class, you will receive a failing grade and will also be financially obligated to pay for the class. To drop a class anytime after the first week of classes, you must complete and turn in a drop slip at an authorized registration center. See http://www.missouristate.edu/registrar/catalog/chnsched.html. **You do not need to obtain any signatures on the drop slip**. It does not need to be signed by your instructor, your advisor, or a department head.  If you wish to withdraw from the University (i.e., drop all your classes), contact the Office of the Registrar, Carrington 320, 836-5520.

| WEEK | ADDITIONAL INFO | ASSIGNMENT |
|---|---|---|
| Jan 11 | Introduction and Course Overview<br>Chapter 1 – Focus on Quality | Projects Introduced<br>• Video |
| Jan 18 | **MLK Jr. Holiday** | **No Class** |
| Jan 25 | Chapter 2 – Quality Management Building Blocks | |
| Feb 1 | Chapter 3 – Measuring Performance | **Project Topics Due**<br><br>Article #1 due |
| Feb 8 | Chapter 4 – Evaluating Performance<br>Speaker: | • Video |
| Feb 17 **Wednesday** | **Examination #1: Chapters 1 - 4** | Project Class Time |
| Feb 22 | Chapter 5 – Continuous Improvement | Article #2 due |
| Feb 29 | Chapter 6 – Performance Improvement Tools<br>Speaker: | |
| Mar 7 | **Spring Break** | **No Class** |

| | | |
|---|---|---|
| Mar 14 | Chapter 7 – Improvement Project Teams | **Group Presentations Begin**<br><br>Article #3 due |
| Mar 21 | Chapter 8 – Improving Patient Safety<br>Speaker: | Group Presentations |
| Mar 28 | **Examination #2: Chapters 5 – 8** | Group Presentations<br><br>**Report Due on Community Meeting** |
| Apr 4 | Chapter 9 – Achieving Reliable Quality and Safety | Group Presentations<br><br>Article #4 due |
| Apr 11 | Chapter 10 – Managing the Use of Healthcare Resources<br>Speaker: | Group Presentations |
| Apr 18 | Chapter 11 – Organizing for Quality | Group Presentations |
| Apr 25 | Topic: Compliance<br>Speaker: | Group Presentations (if needed)<br><br>Article #5 due |
| May 2 | Topic: Risk Management<br>Speaker: | Group Presentations (if needed)<br>Final Exam Review |
| May 9<br>**8pm – 10pm** | **Examination #3: Final Exam:** Chapters 9 – 11, and Compliance & Risk Management. | |

# Missouri State.

# Curricular Action Workflow

*designed by* **Computer Services**

# Change Program Proposal Form

Submitted on 09/16/2015 by Letitia White (LetitiaWhite@MissouriState.edu).

**Department:**

Communication Sci & Disorders

**Type of Program**
**Choose One:**

- ○ Major (Non-Comprehensive)
- ● Comprehensive Major
- ○ Option
- ○ Minor
- ○ Certificate
- ○ Certification 🛈
- ○ Academic Rules 🛈
- ○ Other 🛈

**Title of Program Affected:**

Comm Sci & Dis/Deaf-MS

**Current Catalog Description (cut and paste present description from online catalog):**

See attachment.

[ Choose File ] No file chosen

**Complete New Catalog Description:**

See attachment.

[ Choose File ] No file chosen

Total Hours: 46-48

**What is changing? Check all boxes that apply:**

☐ Title change          ☐ From option to program (major)          ☐ Other

☑ Course changes of under 18 hours          ☐ From program (major) to option

☐ Course changes of 18 hours or more

**Reason for Proposed Change:**

Alignment with new Department of Elementary and Special Education rule changes; improved alignment of course titles to course content. Periodicity changes necessitate this change form so that the catalog can be corrected to accurately reflect semester course offerings.

**What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)**

01/13/2015

follow your
**PASSION**
find your
**PLACE**

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# Missouri State.

# Curricular Action Workflow  *designed by* Computer Services

# Change Course Proposal Form

### Submitted on 09/09/2015 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

◉  An existing COURSE

◯  An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

> CSD497 Observation Clinical Practicum

Is this a general education course?   ◉ No   ◯ Yes

Will this course affect professional education and need to be reviewed by EPPC?   ◉ No   ◯ Yes

Current online catalog description:

> CSD 497 Observation Clinical Practicum
>
> Prerequisite: permission. Students will make observations and complete assignments relating to service delivery in their respective disciplines. A minimum of 12 hours will be direct observation. Course content will emphasize assessment practices, professional code of ethics, professional competencies, reflective decision-making, technical writing and implementation of discipline-specific practices. Public Affairs Capstone Experience course. 3(1-3) F

Revise the current online catalog description as needed:

> CSD 497 Observation Clinical Practicum
>
> Prerequisite: permission from instructor. Students will make observations and complete assignments relating to service delivery in their respective disciplines. A minimum of 12 hours will be direct observation. Course content will emphasize assessment practices, professional code of ethics, professional competencies, reflective decision-making, technical writing and implementation of discipline-specific practices. Public Affairs Capstone Experience course. 3(2-3) F

What is changing? Check all boxes that apply.

☐ Course Code          ☐ Course Number          ☐ Title          ☑ Prerequisite

☑ Credit Hours/Contact Hours          ☐ Periodicity          ☐ Description

Reason for proposed change

Lecture contact hours was changed from 1 to 2.  Additional lecture time is needed so that observations that students make will be more meaningful.  Additionally, "permission" was changed to "permission from instructor", per the instructor's request.  This course is best taken during the senior year and it is beneficial to the instructor to have communication with students prior to their enrollment.

Does this change affect course assessment?  ⦿ No  ○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐ Routine or annual review/assessment of curriculum          ☑ Faculty Input          ☐ Student Input

☐ Accreditation/certification compliance          ☐ Review of catalog information

☐ Other (be specific):

☐ Check if this is a non-substantive change.  ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)          09/08/2015

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# Change Course Proposal Form

## Submitted on 09/03/2015 by Letitia White (LetitiaWhite@MissouriState.edu).

**\*All fields require input**

This proposal applies to:

◉    An existing COURSE

◯    An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD723 Sign Language

Is this a general education course?    ◉ No   ◯ Yes

Will this course affect professional education and need to be reviewed by EPPC?   ◉ No   ◯ Yes

Current online catalog description:

CSD 723 Sign Language

Prerequisite: CSD 321 or CSD 921; and permission. Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. Students will be required to complete a project in an area related to their professional course of study. May be taught concurrently with CSD 322 or CSD 922. May only receive credit for one of the following: CSD 322, CSD 723, and CSD 922. 3(3-0) F

Revise the current online catalog description as needed:

CSD 631 Sign Language: Signed English II

Prerequisite: CSD 321 or CSD 621; and permission. Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. Students will be required to complete a project in an area related to their professional course of study. May be taught concurrently with CSD 322. May only receive credit for one of the following: CSD 322, CSD 631. 3(3-0) F

What is changing? Check all boxes that apply.

☐ Course Code     ☑ Course Number     ☑ Title     ☐ Prerequisite

☐ Credit Hours/Contact Hours     ☐ Periodicity     ☑ Description

Reason for proposed change

> Graduate courses that are cross listed with undergraduate courses are being renumbered to the 600 level.  In addition, the course title has been clarified to reflect that this is Signed English II.  Finally, language in the description that refers to the course numbers has been corrected.

Does this change affect course assessment? ⦿ No   ◯ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐ Routine or annual review/assessment of curriculum     ☐ Faculty Input     ☐ Student Input

☐ Accreditation/certification compliance     ☐ Review of catalog information

☑ Other (be specific):

> Compliance with request of Graduate College and Graduate Council.

☐ Check if this is a non-substantive change. ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)     `05/05/2015`

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**\*All fields require input**

This proposal applies to:

( • )    An existing COURSE

( )    An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

> CSD758 Early Intervention Assessment

Is this a general education course?   ( • ) No   ( ) Yes

Will this course affect professional education and need to be reviewed by EPPC?   ( • ) No   ( ) Yes

Current online catalog description:

> CSD 758 Early Intervention Assessment
>
> Prerequisite: permission. Methods and techniques for working with families as well as in the educational environment of infants and children who are deaf or hard-of-hearing from birth through the beginning elementary school years. Emphasis on methods and procedures of formal and informal assessment. 2(2-0) Su

Revise the current online catalog description as needed:

> CSD 758 Early Intervention Assessment: Deaf and Hard of Hearing
>
> Prerequisite: permission. Methods and techniques for working with families as well as in the educational environment of infants and children who are deaf or hard-of-hearing from birth through the beginning elementary school years. Emphasis on methods and procedures of formal and informal assessment. 2(2-0) Su

What is changing? Check all boxes that apply.

| ☐ | Course Code | ☐ | Course Number | ☑ | Title | ☐ | Prerequisite |
|---|---|---|---|---|---|---|---|
| ☐ | Credit Hours/Contact Hours | ☐ | Periodicity | ☐ | Description | | |

Reason for proposed change

In the catalog this course is listed as "Early Intervention Assessment: Deaf and Hard of Hearing I". The intent of this proposal is to remove the "I" to make this a stand alone course. It is currently part I of II, but the classes can be taken out of that sequence, so there is no need for a "I" and "II". The other course, which has a proposal tracking concurrently with this one, is CSD 759. For that course, the "II" will be removed.

Does this change affect course assessment?  ◉ No  ○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

| ☐ | Routine or annual review/assessment of curriculum | ☑ | Faculty Input | ☐ | Student Input |
|---|---|---|---|---|---|
| ☐ | Accreditation/certification compliance | ☐ | Review of catalog information | | |

☐ Other (be specific):

☐ Check if this is a non-substantive change.  ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

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# Change Course Proposal Form

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This proposal applies to:

⦿    An existing COURSE

◯    An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD759 Early Intervention: Deaf

Is this a general education course?    ⦿ No   ◯ Yes

Will this course affect professional education and need to be reviewed by EPPC?    ⦿ No   ◯ Yes

Current online catalog description:

CSD 759 Early Intervention: Deaf

Prerequisite: permission. Methods and techniques for working with families who have infants, toddlers and/or young children who are deaf or hard of hearing from birth to the beginning elementary school years in both natural and educational environments. Emphasis on methods and procedures for intervention, interpretation of assessment data and prescriptive instruction. 2(2-0) Su

Revise the current online catalog description as needed:

CSD 759 Early Intervention: Deaf and Hard of Hearing

Prerequisite: permission. Methods and techniques for working with families who have infants, toddlers and/or young children who are deaf or hard of hearing from birth to the beginning elementary school years in both natural and educational environments. Emphasis on methods and procedures for intervention, interpretation of assessment data and prescriptive instruction. 2(2-0) Su

What is changing? Check all boxes that apply.

☐    Course Code        ☐    Course Number     ☑    Title        ☐    Prerequisite

☐    Credit Hours/Contact Hours     ☐    Periodicity        ☐    Description

Reason for proposed change

> In the catalog, the course title has a "II", implying that it must be taken as part II of a 2 course sequence.  The intent of this proposal is to remove the "II", since this can be a stand alone course.  The other course proposal (CSD 758) is tracking concurrently with this one.

Does this change affect course assessment?  ◉ No  ○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐    Routine or annual review/assessment of curriculum     ☑    Faculty Input     ☐    Student Input

☐    Accreditation/certification compliance     ☐    Review of catalog information

☐    Other (be specific):

☐    Check if this is a non-substantive change. ℹ️

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)     09/08/2015

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# Change Course Proposal Form

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**\*All fields require input**

This proposal applies to:

○ An existing COURSE

○ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD760 Language Development: Deaf I

Is this a general education course?  ● No  ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?  ● No  ○ Yes

Current online catalog description:

CSD 760 Language Development: Deaf I

Prerequisite: permission. Theories and research into language development in individuals with hearing and those with losses of hearing are explored with implications for assessment and intervention. Problems and issues related to language development are presented for reflection and discussion. 3(3-0) S

Revise the current online catalog description as needed:

CSD 760 Language Development: Deaf I

Prerequisite: permission. Theories and research into language development in individuals with hearing and those with losses of hearing are explored with implications for assessment and intervention. Problems and issues related to language development are presented for reflection and discussion. 3(3-0) F

What is changing? Check all boxes that apply.

| ☐ | Course Code | ☐ | Course Number | ☐ | Title | ☐ | Prerequisite |
| ☐ | Credit Hours/Contact Hours | ☑ | Periodicity | ☐ | Description | | |

Reason for proposed change

Course periodicity needed to be changed to fit teaching load for the faculty member teaching the class. Other changes (including a program change) are tracking concurrently with this proposal and as a package, came about due to a faculty member resignation and course reassignments.

Does this change affect course assessment?  ● No  ○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

| ☐ | Routine or annual review/assessment of curriculum | ☑ | Faculty Input | ☐ | Student Input |
| ☐ | Accreditation/certification compliance | ☐ | Review of catalog information | | |

☐ Other (be specific):

☑ Check if this is a non-substantive change. ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

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This proposal applies to:

- ◉ An existing COURSE
- ○ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD761 Language Development: Deaf II

Is this a general education course?  ◉ No  ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?  ◉ No  ○ Yes

Current online catalog description:

CSD 761 Language Development: Deaf II

Prerequisite: permission. Methods, strategies, and techniques of language development that may be applied in assessing and instructing students with hearing losses. 3(3-0) S

Revise the current online catalog description as needed:

CSD 761 Language Development: Deaf II

Prerequisite: permission. Methods, strategies, and techniques of language development that may be applied in assessing and instructing students with hearing losses. 3(3-0) Su

What is changing? Check all boxes that apply.

- ☐ Course Code
- ☐ Course Number
- ☐ Title
- ☐ Prerequisite
- ☐ Credit Hours/Contact Hours
- ☑ Periodicity
- ☐ Description

Reason for proposed change

Course periodicity needed to be changed to fit teaching load for the faculty member teaching the class. Other changes (including a program change) are tracking concurrently with this proposal and as a package, came about due to a faculty member resignation and course reassignments.

Does this change affect course assessment?   ● No   ○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐   Routine or annual review/assessment of curriculum          ☑   Faculty Input          ☐   Student Input

☐   Accreditation/certification compliance                     ☐   Review of catalog information

☐   Other (be specific):

☑   Check if this is a non-substantive change.  ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)          09/08/2015

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# Change Course Proposal Form

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**\*All fields require input**

This proposal applies to:

- ⦿ An existing COURSE

- ○ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD762 Speech Development: Deaf I

Is this a general education course?  ⦿ No  ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?  ⦿ No  ○ Yes

Current online catalog description:

CSD 762 Speech Development: Deaf I

Prerequisite: permission. Theories of speech development as they apply to persons who are deaf or hard of hearing. Phonetics including transcription. Anatomy and physiology of the speech mechanisms. Techniques for analyzing speech will be stressed. Two semester sequence, CSD 763 to follow. 3(3-0) F

Revise the current online catalog description as needed:

CSD 762 Speech Development: Deaf

Prerequisite: permission. Theories of speech development as they apply to persons who are deaf or hard of hearing. Phonetics including transcription. Anatomy and physiology of the speech mechanisms. Techniques for analyzing speech will be stressed. 3(3-0) S

What is changing? Check all boxes that apply.

| ☐ Course Code | ☐ Course Number | ☑ Title | ☐ Prerequisite |
|---|---|---|---|
| ☐ Credit Hours/Contact Hours | ☑ Periodicity | ☑ Description | |

Reason for proposed change

"I" was removed from the title and description, since this course does not have to be taken in sequence before CSD 763. Periodicity was also changed as part of an overall package of program changes that is tracking concurrently. These changes were made subsequent to a faculty resignation and reassignment of courses.

Does this change affect course assessment? ◉ No ○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

| ☐ | Routine or annual review/assessment of curriculum | ☑ | Faculty Input | ☐ | Student Input |

| ☐ | Accreditation/certification compliance | ☐ | Review of catalog information |

☐ Other (be specific):

☐ Check if this is a non-substantive change. ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

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# Change Course Proposal Form

Submitted on 09/09/2015 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

○ An existing COURSE

○ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD763 Speech Development: Deaf II

Is this a general education course?  ● No  ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?  ● No  ○ Yes

Current online catalog description:

CSD 763 Speech Development: Deaf II

Prerequisite: CSD 762 and permission. Application of information learned in CSD 762. Utilizing a collaborative model for the development of speech/spoken language is emphasized by maximizing the use of residual hearing and cochlear implant technology across settings. 3(3-0) S

Revise the current online catalog description as needed:

CSD 763 Auditory Development: Deaf and Hard of Hearing

Prerequisite: permission
Development of listening skills across settings by maximizing use of residual hearing and hearing technologies, notably cochlear implants.  Auditory re/habilitation assessment, intervention, and principles as it relates to individuals who are deaf or hard of hearing and their families with emphasis on a developmental model for the acquisition of speech and language.  Challenges with classroom acoustics and ways to optimize the classroom listening environment.  3(3-0) S

What is changing? Check all boxes that apply.

| Course Code | Course Number | Title | Prerequisite |
| --- | --- | --- | --- |

☐       ☐       ☑       ☑

☐   Credit Hours/Contact Hours     ☐   Periodicity     ☑   Description

Reason for proposed change

> CSD 762 is no longer a prerequisite for this class.  Periodicity was changed after a faculty resignation necessitated reassignment of courses.  This proposal is part of an overall package tracking concurrently.  Course description and title was changed to better reflect the content of this course.

Does this change affect course assessment?   ◉ No    ○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐   Routine or annual review/assessment of curriculum     ☑   Faculty Input     ☐   Student Input

☐   Accreditation/certification compliance     ☐   Review of catalog information

☐   Other (be specific):

> 

☐   Check if this is a non-substantive change. ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

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# Change Course Proposal Form

### Submitted on 09/14/2015 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

( • ) An existing COURSE

( ) An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

> CSD764 Instructional Strategies: Deaf

Is this a general education course?  ( • ) No  ( ) Yes

Will this course affect professional education and need to be reviewed by EPPC?  ( • ) No  ( ) Yes

Current online catalog description:

> CSD 764 Instructional Strategies: Deaf
>
> Prerequisite: permission. Formal and informal assessment, the concept of curriculum, instructional placement and programming for students who are deaf or hard of hearing from the upper elementary through the secondary school levels, including career education. Development of instructional strategies with an emphasis on individualized instruction. 3(3-0) F

Revise the current online catalog description as needed:

> CSD 764 Instructional Strategies: Deaf and Hard of Hearing
>
> Prerequisite: permission.  Development of instructional strategies for teaching students who are deaf or hard of hearing with an emphasis on differentiated instruction.  Focus on upper elementary through the secondary school levels, including career education. 3(3-0) F

What is changing? Check all boxes that apply.

☐ Course Code      ☐ Course Number      ☐ Title      ☐ Prerequisite

☐ Credit Hours/Contact Hours      ☐ Periodicity      ☑ Description

Reason for proposed change

> The new description streamlines the course focus. It will better align with new DESE rule changes.

Does this change affect course assessment? ◉ No    ○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐ Routine or annual review/assessment of curriculum      ☐ Faculty Input      ☐ Student Input

☑ Accreditation/certification compliance      ☐ Review of catalog information

☐ Other (be specific):

☐ Check if this is a non-substantive change. ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)    09/08/2015

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# Curricular Action Workflow

# Change Course Proposal Form

Submitted on 09/03/2015 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

- ⦿ An existing COURSE

- ○ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

> CSD780 Devlpmnt, Diversity & Deafness

Is this a general education course?   ⦿ No   ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?   ⦿ No   ○ Yes

Current online catalog description:

> CSD 780 Devlpmnt, Diversity & Deafness
>
> Prerequisite: permission. Includes prevalence, terminology and the effects of hearing loss and its management on child development. Comprehensive scope of communication options will be explored. Exceptionalities, including cultural and linguistic differences among individuals who are deaf or hard of hearing will be considered within the context of family and development, both educationally and socially. Fifteen hours of integrated service-learning will be a component of the course. May be taught concurrently with CSD 380. Cannot receive credit for both CSD 780 and CSD 380. Students in this course will be required to complete additional assignments compared to those students in CSD 380 for the purpose of developing skills, knowledge, and dispositions related to teaching and learning in varied settings with diverse learners required for all educators to be effective in a global society. 3(3-0) F

Revise the current online catalog description as needed:

CSD 685 Devlpmnt, Diversity & Deafness

Prerequisite: permission. Includes prevalence, terminology and the effects of hearing loss and its management on child development. Comprehensive scope of communication options will be explored. Exceptionalities, including cultural and linguistic differences among individuals who are deaf or hard of hearing will be considered within the context of family and development, both educationally and socially. Fifteen hours of integrated service-learning will be a component of the course. May be taught concurrently with CSD 380. Cannot receive credit for both CSD 685 and CSD 380. Students in this course will be required to complete additional assignments compared to those students in CSD 380 for the purpose of developing skills, knowledge, and dispositions related to teaching and learning in varied settings with diverse learners required for all educators to be effective in a global society. 3(3-0) F

**What is changing? Check all boxes that apply.**

| ☐ Course Code | ☐ Course Number | ☑ Title | ☐ Prerequisite |
|---|---|---|---|
| ☐ Credit Hours/Contact Hours | ☐ Periodicity | ☑ Description | |

Reason for proposed change

Graduate courses that are crosslisted with undergraduate courses are being changed to 600 level numbers. This proposal implements that change, both in the title and the description. A concurrent proposal for CSD 380 is being routed to adjust the description, reflecting this course numbering change.

Does this change affect course assessment?  ⦿ No  ◯ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

| ☐ Routine or annual review/assessment of curriculum | ☐ Faculty Input | ☐ Student Input |
|---|---|---|
| ☐ Accreditation/certification compliance | ☑ Review of catalog information | |

☑ Other (be specific):

Compliance with request of Graduate College and Graduate Council.

☐ Check if this is a non-substantive change. ℹ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

05/05/2015

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# Change Course Proposal Form

Submitted on 09/15/2015 by Letitia White ([LetitiaWhite@MissouriState.edu](LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

◉  An existing COURSE

◯  An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

> CSD835 Diagnostic Audiology II

Is this a general education course?   ◉ No   ◯ Yes

Will this course affect professional education and need to be reviewed by EPPC?   ◉ No   ◯ Yes

Current online catalog description:

> CSD 835 Diagnostic Audiology II
>
> Prerequisite: CSD 807 or concurrent enrollment. In the first part of the course, the different types of otoacoustic emissions will be discussed in detail. Students will learn to record, analyze and interpret otoacoustic emissions. They will learn screening and diagnostic applications of otoacoustic emissions in a variety of auditory pathologies. In the second part of the course, research methodology will be applied to demonstrate efficacy in clinical service delivery in all areas of audiologic practice. Outcome measures for various diagnostic test will be discussed. 3(3-0) F

Revise the current online catalog description as needed:

CSD 835 Auditory Electrophysiology I

Prerequisite: CSD 807 or concurrent enrollment. This course introduces the electrophysiological auditory responses with a focus on the inner ear responses. The course discusses the different types of otoacoustic emissions (OAEs) and the cochlear potentials of the Electrocochleography test (cochlear microphonics [CM] and summating potentials [SP]) in detail. Students will learn how to record, analyze and interpret OAEs, CM and SP. Students will, also, learn screening and diagnostic applications of electrophysiological responses in a variety of auditory pathologies. Several academic disciplines contribute to the material covered, including: physiology, anatomy, and pathology. Topics extend to the auditory efferent system, ototoxicity monitoring, neonatal hearing screening, noise induced hearing loss, and beyond. 3(3-0) F

**What is changing? Check all boxes that apply.**

| ☐ Course Code | ☐ Course Number | ☑ Title | ☐ Prerequisite |
|---|---|---|---|
| ☐ Credit Hours/Contact Hours | ☐ Periodicity | ☑ Description | |

**Reason for proposed change**

Content is being added (electrocochleography) to this course. This content is currently delivered as part of CSD 844 (Auditory Electrophysiology) but since this course focuses on the inner ear/cochlea, it makes sense to present this content here. Shifting this content also is beneficial in that it allows the CSD 844 course to be offered as a 3 hour course, instead of a 4 hour course. A proposal for that course is moving concurrently with this one. To make room for this addition, the content on outcome measures is removed. This is already delivered in our Research Design class.

Does this change affect course assessment? ⦿ No ○ Yes

**How did you determine the need for this change? Check all boxes that apply or specify other.**

| ☑ Routine or annual review/assessment of curriculum | ☑ Faculty Input | ☑ Student Input |
|---|---|---|
| ☐ Accreditation/certification compliance | ☐ Review of catalog information | |

☐ Other (be specific):

☐ Check if this is a non-substantive change. ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

09/03/2015

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### Submitted on 09/15/2015 by Letitia White (LetitiaWhite@MissouriState.edu).

**\*All fields require input**

This proposal applies to:

( • )    An existing COURSE

( )    An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

| CSD844 Electrophysiology |
|---|

Is this a general education course?    ( • ) No    ( ) Yes

Will this course affect professional education and need to be reviewed by EPPC?    ( • ) No    ( ) Yes

Current online catalog description:

CSD 844 Electrophysiology

Prerequisite: CSD 807 or concurrent enrollment. A look at various techniques and theories behind electrodiagnostic testing procedures. Advanced study of auditory evoked responses applied in audiology. Anatomy, neuroanatomy, and physiology of the pertinent sections of the auditory system (peripheral and central) will be covered. Supplemental course fee. 4(4-0) S

Revise the current online catalog description as needed:

CSD 844 Auditory Electrophysiology II

Prerequisite: CSD 807 or concurrent enrollment. A look at various techniques and theories behind electrodiagnostic testing procedures. Advanced study of auditory evoked responses applied in audiology. Anatomy, neuroanatomy, and physiology of the pertinent sections of the auditory system (peripheral and central) will be covered. Supplemental course fee. 3(3-0) S

What is changing? Check all boxes that apply.

☐ Course Code          ☐ Course Number          ☑ Title          ☐ Prerequisite

☑ Credit Hours/Contact Hours          ☐ Periodicity          ☐ Description

Reason for proposed change

Content was shifted from CSD 844 to 835, to allow this course to be delivered as a 3 hour course.
Student input in the past has indicated that the amount of content delivered in 844 was too much,
whereas that delivered in 835 could be increased.  In addition, the title was changed to better reflect the
fact that 835 and 844 are a sequence.

Does this change affect course assessment?  ◉ No  ○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☑ Routine or annual review/assessment of curriculum          ☑ Faculty Input          ☑ Student Input

☐ Accreditation/certification compliance          ☐ Review of catalog information

☐ Other (be specific):

☐ Check if this is a non-substantive change. ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)          09/03/2015

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# Change Course Proposal Form

## Submitted on 09/03/2015 by Letitia White ([LetitiaWhite@MissouriState.edu](mailto:LetitiaWhite@MissouriState.edu)).

**\*All fields require input**

This proposal applies to:

( ● )   An existing COURSE

(  )   An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

> CSD921 Sign Language I

Is this a general education course?   ● No   ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?   ● No   ○ Yes

Current online catalog description:

> CSD 921 Sign Language I
>
> Prerequisite: permission. Gain beginner level skill in sign language and finger-spelling through Manually coded English. Develop a general knowledge base including the history of sign language and the spectrum of sign options available. May be taught concurrently with CSD 321. Cannot receive credit for both CSD 321 and CSD 921. Students will be required to complete a project in an area related to their professional course of study. 3(3-0) F

Revise the current online catalog description as needed:

> CSD 621 Sign Language: Signed English I
>
> Prerequisite: permission. Gain beginner level skill in sign language and finger-spelling through Manually coded English. Develop a general knowledge base including the history of sign language and the spectrum of sign options available. May be taught concurrently with CSD 321. Cannot receive credit for both CSD 321 and CSD 621. Students will be required to complete a project in an area related to their professional course of study. 3(3-0) F

What is changing? Check all boxes that apply.

☐　Course Code　　　☑ Course Number　　　☐ Title　　　☐ Prerequisite

☐　Credit Hours/Contact Hours　　　☐ Periodicity　　　☑ Description

Reason for proposed change

> All graduate courses that are cross listed with undergraduate courses are supposed to be numbered at the 600 level, per instruction from the Graduate College.  The purpose of this proposal is to renumber CSD 921 to meet this regulation.  The title has been clarified to reflect that this is the first level of Signed English.  Within the description, 921 is replace with 621.

Does this change affect course assessment?　◉ No　○ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐　Routine or annual review/assessment of curriculum　　　☐ Faculty Input　　　☐ Student Input

☐　Accreditation/certification compliance　　　☐ Review of catalog information

☑　Other (be specific):

> Compliance with request of Graduate College and Graduate Council.

☐　Check if this is a non-substantive change. ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

05/05/2015

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# Delete Course Proposal Form

Submitted on 09/16/2015 by Letitia White (LetitiaWhite@MissouriState.edu).

**\*All fields require input**

This proposal applies to:

◉　An existing COURSE

○　An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

CSD922 Sign Language II

Is this a general education course?　◉ No　○ Yes

Will this course affect professional education and need to be reviewed by EPPC?　◉ No　○ Yes

Online catalog description.

Prerequisite: CSD 921 and permission. Emphasis on the expansion of Manually Coded English sign language skills through the use of conversation and the increased development of vocabulary. May be taught concurrently with CSD 322. Students cannot receive credit for both CSD 322 and CSD 922. Students will be required to complete a project in an area related to their professional course of study. 3(3-0) S

Reason for proposed Deletion

This course is cross listed with an UG course as well as a 600 level course.  Since the 600 level graduate course exists, there is no reason to maintain a 900 level course offering.  Additionally, the graduate college requested that all graduate courses which are cross listed with an UG course be offered at the 600 level only.

How did you determine the need for this change? Check all boxes that apply or specify other.

☐　Routine or annual review/assessment of curriculum　　　☐　Faculty Input　　☐　Student Input

☑　Accreditation/certification compliance　　　　　　　　　☐　Review of catalog information

☐　Other (be specific):

What is the date that this course change was approved by departmental or program faculty?

05/05/2015



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# Delete Course Proposal Form

## Submitted on 09/16/2015 by Letitia White (LetitiaWhite@MissouriState.edu).

**\*All fields require input**

This proposal applies to:

- ◉   An existing COURSE

- ○   An existing REGULAR (e.g. permanent) SECTION of a variable content course.

**Existing Course:**

CSD930 Intro to American Sign Lang

Is this a general education course?   ◉ No   ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?   ◉ No   ○ Yes

Online catalog description.

Prerequisite: permission. A beginning level course in American Sign Language. Students will gain information about the history and structure of this unique visual/gestural system of communication, its vocabulary and syntax, and practical experience in its use, both expressively and receptively. May be taught concurrently with CSD 330. Students cannot receive credit for both CSD 330 and CSD 930. Students in this course will be required to complete additional assignments compared to those students in CSD 330. 3(3-0) F

Reason for proposed Deletion

This course is cross listed with an UG course as well as a 600 level course. Since the 600 level graduate course exists, there is no reason to maintain a 900 level course offering. Additionally, the graduate college requested that all graduate courses which are cross listed with an UG course be offered at the 600 level only.

How did you determine the need for this change? Check all boxes that apply or specify other.

- ☐   Routine or annual review/assessment of curriculum     ☐ Faculty Input     ☐ Student Input

- ☑   Accreditation/certification compliance     ☐ Review of catalog information

- ☐   Other (be specific):

What is the date that this course change was approved by departmental or program faculty?

05/05/2015

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# Change Course Proposal Form

Submitted on 09/15/2015 by Melinda Novik (MelindaNovik@MissouriState.edu).

**\*All fields require input**

This proposal applies to:

( ● ) An existing COURSE

( ○ ) An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

KIN705 Applied Statistics:Hlh/Ped/Rec

Is this a general education course?   ● No   ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?   ● No   ○ Yes

Current online catalog description:

KIN 705 Applied Statistics:Hlh/Ped/Rec

Prerequisite: HLH 700 or equivalent or permission of instructor. Applications of descriptive and inferential statistics to research problems

Revise the current online catalog description as needed:

KIN 705 Applied Statistics in Kinesiology
Prerequisite: HLH 700 or equivalent or permission of instructor. Applications of descriptive and inferential statistics to research problems in Kinesiology. 3(3-0), F,S

What is changing? Check all boxes that apply.

| ☐ Course Code | ☐ Course Number | ☑ Title | ☐ Prerequisite |
| ☐ Credit Hours/Contact Hours | ☐ Periodicity | ☑ Description | |

Reason for proposed change

This change is to keep the title and description consistent with other courses in our department and to reflect the change in the department name.

Does this change affect course assessment?   ⦿ No   ◯ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☐ Routine or annual review/assessment of curriculum      ☐ Faculty Input     ☐ Student Input

☐ Accreditation/certification compliance      ☑ Review of catalog information

☐ Other (be specific):

☑ Check if this is a non-substantive change. ⓘ

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

09/15/2015

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# Delete Course Proposal Form

## Submitted on 09/16/2015 by Susan Sims-Giddens ([Susansims-Giddens@missouristate.edu](mailto:Susansims-Giddens@missouristate.edu)).

**\*All fields require input**

This proposal applies to:

◉  An existing COURSE

○  An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

NUR700 Epidemiology

Is this a general education course?   ◉ No   ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?   ◉ No   ○ Yes

Online catalog description.

N/A

Reason for proposed Deletion

Course content incorporated into other existing courses.

How did you determine the need for this change? Check all boxes that apply or specify other.

☑ Routine or annual review/assessment of curriculum        ☐ Faculty Input        ☐ Student Input

☐ Accreditation/certification compliance        ☐ Review of catalog information

☐ Other (be specific):

What is the date that this course change was approved by departmental or program faculty?

04/27/2015

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# New Course Proposal Form

Submitted on 09/16/2015 by Susan Sims-Giddens ([Susansims-Giddens@missouristate.edu](mailto:Susansims-Giddens@missouristate.edu)).

**\*All fields require input**

◉      New COURSE

○      New REGULAR PERMANENT SECTION of an existing variable content course. If a new regular section of an existing variable topics course, enter the existing course number below

Course Code:

NUR

Course Number:

705

Course Title:

Advanced Physical and Community Assessment

Will this course affect professional education and need to be reviewed by EPPC?   ◉ No   ○ Yes

Prerequisite/Co-requisite or enter 'None':

Admission to the Graduate College

General Course Description: (Include any Pass/Not Pass grading restrictions, repeatable limits, limitation on course applicability, UG/GR parallel course, etc.)

This course builds upon undergraduate health assessment and community assessment knowledge providing the foundation for application of advanced physical assessment principles and skills for comprehensive examination of clients, as well as incorporating a community assessment of local healthcare delivery systems, access and barriers to healthcare, healthcare resources, and how policies are made to meet community needs.

Credit Hours:        3 ▾        Lecture Contact Hours:        2 ▾        Lab Contact Hours:        2 ▾

**Note:** If variable credit, enter the highest number and add to end of course description. (e.g. "Variable credit, may be taken 1-3 hours.")

Periodicity. Check all that apply.

Fall                    Fall (even-numbered years only)                    Fall (odd-numbered years only)

☐                    ☐                              ☐

☐    Spring          ☐    Spring (even-numbered years only)        ☐    Spring (odd-numbered years only)

☑    Summer          ☐    On Demand only

**Complete Catalog Description:**
NUR 705 Advanced Physical and Community Assessment
Prerequisite: Admission to the Graduate College
This course builds upon undergraduate health assessment and community assessment knowledge providing the foundation for application of advanced physical assessment principles and skills for comprehensive examination of clients, as well as incorporating a community assessment of local healthcare delivery systems, access and barriers to healthcare, healthcare resources, and how policies are made to meet community needs.
Credit hours: 3 Lecture contact hours: 2 Lab contact hours: 2
Typically offered: Summer

Include sample syllabus (list topics, course goals.) Use text box OR upload only file types of PDF, DOC or DOCX.

**A sample syllabus has been attached**   View

Purpose of Course

This web-enhanced course provides the opportunity to identify common deviations from normal, perform comprehensive and problem solving skills specific to the cultural, developmental, physical, and psychological assessments.  Clinical experience of not less than 48 hours will be completed in a clinical facility providing opportunities to perform history and physical assessment, determine health status, identify health problems, formulate diagnoses, and develop an evidence-based plan of care.

Relationship to Other Departments

None

Is there a graduate/undergraduate parallel course to this one?   ⦿ No   ◯ Yes

## New Course Resource Information

| | | | |
|---|---|---|---|
| Anticipated Average Enrollment per section: | 10 | Maximum Enrollment Limit per section: | 10 |
| Anticipated Average Enrollment per semester: | 10 | Maximum Enrollment Limit per semester: | 10 |
| Anticipated Average Enrollment per year: | 10 | Maximum Enrollment Limit per year: | 10 |
| Faculty Load Assignment (equated hours): | 3 | | |

Is another course being deleted?   ⦿ No   ◯ Yes

**What will this course require in the way of:**

Additional library Holdings

> None

Additional computer resources

> None

Additional or remodeled facilities

> None

Additional equipment or supplies

> None

Additional travel funds

> None

Additional faculty; general vs specialized

> None

Additional faculty; regular vs per-course

> None

Other additional expenses

> None

---

If additional faculty are not required, how will faculty be made available to teach this course?

> This course is an online course and will be part of a 12 month faculty assignment.

List names of current faculty qualified and available to teach this course

Dr. Susan Berg

What is the anticipated source of students for this course?

Course is part of the MSN-Nurse Educator curriculum, students with the MSN-Nurse Educator focus will enroll in this course.

If from within the department, will students be taking this course in addition to or in place of other courses?

No

If from outside the department, which courses in other departments would most likely be affected?)

None

Other comments:

None

What is the date that this new course was approved by departmental or program faculty? (MM/DD/YYYY)          04/27/2015

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# Change Course Proposal Form

## Submitted on 09/16/2015 by Susan Sims-Giddens (Susansims-Giddens@missouristate.edu).

**\*All fields require input**

This proposal applies to:

( • )    An existing COURSE

(   )    An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

    NUR783 Nursing Education Practcm II

Is this a general education course?    ( • ) No   ( ) Yes

Will this course affect professional education and need to be reviewed by EPPC?    ( • ) No   ( ) Yes

Current online catalog description:

    NUR 783 Nursing Education Practcm II

    Prerequisite: admission to the Nurse Educator specialization. Clinical experience in a nurse educator role in a healthcare or community setting with emphasis on application of educational theories and principles. Includes clinical experiences of not less than 96 hours. 2(0-6) F,S

Revise the current online catalog description as needed:

    NUR 783 Nursing Education Practcm II

    Prerequisite: NUR 782 or concurrent enrollment. Clinical experience in nurse educator direct care role in a health care setting with emphasis on the application of educational theories and principles. Includes clinical experiences of not less than 144 hours. 2(0-6) F,S,S

What is changing? Check all boxes that apply.

☐    Course Code            ☐    Course Number        ☐    Title            ☐    Prerequisite

☐    Credit Hours/Contact Hours     ☐    Periodicity        ☑    Description

Reason for proposed change

To include additional information that meets new accreditation requirements.

Does this change affect course assessment? ⚪ No   🔘 Yes

Explain.

This course will be broader and include additional didactic content to meet new accreditation requirements.

How did you determine the need for this change? Check all boxes that apply or specify other.

☑ Routine or annual review/assessment of curriculum      ☑ Faculty Input      ☐ Student Input

☑ Accreditation/certification compliance      ☐ Review of catalog information

☐ Other (be specific):

☐ Check if this is a non-substantive change. ℹ️

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)     04/27/2015

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# Delete Course Proposal Form

Submitted on 09/16/2015 by Susan Sims-Giddens (Susansims-Giddens@missouristate.edu).

**\*All fields require input**

This proposal applies to:

◉ An existing COURSE

◯ An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

NUR786 Iss/Healthcare Education

Is this a general education course?  ◉ No  ◯ Yes

Will this course affect professional education and need to be reviewed by EPPC?  ◉ No  ◯ Yes

Online catalog description.

Prerequisite: admission to the Nurse Educator specialization. Exploration of current issues in academic and healthcare education. Issues occurring in the university, community college, acute care, and community education settings will be included. 2(2-0) D

Reason for proposed Deletion

Course content incorporated into other courses.

How did you determine the need for this change? Check all boxes that apply or specify other.

☑ Routine or annual review/assessment of curriculum   ☑ Faculty Input   ☐ Student Input

☐ Accreditation/certification compliance   ☐ Review of catalog information

☐ Other (be specific):

What is the date that this course change was approved by departmental or program faculty?

04/27/2015

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## Curricular Action Workflow    designed by Computer Services

# Delete Program Proposal Form

**Submitted on 09/16/2015 by Susan Sims-Giddens ([Susansims-Giddens@missouristate.edu](mailto:Susansims-Giddens@missouristate.edu)).**

**Department:**

Nursing

**Type of Program**
**Choose One:**

- ◉ Major (Non-Comprehensive)
- ○ Comprehensive Major
- ○ Option
- ○ Minor
- ○ Certificate
- ○ Certification ⓘ
- ○ Academic Rules ⓘ
- ○ Other ⓘ

**Title of Program Affected:**

Nursing/Educator-Accelrtd-MSN

**Current Catalog Description (cut and paste present description from online catalog):**

Accelerated RN to Masters in Nursing Option for Nurse Educator
Entrance Requirements

Students must apply to the Accelerated RN to MSN Option when they first apply for admission to the BSN completion program and prior to enrolling in nursing or supporting courses required in the BSN. Students may not enter the RN-MSN option after they begin taking courses for the BSN completion program. After successful completion of BSN requirements, all students in this Nurse Educator option will receive the BSN and may be granted full admission to the Graduate College.

Admission requirements include:

1. Junior standing;

2. Licensure as a registered nurse (RN) in good standing and eligible for licensure in Missouri;

3. Meet all admission requirements for the BSN completion program;

4. A pre-admission interview;

5. Submission of Graduate Record Examination (GRE) test scores are required.

6. 2 letters of recommendation (faculty or employer preferred);

7. A written statement of goals;

8. The equivalent of at least one (1) year of full-time experience in direct patient care as a registered nurse;

9. An overall GPA of 3.25 or higher;

10. Current American Heart Association BLS for Healthcare Providers certification. No online courses are accepted.
Additional Requirements of the Program

1. Students will be required to initiate and pay for any security checks and drug screenings required for clinical agencies.

2. Apply for criminal record check and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as a registered nurse.

3. Students who fail these checks or procedures will be subject to further review by a Department of Nursing Graduate Faculty Committee. This may result in dismissal from the RN-MSN program.
Retention and Progression

In order to remain in the accelerated master's program and progress to the MSN program, students must:

1. Maintain an overall GPA of 3.25 or higher;

2. Earn a grade of "B" or higher in all undergraduate nursing courses attempted;

3. Earn a grade of "B" or higher in all graduate courses attempted.

Students not meeting the criteria for progression in the RN-MSN, Nurse Educator option, may complete the requirements for the BSN degree, but will be removed from the accelerated option. In the final year of the BSN program, the student must make application to the nurse educator option.
Credit Course Options

The accelerated RN to master's option allows several courses to be taken to meet undergraduate (RN) requirements and prerequisites to the graduate program.
Course Code    Course Title    Credit Hours
        Graduate Statistics (600-level or higher 3 hrs
NUR 515  Heathcare Infomatics      3 hrs

Accelerated RN to Masters in Nursing Option for Nurse Educator
Entrance Requirements

Students must apply to the Accelerated RN to MSN Option when they first apply for admission to the BSN completion program and prior to enrolling in nursing or supporting courses required in the BSN. Students

may not enter the RN-MSN option after they begin taking courses for the BSN completion program. After successful completion of BSN requirements, all students in this Nurse Educator option will receive the BSN and may be granted full admission to the Graduate College.

Admission requirements include:

1. Junior standing;

2. Licensure as a registered nurse (RN) in good standing and eligible for licensure in Missouri;

3. Meet all admission requirements for the BSN completion program;

4. A pre-admission interview;

5. Submission of Graduate Record Examination (GRE) test scores are required.

6. 2 letters of recommendation (faculty or employer preferred);

7. A written statement of goals;

8. The equivalent of at least one (1) year of full-time experience in direct patient care as a registered nurse;

9. An overall GPA of 3.25 or higher;

10. Current American Heart Association BLS for Healthcare Providers certification. No online courses are accepted.
Additional Requirements of the Program

1. Students will be required to initiate and pay for any security checks and drug screenings required for clinical agencies.

2. Apply for criminal record check and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as a registered nurse.

3. Students who fail these checks or procedures will be subject to further review by a Department of Nursing Graduate Faculty Committee. This may result in dismissal from the RN-MSN program.
Retention and Progression

In order to remain in the accelerated master's program and progress to the MSN program, students must:

1. Maintain an overall GPA of 3.25 or higher;

2. Earn a grade of "B" or higher in all undergraduate nursing courses attempted;

3. Earn a grade of "B" or higher in all graduate courses attempted.

Students not meeting the criteria for progression in the RN-MSN, Nurse Educator option, may complete the requirements for the BSN degree, but will be removed from the accelerated option. In the final year of the BSN program, the student must make application to the nurse educator option.
Credit Course Options

The accelerated RN to master's option allows several courses to be taken to meet undergraduate (RN) requirements and prerequisites to the graduate program.

Course Code    Course Title    Credit Hours

     Graduate Statistics (600-level or higher 3 hrs

NUR 515   Heathcare Infomatics     3 hrs

Accelerated RN to Masters in Nursing Option for Nurse Educator

Entrance Requirements

Students must apply to the Accelerated RN to MSN Option when they first apply for admission to the BSN completion program and prior to enrolling in nursing or supporting courses required in the BSN. Students may not enter the RN-MSN option after they begin taking courses for the BSN completion program. After successful completion of BSN requirements, all students in this Nurse Educator option will receive the BSN and may be granted full admission to the Graduate College.

Admission requirements include:

1. Junior standing;

2. Licensure as a registered nurse (RN) in good standing and eligible for licensure in Missouri;

3. Meet all admission requirements for the BSN completion program;

4. A pre-admission interview;

5. Submission of Graduate Record Examination (GRE) test scores are required.

6. 2 letters of recommendation (faculty or employer preferred);

7. A written statement of goals;

8. The equivalent of at least one (1) year of full-time experience in direct patient care as a registered nurse;

9. An overall GPA of 3.25 or higher;

10. Current American Heart Association BLS for Healthcare Providers certification. No online courses are accepted.

Additional Requirements of the Program

1. Students will be required to initiate and pay for any security checks and drug screenings required for clinical agencies.

2. Apply for criminal record check and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as a registered nurse.

3. Students who fail these checks or procedures will be subject to further review by a Department of Nursing Graduate Faculty Committee. This may result in dismissal from the RN-MSN program.

Retention and Progression

In order to remain in the accelerated master's program and progress to the MSN program, students must:

1. Maintain an overall GPA of 3.25 or higher;

2. Earn a grade of "B" or higher in all undergraduate nursing courses attempted;

3. Earn a grade of "B" or higher in all graduate courses attempted.

Students not meeting the criteria for progression in the RN-MSN, Nurse Educator option, may complete the requirements for the BSN degree, but will be removed from the accelerated option. In the final year of the BSN program, the student must make application to the nurse educator option.
Credit Course Options

The accelerated RN to master's option allows several courses to be taken to meet undergraduate (RN) requirements and prerequisites to the graduate program.
Course Code    Course Title    Credit Hours
     Graduate Statistics (600-level or higher 3 hrs
NUR 515   Heathcare Infomatics     3 hrs

 Accelerated RN to Masters in Nursing Option for Nurse Educator
Entrance Requirements

Students must apply to the Accelerated RN to MSN Option when they first apply for admission to the BSN completion program and prior to enrolling in nursing or supporting courses required in the BSN. Students may not enter the RN-MSN option after they begin taking courses for the BSN completion program. After successful completion of BSN requirements, all students in this Nurse Educator option will receive the BSN and may be granted full admission to the Graduate College.

Admission requirements include:

1. Junior standing;

2. Licensure as a registered nurse (RN) in good standing and eligible for licensure in Missouri;

3. Meet all admission requirements for the BSN completion program;

4. A pre-admission interview;

5. Submission of Graduate Record Examination (GRE) test scores are required.

6. 2 letters of recommendation (faculty or employer preferred);

7. A written statement of goals;

8. The equivalent of at least one (1) year of full-time experience in direct patient care as a registered nurse;

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10. Current American Heart Association BLS for Healthcare Providers certification. No online courses are accepted.
Additional Requirements of the Program

1. Students will be required to initiate and pay for any security checks and drug screenings required for clinical agencies.

2. Apply for criminal record check and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as a registered nurse.

3. Students who fail these checks or procedures will be subject to further review by a Department of Nursing Graduate Faculty Committee. This may result in dismissal from the RN-MSN program.
Retention and Progression

In order to remain in the accelerated master's program and progress to the MSN program, students must:

1. Maintain an overall GPA of 3.25 or higher;

2. Earn a grade of "B" or higher in all undergraduate nursing courses attempted;

3. Earn a grade of "B" or higher in all graduate courses attempted.

Students not meeting the criteria for progression in the RN-MSN, Nurse Educator option, may complete the requirements for the BSN degree, but will be removed from the accelerated option. In the final year of the BSN program, the student must make application to the nurse educator option.
Credit Course Options

The accelerated RN to master's option allows several courses to be taken to meet undergraduate (RN) requirements and prerequisites to the graduate program.
Course Code    Course Title    Credit Hours
      Graduate Statistics (600-level or higher 3 hrs
NUR 515  Heathcare Infomatics      3 hrs

Choose File | No file chosen

Total Hours: | 6

**Reason for Proposed Deletion:**

No students requesting this option.

**What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)**

04/27/2015

Last Modified: 07/17/2015 • Disclaimer | Accessibility | EO/AA/M/F/Veterans/Disability

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# Curricular Action Workflow   *designed by* Computer Services

# Change Program Proposal Form

Submitted on 09/16/2015 by Susan Sims-Giddens ([Susansims-Giddens@missouristate.edu](mailto:Susansims-Giddens@missouristate.edu)).

**Department:**

Nursing

**Type of Program**
**Choose One:**

- ◉ Major (Non-Comprehensive)
- ○ Minor
- ○ Academic Rules ⓘ
- ○ Comprehensive Major
- ○ Certificate
- ○ Other ⓘ
- ○ Option
- ○ Certification ⓘ

**Title of Program Affected:**

Nursing/Educator-MSN

**Current Catalog Description (cut and paste present description from online catalog):**

Program description

The Department of Nursing offers a Master of Science in Nursing program with a specialization in nurse educator.  The Nurse Educator is prepared to teach in a variety of academic and continuing education settings to diverse learners.
Admission process

Admission to the Nurse Educator specialization is a two step process.

    The applicant first applies to the Graduate College as a MSN Major.  See admission requirements below. Once accepted into the MSN program, an application to the specialization is submitted to the Nursing Department.  See Nurse Educator specialization admission criteria below.

Students may take up to 9 credit hours of course work towards their specialization before full admission to the specialization.  Students may take:

NUR 635 Healthcare Informatics

NUR 700 Epidemiology

NUR 703 Population Health:  A Local to Global Perspective

PSY 627 Advanced Psychological Statistical Methods

Because of the limited resources, admission to the MSN program and the specializations are competitive and selective.  Admission to the MSN program does not guarantee admission to the specialization.  Additional requirements

Admission to the MSN Program

Acceptance into the Graduate College at Missouri State University.

Submit an application to the MSN Program.

A cumulative GPA of 3.00 on a 4.00 scale in the last 60 hours of college course work attempted.

If the student's cumulative GPA is less than 3.00 on a 4.00 scale, submission of Graduate Record Examination (GRE) scores are required.  See the Graduate College Admission section for current guidelines.

Completion of a baccalaureate degree with a major in nursing from a program accredited by the Commission on Collegiate Nursing Education (CCNE) or the National League for Nursing Accrediting Commission (NLNAC) accreditation agencies.

Successful completion with a grade of "C" or higher in undergraduate statistics, nursing research, and health assessment courses.  Students who don't have these courses must take them prior to submitting an application.

Licensure as a registered nurse (RN) without disqualification and eligible for licensure in Missouri.

Applicants who: (a) have a bachelor's degree in nursing from a non-accredited program, or (b) have a bachelor's degree in nursing from a foreign country, will be considered on an individual basis.

Applicants who are RNs and have a non-nursing degree or a degree without upper division nursing courses will be evaluated on an individual basis prior to applying to the MSN program.

Admission to the MSN Specializations

Evidence of:

Admission to the MSN program.

A one-page essay that addresses the applicant's professional career goals and how the MSN program will help accomplish these goals.

Current immunization (MMR, Tetanus, Varicella, complete Hepatitis B series) and a PPD (or evidence of appropriate medical follow-up for PPD positive individuals).

Current health insurance and nursing liability insurance for nurse educators.

Successful completion of prerequisites with a grade of "C-" or higher to include a graduate level or multivariate course in statistics, a course in nursing or healthcare informatics.

Current American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers certification.  Students taking CPR for the first time must take a 4 hour face-to-face American Heart Association BLS Healthcare for Provider's CPR course.  Online didactic course and written test are available OnlineAHA.org for a fee for those students who need to recertify.  No online practice and skills testing will be accepted.

Drug screening test and a criminal record check* provided by the Department of Nursing and receive response that the applicant has not been convicted of any crime pursuant to Section 660.317 RSMO or other disqualifications that would prohibit licensure as a registered nurse.

*Students who fail these checks or procedures will be subject to further review by the Department of Nursing Graduate Admission, Promotion and Graduation Committee.  This may result in dismissal from the MSNA program and specialization.

Students with complete application materials for full admission will be reviewed by a departmental

selection committee.  Selection of students for the MSN program is on a competitive basis.

Nurse Educator Specialization

Students accepted into the MSN Program and with a completed application to the Nurse Educator specialization will be considered for admission.  Acceptance into the Nurse Educator specialization is ongoing and applications will be taken until the class is filled.


Additional requirements of the program

Students will be required to initiate and pay for any additional security checks and drug screenings required for clinical agencies.

Probational Admission to the Program

    Probational admission may be granted to the applicant with a GPA below 3.00, or academic deficiencies.
    During the probationary period, the student shall receive no course grade lower than a "B-" for the first nine hours of graduate course work attempted.
    Students on probationary status will be evaluated each semester by the Nursing Admission, Promotion, and Graduation Committee (APG), and a decision will be made on the student's status and a letter will be sent to the student regarding dismissal or continuation in the program.

Retention requirements

After admission into the MSN program and continuing through full admission into the Nurse Educator specialization, students must achieve the following for retention in the program:

    Maintain a GPA of 3.00, with no more than 3 semester hours of graduate work below a grade of "B-", and no hours of graduate work below a grade of "C".  Receive a "pass" in all clinical evaluations.
    No more than one course may be repeated.
    Students must complete all requirements for the degree by their 5th academic year after admission into the MSN specialization.
    Demonstrate acceptable levels of maturity and integrity, as well as behaviors and attitudes normally expected of professional nurses in advanced nursing roles.
    Demonstrate acceptable professional progression in application of skills and knowledge in the area of specialization.

Technological Requirements

The Missouri State University MSN Program uses a combination of online and on-campus modalities. Didactic online content is delivered using asynchronous and synchronous formats. Applicants to the MSN program must be proficient using Blackboard (or other course platform systems), word processing, spreadsheet management, and presentation graphics software. Students are expected to be able to manage files, navigate the internet, access resources, locate scholarly references from the library, use a headset/microphone, computer camera, scanner and fax machine. Students who have deficiencies in these areas must seek training before the start of the program.

The Department of Nursing uses a Blackboard course management system for all courses. Additionally, the Adobe Connect software is used for synchronous course offerings and other experiences. Videoconferencing may be used with Adobe Connect or Skype software. Access to a personal computer with broadband (Cable or DSL) connections, a web camera, microphone with headset, and a laptop computer with wireless capabilities that meet the minimal hardware is required. Our multimedia content is

optimized for Internet Explorer and Firefox.
Degree Requirements (Minimum of 34 or 37 hours)

Academic Advisor.  After admission to the graduate program, the student will be assigned an academic advisor who will supervise the student's graduate program and chair the candidate's graduate committee.
Core courses
Course Code    Course Title    Credit Hours
NUR 701  Nursing Science       3 hrs
NUR 707  Advanced Health Assessment and Health Promotion Throughout the Lifespan    2 hrs
NUR 772  Advanced Research Methods in Nursing        3 hrs
NUR 788  Health Policies and Issues      3 hrs
NUR 797  Non-thesis Project  OR    3 hrs
NUR 799  Thesis      6 hrs
     Total       14 or 17 hrs
Nurse Educator Specialization
Course Code    Course Title    Credit Hours
      Core Course Requirements     14 or 17 hrs
NUR 700  Epidemiology  3 hrs
NUR 703  Population Health: A Local to Global Perspective  3 hrs
NUR 780  Teaching/Learning for Health Care Education       3 hrs
NUR 781  Nursing Education Practicum  2 hrs
NUR 782  Curriculum Design and Program Development       3 hrs
NUR 783  Nursing Education Practicum II      2 hrs
NUR 784  Technology in Health Care Education    2 hrs
NUR 786  Issues in Healthcare Education       2 hrs
      Total       34 or 37 hrs

Students should contact the Department of Nursing for information on optional clinical focus requirements.

Research Requirement.  Completion of a thesis or a non-thesis approved by the advisor or Thesis committee.

Non-thesis Project Option.  Three credit hours in NUR 797 Non-thesis Project will count toward a degree.  A formal oral presentation of the project is required.  The seminar paper must be approved by the student's Advisor and the Dean of the Graduate College before the degree is granted.

Thesis Option.  Six credit hours in NUR 799 Thesis will count toward the degree.  A formal oral presentation and defense of the thesis is required.  The thesis must be approved by the student's Advisory Committee and the Dean of the Graduate College before the degree is granted.

Research Experience.  (Maximum of 6 hours) NUR 798 Research (1-6 hrs) will not count toward the degree requirements.

Comprehensive Examination.   A comprehensive examination administered during the student's final semester of course work must be passed by the candidate before a degree will be granted.

Choose File | No file chosen

**Complete New Catalog Description:**

Choose File | No file chosen

Total Hours: | 37

**What is changing? Check all boxes that apply:**

- ☐ Title change
- ☑ Course changes of under 18 hours
- ☐ Course changes of 18 hours or more

- ☐ From option to program (major)
- ☐ From program (major) to option

- ☐ Other

**Reason for Proposed Change:**

Curriculum updated to meet new accreditation guidelines.

**What is the date that this new program was approved by departmental or program faculty? (MM/DD/YYYY)**

04/27/2015

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# Change Course Proposal Form

Submitted on 09/02/2015 by David Lutz ([Davidlutz@missouristate.edu](mailto:Davidlutz@missouristate.edu)).

**\*All fields require input**

This proposal applies to:

( ● )    An existing COURSE

( ○ )    An existing REGULAR (e.g. permanent) SECTION of a variable content course.

Existing Course:

PSY765 Individual Psychotherapy

Is this a general education course?    ● No    ○ Yes

Will this course affect professional education and need to be reviewed by EPPC?    ● No    ○ Yes

Current online catalog description:

PSY 765 Individual Psychotherapy

Prerequisite: admission to MS in Psychology program. An in-depth investigation of major strategies of psychotherapy and their efficacy. Emphasis on theoretical bases and critical analysis of comparative research. 3(3-0) S

Revise the current online catalog description as needed:

PSY 765 Psychotherapy and Counseling: Theories and Techniques

Prerequisite: admission to MS in Psychology program. Investigation of the major theoretical approaches and strategies of psychotherapy and counseling along with the techniques associated with each theory. Emphasis on theoretical bases and critical analysis of comparative research. 3(3-0) S

What is changing? Check all boxes that apply.

| ☐ | Course Code | ☐ | Course Number | ☑ | Title | ☐ | Prerequisite |
| ☐ | Credit Hours/Contact Hours | ☐ | Periodicity | ☑ | Description | | |

Reason for proposed change

> This change in title and course description better reflects the course content.  It also will communicate course content more appropriately to state licensure boards.

Does this change affect course assessment?   ⦿ No   ◯ Yes

How did you determine the need for this change? Check all boxes that apply or specify other.

☑ Routine or annual review/assessment of curriculum      ☐ Faculty Input      ☑ Student Input

☑ Accreditation/certification compliance      ☐ Review of catalog information

☐ Other (be specific):

☐ Check if this is a non-substantive change. 🛈

What is the date that this course change was approved by departmental or program faculty? (MM/DD/YYYY)

01/23/2015

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