



TO: Members of College Council
FROM: Jan Rund, Executive Assistant
College of Health & Human Services
**RE: COLLEGE COUNCIL MEETING MINUTES (unapproved)
March 15, 2016**

Call to Order: Dr. Melissa Fallone, Chair of CHHS College Council, called the meeting to order at 3:35 pm in PROF 105.

Present: Dr. Melissa Fallone, Chairperson (PSY); Dr. Helen Reid (CHHS Dean); Dr. Scott Zimmerman (BMS); Dr. Wafaa Kaf (CSD); Dr. Amanda Perkins (KIN); Dr. Rose Utlely (NUR); Ms. Kim Wagner (PAS); Dr. Amanda Keys (SWK); Dr. David Carr (SMAT) Ms. Megan Carter (SGA – PSY); Ms. Jan Rund (CHHS Exec. Asst.)

Absent: Dr. Patricia Cahoj (PT)

Guests: Dr. Katie Hope (NUR); Dr. Susan Sims-Giddens (NUR)

Approval of Minutes: Wafaa Kaf made a motion to approve the February 9, 2016 minutes. Kim Wagner seconded the motion. Vote was taken and motion unanimously approved.

Curricular Proposals:

School of Social Work

SWK 543 Non-Profit Management in the Health and Human Services

New Course

Scott Zimmerman made a motion to accept the new course proposal. Rose Utlely seconded the motion. Several revisions were suggested:

- In second line of General Course Description, Complete Catalog Description and third line of Purpose of Course, add “as” before “. . . well as contemporary theories . . .”.
- Course release needs to be listed.

Scott Zimmerman made a motion, seconded by Amanda Keys, to approve the proposal with revisions noted above. Vote was taken and motion unanimously approved.

Bachelor of Social Work, BSW

Program Change

Three “other” changes

Rose Utlely made a motion to accept the program change proposal. Amanda Perkins seconded the motion. Vote was taken and motion unanimously approved.

Nursing

The Committee considered whether to approve the Nursing – Completion Program for RN-BSN along with the Nursing curricular proposals.

Wafaa Kaf made a motion to accept the group of Nursing new course and course deletion proposals listed below. Kim Wagner seconded the motion. After discussion and changes noted, Kim Wagner made a motion to table the acceptance of the proposals, seconded by Rose Utley. Scott Zimmerman made a motion, seconded by David Carr to remove the proposals from the table and approve all courses as amended. Vote was taken and motion was approved.

NRS 342 Nursing: Health Assessment New Course

- Clarify why additional faculty will not be needed by explaining that NUR 342 periodicity will change.
- Determine if listing NUR 342 as a parallel course is appropriate.

NRS 442 Community Health Nursing I New Course

- Clarify why additional faculty will not be needed by explaining that NUR 442 periodicity will change.
- Change needed for answer to question “If from within the department, will students be taking this course in addition to or in place of other courses?” Answer needs to be changed to the following as students will not be required to take NUR 442: “No. Student will not be required to take NUR 442.”

NRS 443 Nursing: Community Health II (Service Learning Course) New Course

- Clarify why additional faculty will not be needed by explaining that NUR 443 periodicity will change.
- Under “Relationship to Other Departments”, answer should be “None”.
- Under “If from within the department, will students be taking this course in addition to or in place of other courses?”, answer needs to have more clarification on shift of students from old course to new course.
- Under “If from outside the department, which courses in other departments would most likely be affected, answer should be “None”.

NRS 482 Advanced Leadership and Management for Registered New Course Nurses (Service Learning Course)

- Under “If additional faculty are not required, how will faculty be made available to teach this course?”, “NUR 484” is being deleted.
- Under “If from within the department, will students be taking this course in addition to or in place of other courses?”, answer needs to have more clarification on shift of students from old course to new course.
- Under “If from outside the department, which courses in other departments would most likely be affected, answer should be “None”.

NUR 484 RN-BSN Capstone

Course Deletion

NRS 515 Nursing Informatics**New Course**

- Change in periodicity
- Under “Enter parallel course number”, add “NUR 635 Healthcare Informatics” in addition to NUR 515 Healthcare Informatics.
- Under “How do these classes differ?”, add “NUR 635 Healthcare Informatics”.
- Under “If from within the department, will students be taking this course in addition to or in place of other courses?”, answer needs to have more clarification on shift of students from old course to new.

NRS 565 Advanced Human Pathophysiology**New Course**

- Under “Enter parallel course number”, add “NUR 640 Advance Human Pathophysiology”.
- Under “If from within the department, will students be taking this course in addition to or in place of other courses?”, answer needs to have more clarification on shift of students from old course to new.

Nursing - Completion Program for RN-BSN**Program Change**

After voting on the course proposals related to the program, Amanda Keys made a motion to accept the program change proposal. Kim Wagner seconded the motion. Vote was taken and motion unanimously approved.

Nursing - 4-Year Generic Program - BSN**Program Change**

Scott Zimmerman made a motion to accept the program change proposal. Amanda Keys seconded the motion. Vote was taken and motion unanimously approved.

Undergraduate non-substantive curricular proposals – FYI only:**Nursing****NUR 306 Professional Emergence****Course Change****NUR 341 Nursing: Individuals and Families****Course Change*****Curricular proposal forwarded to Graduate Council for approval – FYI only:*****Kinesiology****Sports Management – Grad Certificate****Program Change****Old Business:** None.

New Business: Continuing and new College Council members are to attend the April 12, 2016 meeting. Also, the Council Chair and student representative for AY2016-17 will be elected.

Adjournment: David Carr made a motion to adjourn the meeting. Kim Wagner seconded the motion. Vote was taken and motion unanimously approved. Meeting adjourned at 4:44 pm.

jkr