



## MCHHS Summer Research Support

**(May be requested in the first and second summer of employment)**

***Research Plan Due: April 1<sup>st</sup>***

The McQueary College of Health & Human Services (MCHHS) is committed to supporting new faculty members in establishing research agendas. Research enhances the learning environment for students and helps distinguish the University as a center of excellence. The MCHHS Summer Research Support provides a \$6,000 summer stipend following the *first academic year of service*\* and a \$3000 summer stipend following the *second academic year of service* for faculty who are in tenure-track, 9-month appointments. Faculty will receive half of the stipend at the end of July and the remainder following the receipt of an acceptable report, which will be due September 1<sup>st</sup>. New faculty members who are in tenure-track, 12-month appointments will be given a course release for establishing research during the summer. To be eligible for Summer Research Support in the second summer, all applicable policies must be adhered to in the first summer.

*\*Exception: A tenure track faculty who was previously employed as an instructor or visiting faculty in MCHHS can apply for this support either the summer before or after their first year in a tenure track position.*

### POLICIES

- 1) Applicants must be returning to the University for the following academic year to receive research support.
- 2) Eligible faculty will need to complete this application form and email it to the Dean's office by the deadline.
- 3) Applicants in a tenure-track, 9-month appointment who are applying for the first summer research are expected to devote full time effort during the eight week summer session to their approved project. Those applying for the second summer research stipend are expected to devote at least half of their time, over an eight week summer session, to the approved project.
- 4) Applicants in a tenure-track, 9 month appointment applying for first summer support may submit a written request to the Dean's Office, via their Department Head, to teach up to 3 credit hours during the summer intersession or summer session. If they do so, they are expected to devote the equivalent of a full time, 8 week effort to their approved project. Hence, effort may be expected during the summer and fall intersessions.
- 5) Applicants in a tenure-track, 12-month appointment will receive a planned course release during the first summer in order to establish a research agenda.
- 6) Applicants can apply for other grants to support research expenses. However, Faculty who are receiving salary support through another grant are not eligible for MCHHS Summer Research Support.
- 7) Research funded through the MCHHS Research Support is subject to the Missouri State University policies for integrity in research and researchers must abide by the policies that are set forth by the Office of Sponsored Research and Programs ([www.srp.missouristate.edu](http://www.srp.missouristate.edu)) and the Institutional Review Board.
- 8) All applicants who receive support must email a completed report at the conclusion of their project to the MCHHS Dean's Office by no later than September 1st. This report will include:
  - Abstract
  - Research Question/s
  - Hypothesis

- Review of Literature
- Methods
- Results and Discussion
- Plans for future development of the research project, including specific external funding opportunities for future support, publication plans and plans for further development of this research line.

#### **FORMAT**

Summer Research Support requests must include:

- Cover Page – include name, department, & project title; indicate if the project requires review by the human subjects review board, utilizes animals, has space needs, or deals with biohazards.
- Attach IRB and Documentation. If not yet approved, include a brief statement in the summary about what approvals will be required.
- An abstract (no more than 250 words)
- Summary (no longer than 2 pages) - a brief explanation about the purpose of the project and the methodology that will be used.
- Brief Description of how the research agenda will fit into an anticipated program of future research.
- Detailed outline (1 page) stating how time will be spent on the research project
- Explanation of any additional funding available for this project.
- Those applying for second summer research must articulate how the work completed in the first summer has been disseminated. If the proposed project is a continuation of the first summer, please describe why the work was not completed during the first summer/subsequent academic year.