



**TO:** Members of College Council

**FROM:** Jan Rund, Executive Assistant  
College of Health & Human Services

**RE: COLLEGE COUNCIL MEETING MINUTES  
for April 12, 2016**

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**Call to Order:** Dr. Melissa Fallone, Chair of CHHS College Council, called the meeting to order at 3:32 pm in PROF 105.

**Present:** Dr. Melissa Fallone, Chairperson (PSY); Dr. Helen Reid (CHHS Dean); Dr. Scott Zimmerman (BMS); Dr. Amanda Perkins (KIN); Dr. Rose Utley (NUR); Ms. Kim Wagner (PAS); Dr. Lisa Hall (PSY); Dr. Amanda Keys (SWK); Dr. David Carr (SMAT) Ms. Megan Carter (SGA – PSY); Ms. Jan Rund (CHHS Exec. Asst.)

**Absent:** Dr. Wafaa Kaf (CSD); Dr. Patricia Cahoj (PT)

Lisa Hall (PSY), incoming Council member, was welcomed and introductions were made.

**Approval of Minutes:** David Carr made a motion to approve the March 15, 2016 minutes. Amanda Perkins seconded the motion. Vote was taken and motion unanimously approved.

**Curricular Proposals:** None

**Old Business:** None

**New Business:**

- Kennia Merlos from Sports Medicine and Athletic Training Department was elected by secret ballot to be the 2016-17 CHHS College Council student representative.
- Rose Utley nominated Scott Zimmerman to be the 2016-17 CHHS College Council Chairperson. David Carr seconded the nomination and his appointment was approved by acclamation.

- Melissa briefly reviewed Faculty Senate Constitution and Bylaws (pp. 21-25), CHHS College Council Rules, and Definitions of Substantive and Non-Substantive Changes for Curricular Proposals.

**Adjournment:** David Carr made a motion to adjourn the meeting. Amanda Keys seconded the motion. Vote was taken and motion unanimously approved. Meeting adjourned at 3:43 pm.

jkr