



**TO:** Members of College Council

**FROM:** Jan Rund, Executive Assistant  
College of Health & Human Services

**RE: COLLEGE COUNCIL MEETING MINUTES  
October 11, 2016**

---

**Call to Order:** Dr. Scott Zimmerman, Chair of CHHS College Council, called the meeting to order at 3:35 pm in PROF 105.

**Present:** Dr. Scott Zimmerman (BMS) - Chairperson; Dr. Helen Reid (CHHS Dean); Dr. Wafaa Kaf (CSD); Dr. Melinda Novik (KIN); Dr. Rose Utley (NUR); Dr. Patricia Cahoj (PT); Ms. Kim Wagner (PAS); Dr. Lisa Hall (PSY); Dr. Amanda Keys (SWK); Dr. David Carr (SMAT); Ms. Kennia Merlos (SGA – SMAT); Ms. Jan Rund (CHHS Exec. Asst.)

**Absent:** None

**Approval of Minutes:** David Carr moved to approve the September 6, 2016 minutes. Patty Cahoj seconded the motion. Vote was taken and motion unanimously approved.

Mike Foster, Faculty Senate Chair, reported information about the new curricular proposal system.

### **Curricular Proposals:**

#### **Kinesiology**

**REC 307 Outdoor Pursuits – Land** **New Course**  
Melinda Novik moved to remove the new course proposal from the table. David Carr seconded the motion. Vote was taken and motion unanimously approved.

**REC 309 Outdoor Pursuits – Water** **New Course**  
Melinda Novik moved to remove the new course proposal from the table. Amanda Keys seconded the motion. Vote was taken and motion unanimously approved.

**Recreation, Sport, and Park Administration – BS** **Program Change**  
Melinda Novik moved to approve the program change proposal. Amanda Keys seconded the motion. Vote was taken and motion was rejected.

**Biomedical Sciences**

**BMS 442 Physiology of the Cell**

**Course Change**

Prerequisite change

Kim Wagner moved to approve the course change proposal. Amanda Keys seconded the motion. Vote was taken and motion unanimously approved.

***FYI only - Graduate curricular proposal submitted to Graduate Council:***

**School of Social Work**

**SWK 643 Nonprofit Management in the Health and Human Services**

**New Course**

***FYI only - Non-substantive graduate curricular proposal submitted to Graduate Council:***

**Biomedical Sciences**

**DTN 744 Practicum in Area of Concentration**

**Course Change**

**Old Business:**

College Council rules for College of Health and Human Services were discussed. Melinda Novik offered to revise the rules so they coincide with the new online curricular proposal system. David Carr seconded the offer and group voted affirmatively. The written revised list of rules will be reviewed at the November 2016 meeting.

**New Business:**

CHHS College Council members would like to see more flexibility in the curricular proposal online system so a proposal could move along more quickly in the event a proposal needs a revision. The suggestion will be passed along to the appropriate persons.

**Adjournment:** David Carr moved to adjourn the meeting. Amanda Keys seconded the motion. Vote was taken and motion unanimously approved. Meeting adjourned at 4:50 pm.

jkr